

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 6, 2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template have been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

- Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
- Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
- The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
- Agency must not delete any item in the template; neither should revise the template.
- An APP-CSE is considered incorrect or invalid if
 - a form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - correct format is used but fields were deleted and/or inserted in PART I of the template
- Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
- Once accomplished and finalized, the APP-CSE 2021 form should be:
 - Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
- The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
- An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
- For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020-1 dated 02 June 2020, issued by AQ 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: NATIONAL HEADQUARTERS PHILIPPINE COAST GUARD
Region: NCR-CL
Address: 139 25TH ST PORT AREA MANILA

SW2 Erica A Itrualde PCG
TOSD Member
CQ4 admin@coastguard.gov.ph
Telephone/Mobile Nos: 527-8481 local 6141/6142

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue	Total Amount for the year								
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug				Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																								
PESTICIDES OR PEST REPELLENTS																								
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	700		300	1000	139,360.00		200		200	27,872.00		100	13,936.00		165		165	22,994.40	1,465.00	139.36	204162.40
PERFUMES OR COLOGNES OR FRAGRANCES																								
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle				0	0.00				0	0.00			0	0.00		0	0.00		0.00	151.43	0.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																								
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (.5ml)	bottle	1000		1000	2000	87,160.00		400		400	17,432.00	400		300	30,506.00		300		13,074.00	3,400.00	43.58	148172.00
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3,785 liters	gallon				0	0.00				0	0.00			0	0.00		0	0.00		0.00	457.60	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (.5ml)	bottle				0	0.00				0	0.00			0	0.00		0	0.00		0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3,785 liters	gallon				0	0.00				0	0.00			0	0.00		0	0.00		0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00			0	0.00		0	0.00		0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																								
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle				0	0.00				0	0.00			0	0.00		0	0.00		0.00	31.52	0.00
FILMS																								
9	13111203-AC-P01	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0	0.00				0	0.00			0	0.00		0	0.00		0.00	847.82	0.00
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box				0	0.00				0	0.00			0	0.00		0	0.00		0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box				0	0.00				0	0.00			0	0.00		0	0.00		0.00	208.52	0.00

HEATING AND VENTILATION AND AIR CIRCULATION

[illegible]

MEDICAL THERMOMETERS AND ACCESSORIES

[illegible]

LIGHTING AND FIXTURES AND ACCESSORIES

53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece			0	0.00					0	0.00	0.00	205.82	0.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece			0	0.00					0	0.00	0.00	82.16	0.00

MEASURING AND OBSERVING AND TESTING EQUIPMENT

55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	20	20	20	60	1,060.80	20	20	20	60	1,060.80	20	20	20	60	1,060.80	240.00	17.68	4243.20
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CLEANING EQUIPMENT AND SUPPLIES

56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	700	1400	126,308.00	300		300	600	54,132.00		400	300	700	63,154.00	200		200	400	36,088.00	3,100.00	90.22	279682.00
57	47131604-BR-S01	BROOM, soft (lambo)	piece	70	70	210	28,610.40	50	50	100	13,624.00	70		70	140	19,073.60	50		50	50	6,812.00	500.00	136.24	68120.00
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	80	80	240	4,368.00	100	100	200	3,640.00	80	80	80	240	4,368.00	100	106	206	206	3,749.20	886.00	18.20	16125.20
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	400	400	1200	49,920.00			0	0.00	300	300	300	900	37,440.00			0	0	0.00	2,100.00	41.60	87360.00
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	300	300	1000	23,920.00			0	0.00	300	400	300	1000	23,920.00			0	0	0.00	2,000.00	23.92	47840.00
61	47131811-OE-802	DETERGENT BAR, 140 grams as packed	piece			0	0.00			0	0.00				0	0.00			1	1	9.03	1.00	9.03	9.03
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	250	250	750	28,072.50	150	150	450	16,843.50	250	130	250	630	23,580.90	200	200	600	600	22,498.00	2,430.00	37.43	90954.90
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	200	200	600	77,376.00	150	150	300	38,688.00	200		203	403	51,970.88	150	150	451	451	58,160.96	1,754.00	128.96	226195.84
64	47131601-OU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	80	80	240	5,959.20	80	80	240	5,959.20	80	80	80	240	5,959.20	80	80	240	240	5,959.20	960.00	24.83	23836.80
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon			0	0.00			0	0.00				0	0.00				0	0.00	0.00	131.25	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle			0	0.00			0	0.00				0	0.00				0	0.00	102.96	0.00	0.00
67	47131802-RW-P02	FLOOR WAX, PASTE, RED	can			0	0.00			0	0.00				0	0.00				0	0.00	309.76	0.00	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	300	300	600	69,318.00	300	300	600	69,318.00	400			400	46,212.00	500		500	500	57,765.00	2,100.00	115.53	242613.00
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit			0	0.00			0	0.00					0.00				0	0.00	2288.00	0.00	0.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	50	50	150	21,840.00	50	50	100	14,560.00	50		50	100	14,560.00	50		50	100	14,560.00	450.00	145.60	65520.00
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	100	100	300	37,128.00	100	100	300	37,128.00	100	100	100	300	37,128.00	100	100	300	300	37,128.00	1,200.00	123.76	149512.00
72	47131501-RG-C01	RAIS, all cotton, 32 pieces per kilogram min	bundle			0	0.00			0	0.00				0	0.00				0	0.00	53.82	0.00	0.00
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack			0	0.00			0	0.00				0	0.00				0	0.00	107.12	0.00	0.00
74	47121701-TB-P04	TRASHBAG, GPP spec, black, 940mmx1015mm	pack	200	200	700	94,276.00	200	300	200	700	94,276.00	300	300	600	80,808.00	500	300	500	1300	175,084.00	3,300.00	134.68	444444.00
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece			0	0.00			0	0.00				0	0.00				0	0.00	27.96	0.00	0.00

PERSONAL PROTECTIVE EQUIPMENT

[illegible]

[illegible]

[illegible]

[illegible]

Office Supplies

1									0	0.00								0	0.00					0	0.00	0.00	0.00	0.00
2									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
3									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
4									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
5									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
6									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
7									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
8									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
9									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
10									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
11									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
12									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
13									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
14									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
15									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00

Audio and visual presentation and composing equipment

1	52161505-TV-S01	SMART Television							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
2	52161520-MC-M01	Microphone							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
3	52161512-SP-K01	Speakers							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
4	32101514-AM-P01	Amplifier							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
5	52161517-EQ-E01	Equalizer							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
6									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
7									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
8									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
9									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
10									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
11									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
12									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
13									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
14									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
15									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00

Photographic or filming or video equipment

1	46171615-HD-C01	HD Camera							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
2	45121504-DS-C01	DSLR Camera							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
3	45121516-VH-C01	HD Video Camera							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
4	45121506-VC-C01	Video Conference Equipment							0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
5									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
6									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
7									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
8									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
9									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
10									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
11									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00
12									0	0.00								0	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	0.00	0.00

10										0	0.00							0	0.00				0.00		0.00		0.00
11										0	0.00							0	0.00				0.00		0.00		0.00
12										0	0.00							0	0.00				0.00		0.00		0.00
13										0	0.00							0	0.00				0.00		0.00		0.00
Electrical equipment and components and supplies																											
1										0	0.00							0	0.00				0.00		0.00		0.00
2										0	0.00							0	0.00				0.00		0.00		0.00
3										0	0.00							0	0.00				0.00		0.00		0.00
4										0	0.00							0	0.00				0.00		0.00		0.00
5										0	0.00							0	0.00				0.00		0.00		0.00
6										0	0.00							0	0.00				0.00		0.00		0.00
7										0	0.00							0	0.00				0.00		0.00		0.00
8										0	0.00							0	0.00				0.00		0.00		0.00
9										0	0.00							0	0.00				0.00		0.00		0.00
10										0	0.00							0	0.00				0.00		0.00		0.00
11										0	0.00							0	0.00				0.00		0.00		0.00
12										0	0.00							0	0.00				0.00		0.00		0.00
13										0	0.00							0	0.00				0.00		0.00		0.00
14										0	0.00							0	0.00				0.00		0.00		0.00
15										0	0.00							0	0.00				0.00		0.00		0.00
Computer Supplies																											
1										0	0.00							0	0.00				0.00		0.00		0.00
2										0	0.00							0	0.00				0.00		0.00		0.00
3										0	0.00							0	0.00				0.00		0.00		0.00
4										0	0.00							0	0.00				0.00		0.00		0.00
5										0	0.00							0	0.00				0.00		0.00		0.00
6										0	0.00							0	0.00				0.00		0.00		0.00
7										0	0.00							0	0.00				0.00		0.00		0.00
8										0	0.00							0	0.00				0.00		0.00		0.00
9										0	0.00							0	0.00				0.00		0.00		0.00
10										0	0.00							0	0.00				0.00		0.00		0.00
11										0	0.00							0	0.00				0.00		0.00		0.00
12										0	0.00							0	0.00				0.00		0.00		0.00
13										0	0.00							0	0.00				0.00		0.00		0.00
14										0	0.00							0	0.00				0.00		0.00		0.00
15										0	0.00							0	0.00				0.00		0.00		0.00
Common ICT Equipment																											
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome								0	0.00							0	0.00				0.00		0.00		0.00
2	43212104-PI-C01	PRINTER, Inkjet, Color								0	0.00							0	0.00				0.00		0.00		0.00
3	43212105-PP-001	Portable Printer								0	0.00							0	0.00				0.00		0.00		0.00
4	43211509-AT-Q01	Android Tablet								0	0.00							0	0.00				0.00		0.00		0.00
5	43222610-HS-Q01	Hub/Switches								0	0.00							0	0.00				0.00		0.00		0.00
6	43222609-NR-001	Network Routers								0	0.00							0	0.00				0.00		0.00		0.00
7	43222640-WA-P01	Wireless Access Point								0	0.00							0	0.00				0.00		0.00		0.00
8	43211711-SF-001	Scanner, Flatbed								0	0.00							0	0.00				0.00		0.00		0.00

[illegible]

[illegible]

