



**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(National Headquarters Philippine Coast Guard)  
**Bids and Awards Committee**  
139 25<sup>th</sup> Street, Port Area, 1018 Manila

**SUPPLEMENTAL/ BID BULLETIN NO. 01-2022**

This Supplemental/Bid Bulletin No 01-2022 is issued to include the following clarifications as integral part of the Bidding Documents for **Supply and Delivery of CGK9 Requirements**.

***Section VIII. Checklist of Technical and Financial Documents***

**I. TECHNICAL COMPONENT ENVELOPE**

***Class “A” Documents***

**Legal Documents**

- ☐ (a) Valid and updated Philippine Government Electronic Procurement System (PhilGEPS) Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the 2016 Revised IRR of RA No. 9184, Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated in accordance with GPPB Resolution No. 15-2021;

The PhilGEPS Certificate of Platinum Registration and Membership in accordance with Section 8.5.2 of the 2016 revised IRR of RA No. 9184 shall contain the following caveat to reflect that through the submission of said Certificate, the Bidder certifies:

- a) the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
- b) the veracity of the statements and information contained therein;
- c) that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding nor is it evidence that the same has passed the post-qualification stage; and
- d) that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification of the Bidder from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

It shall likewise state that for the purpose of updating the said Certificate, all Class “A” Eligibility Documents covered by Section 8.5.2 of the 2016 revised IRR of RA 9184 supporting

the veracity, authenticity and validity of the Certificate shall remain current and updated, and that failure by the prospective bidder to update its Certificate with the current and updated Class “A” Eligibility Documents covered by the afore-cited Section of the same IRR shall result in the automatic suspension of the validity of its Certificate until such time that all of the expired Class “A” Eligibility Documents has been updated.

**For purposes of post-qualification**, bidders are likewise requested to submit copies of the following:

1. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives;
2. Valid Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND**
4. Latest AFS stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

Technical Documents

- ☐ (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The Statement of all On-going and Completed Government and Private Contracts shall indicate for each contract, the following:

- name of the contract;
- date of the contract;

- contract period;
- owner's name and address;
- kinds of goods;
- amount of contract and value of outstanding contracts;
- date of delivery (please state estimated date of delivery)

For purposes of post-qualification, the bidders are required to submit copies of the Notices of Award (NOA), Contract/Purchase Order and Notice to Proceed (NTP) for all on-going government contracts. On the other hand, for on-going private contracts, bidders shall submit a copy of its contract and/or other equivalent documents of the NOA and NTP, if any.

Non-submission of copies of the NOA, Contract/Purchase Order and NTP on the deadline for the Submission and Receipt of Bids shall not be a ground for the bidder's disqualification. However, the bidder having the Lowest/Single Calculated Bid shall be requested by the Technical Working Group (TWG) to provide copies of the aforesaid documents as part of the verification and validation process during post-qualification.

- ☐ (c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, completed within the last **five (5) years** from the deadline for the Submission and Receipt of Bids equivalent to at least twenty-five percent (25%) of the ABC or in the following minimum amounts

LOT NR	PARTICULARS	NR OF ITEMS	MINIMUM AMOUNT OF SLCC
1.	Supply and Delivery of Medicine, Medical and Laboratory Supplies	45	PhP1,549,516.23
2.	Supply and Delivery of Grooming, Kennel and Training Supplies	10	PhP432,233.78
<b>TOTAL AMOUNT OF SLCC FOR ALL TWO (2) LOTS</b>			<b>PhP1,981,750.00</b>

The statement identifying the Single Largest Completed Contract (SLCC) shall indicate the following:

- (a) name of the contract;
- (b) date of the contract;
- (c) contract period;
- (d) owner's name and address;
- (e) kinds of goods;
- (f) amount of completed contracts, adjusted by the bidder to current prices using PSA's consumer price index, if necessary for purposes of meeting the SLCC requirement;
- (h) date of delivery (actual date of delivery for the single largest completed contract); and
- (i) end user's acceptance or official receipt(s) or sales invoice issued for the contract, which shall be attached to the

statement of SLCC.

For purposes of post-qualification, bidders are required to attach the following in its submitted Statement Identifying the SLCC:

- i. If the contracting party is a Procuring Entity:
  - a.1. Entire set of the Contract, Purchase Order or Memorandum of Agreement;
  - a.2. NOA; and
  - a.3. NTP
- i. If the contracting party is a private company:
  - b.1. Entire set of the Contract, Purchase Order or other equivalent document.

Bidders are also required to Include in the aforesaid Statement of All On-going Government and Private Contracts and Statement Identifying the SLCC the following information:

- a) Contact Person; and
- b) Contact Details (telephone/fax/cellphone number and/or email address)

Bidders are also required to Include in the aforesaid Statement of All On-going Government and Private Contracts and Statement Identifying the SLCC the following information:

- a) Contact Person; and
- b) Contact Details (telephone/fax/cellphone number and/or email address)

- ☐ (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission, based on the following schedule:

LO T NR	PARTICULARS	Cash, cashier's/ manager's check issued by a Universal or Commercial Bank;  Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank  [at least Two Percent (2%) of the ABC]	Surety Bond, callable upon demand issued by a surety or insurance company duly certified by the Insurance  Commission authorized to issue said security specific for the project  [at least Five Percent (5%) of the ABC]
w	Medicine, Medical and Laboratory Supplies	PhP123,961.30	PhP309,903.25
2	Grooming, Kennel	PhP34,578.70	PhP86,446.76

	and Training Supplies		
TOTAL FOR ALL TWO (2) LOTS		PhP158,540.00	PhP396,350.01

**OR:**

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (e) Conformity with Section VI (Schedule of Requirements); **and**
- ☐ (f) Conformity of Section VII (Technical Specifications); **and**
- ☐ (g) Sample of each of all the offered items enumerated under Lot 1, Lot 2 **and/or** Both **and/or** Brochure, Pamphlets, Product Literature and/or any picture of the packaging of the offered brand of the requirement clearly showing the label and technical contents/composition/ingredients of the items; **and**
- ☐ (h) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Reminder: If the prospective bidder's representative who will attend the Submission, Receipt, Opening and Preliminary Examination of Bids is different from the authorized representative to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, then the prospective bidder can include the name/s of said representative in the above-mentioned proofs of authorization (*e.g., original copy of the duly notarized Secretary's Certificate for corporations, Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable*)

☐ **Financial Documents**

- ☐ (i) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC detailed as follows:

LOT NR	PARTICULARS	MINIMUM AMOUNT OF NFCC
1.	Supply and Delivery of Medicine, Medical and Laboratory Supplies	Six Million One Hundred Ninety-eight Thousand Sixty-Four Pesos and 90/100 (PhP6,198,064.90)
2.	Supply and Delivery of Grooming, Kennel and Training Supplies	One Million Seven Hundred Twenty-Eight Thousand Nine Hundred Thirty-Five Pesos and 10/100 (PhP1,728,935.10)
<b>TOTAL AMOUNT FOR ALL TWO (2) LOTS</b>		Seven Million Nine Hundred Twenty-Seven Thousand Pesos (PhP7,927,000.00)

Bidders must submit a computation of its NFCC, which must be at least equal to the ABC, calculated as follows:

NFCC = [(Current assets minus current liabilities) **(15)**] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

**OR;**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC if issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank detailed as follows:

LOT NR	PARTICULARS	MINIMUM AMOUNT OF COMMITTED LINE OF CREDIT
1.	Supply and Delivery of Medicine, Medical and Laboratory Supplies	PhP619,806.49

2.	Supply and Delivery of Grooming, Kennel and Training Supplies	PhP172,700.51
<b>TOTAL AMOUNT FOR ALL TWO (2) LOTS</b>		<b>PhP792,700.00</b>

**Class “B” Documents**

- ☐ (j) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

**OR;**

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security.

Each partner of the joint venture shall submit their respective valid and updated PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided*, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.

For guidance and information of all concerned.

**CG COMMO TITO ALVIN G ANDAL**

Chairman, Bids and Awards Committee

Received by the bidders:

Name: \_\_\_\_\_

Date: \_\_\_\_\_



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(National Headquarters Philippine Coast Guard)  
**Bids and Awards Committee**  
139 25<sup>th</sup> Street, Port Area, 1018 Manila

**SUPPLEMENTAL BID/BULLETIN NO. 02-2022**

This Supplemental/Bid Bulletin No. 02-2022 is issued to all prospective bidders regarding the new schedule for the Supply and Delivery of CGK9 Requirements, with details as follows:

PROJECT NAME	PROCUREMENT ACTIVITIES	SCHEDULE DATE AND ADDRESS
Supply and Delivery of CGK9 Requirements	Deadline for the submission of best offer of Bid	<b>13 September 2022</b> , 01:00 P.M. at NHQPCG, Coast Guard Procurement Service, 139 25 <sup>th</sup> St. Port Area, Manila 1018
	Opening and Preliminary Examination of best offer of Bid	<b>13 September 2022</b> , 01:00 P.M. at NHQPCG, Conference Room, 2F Admin Building, 139 25 <sup>th</sup> St. Port Area, Manila 1018 <b>Videoconferencing Via Zoom</b> <b>Zoom ID: 717 723 7932</b> <b>Password: PCG-BAC</b>

For guidance and information of all concerned.

**CG COMMO TITO ALVIN G ANDAL**  
Chairman, Bids and Awards Committee

Received by the bidders:

Name: \_\_\_\_\_

Date: \_\_\_\_\_