



**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
**HEADQUARTERS SUPPORT GROUP**  
139 25th Street, Port Area 1018 Manila

22 September 2022

**INVITATION TO BID**

1. The **Philippine Coast Guard**, through the General Appropriation Act (GAA) for 2022 intends to apply the sum of **One Million Seven Hundred Forty-One Thousand Thirty-Nine Pesos and Twenty-Nine Centavos (Php1,741,039.29)** being the Approved Budget for the Contract (ABC) to payments under the contract for **Renovation of HSG Office**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Philippine Coast Guard** now invites bids for the above Procurement Project. Completion of the Work is required within **One Hundred and Twenty (120) calendar days** from the date of receipt by the winning contractor of the Notice to Proceed. Bidders should have completed a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in **Section II Instructions to Bidders**.
3. Bidding will be conducted through open competitive bidding procedures using non-discretionary **“pass/fail”** criteria as specified in **the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184**.
4. Interested bidders may obtain further information from the Philippine Coast Guard and inspect the Bidding Documents at the address given below from **Monday to Friday** during office hours, from **8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested bidders on **21 September 2022 to 11 October 2022** from the given address and website/s below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php 5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic mail.
6. The **Philippine Coast Guard** will hold a **Pre-Bid Conference at 10:00 AM, 29 September 2022** at the **National Headquarters Philippine Coast Guard, 139 25th St., Port Area, 1018 Manila**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address as indicated below on or before **10:30 AM, 11 October 2022**. Late bids shall not be accepted.
8. All bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 16**.
9. Bid opening shall be from **10:30 AM onwards, 11 October 2022** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. Bidders shall bear all costs associated with the preparation and submission of their bids, and the Philippine Coast Guard will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the Philippine Coast Guard will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The Philippine Coast Guard assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with **Government Procurement Policy Board (GPPB) Circular 06-2005** - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that **two (2)** or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
  - b) The lucky bidder who would pick the paper with a "**CONGRATULATIONS**" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
11. The Philippine Coast Guard reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with **Sections 35.6 and 41 of 2016 revised Implementing Rules and Regulations (IRR) of RA No. 9184**, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

**CG ENS ISAIAH ARVIN DEXTER T PASCO**

*Head, BAC Secretariat*

*Headquarters Support Group Philippine Coast Guard*

*139 25th St Port Area, Manila 1018*

*Email: [hsgbac@gmail.com](mailto:hsgbac@gmail.com)*

*Contact no. [09663674238](tel:09663674238)*

*[www.coastguard.gov.ph](http://www.coastguard.gov.ph)*

13. You may visit the following websites for the procurement process information and for downloading of Bidding Documents:

- [www.philgeps.gov.ph](http://www.philgeps.gov.ph)
- [www.coastguard.gov.ph](http://www.coastguard.gov.ph)
- [NHQ-PCG Facebook Page](#)



**CG LTJG ZAIRA MARGARETTE R DE CHAVEZ**

*BAC Chairman*