



TANGGAPAN NG KOMANDANTE  
(Office of the Commandant)  
**PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
(Headquarters Philippine Coast Guard)  
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Manila

26 January 1998

HPCG/CG-8

**MEMORANDUM CIRCULAR**  
**NUMBER.....01-98**

**REGULATIONS ON ACCREDITATION OF  
SAFETY EQUIPMENT MANUFACTURERS /  
SUPPLIERS / SERVICE STATIONS  
AND THEIR ENFORCEMENT**

**I. AUTHORITY:**

RA 5173, Philippine Coast Guard Law 1967

**II. REFERENCES:**

- A. HPCG/CG-5 Memorandum Circular Nr. 02 dated 15 November 1974
- B. HPCG/CG-8 Memorandum Circular Nr. 05 dated 22 November 1974
- C. Philippine Merchant Marine Rules & Regulations, as amended (CMR)
- D. SOLAS consolidated Edition 1997 (Consolidated Text of the Safety of Life at Sea Convention 1974, and its Protocol of 1978)
- E. Testing and Evaluation of Lifesaving Appliances 1992 Edition, Resolutions A. 689(17) as amended, and A. 520(13), IMO London 1993
- F. Resolution A. 761(18) Adopted on 04 November 1993 (Agenda item 11), IMO London 1993
- G. HPCG/CG-8 Memorandum Circular Nr. 05-94 dated 22 February 1994.

**III. SCOPE/APPLICATION:**

This Memorandum Circular shall apply to:

- A. All Manufacturers/ Service Stations/ Suppliers of lifesaving appliances and firefighting equipment required on board Philippine registered vessels, amphibians and seaplanes; and
- B. All Philippine registered vessels, amphibians and seaplanes.

**IV. PURPOSE:**

The purpose of this Memorandum Circular is to provide a set of guidelines in accrediting a Firm and its Manufacturing Station, Supply Station, or Service Station before authorizing the said Firm to manufacture, supply, distribute and/or service any or all of the lifesaving appliances and

firefighting equipment required on board Philippine registered vessels, amphibians and seaplanes; and to ensure its enforcement.

## **V. DEFINITION OF TERMS:**

- A.** “Vessel” is a propelled or non-propelled, stationary or moving, afloat or submerged, and partially or fully enclosed container, so constructed for the purpose of carrying or holding cargoes, mechanical or electrical equipment and / or persons.
- B.** For the purpose of this MC, “Safety Equipment” is the general term for life saving appliances and firefighting equipment which are required on board Philippine registered vessels, amphibians and seaplanes. The given all capital letter abbreviations of these safety equipment are enumerated as follows:

## **SAFETY EQUIPMENT AND THEIR ABBREVIATIONS**

<b><u>Manufacturing</u></b>	<b><u>Supplying</u></b>	<b><u>Servicing</u></b>	<b><u>Meaning</u></b>
1) LJA Buoyancy)	LJA*	- - - - -	Lifejacket–Adult (Inherent
LJC Buoyancy)	LJC*	- - - - -	Lifejacket–Child (Inherent
LJL	LJL*	- - - - -	Lifejacket Lights
2) ILJ – A	ILJ – A*	- - - - -	Inflatable Lifejacket for Adult
ILJ – C	ILJ – A*	ILJ – A	Inflatable Lifejacket for Child
3) RLB	RLB*	- - - - -	Ring Lifebuoy
RLB – S	RLB – S*		Ring Lifebuoy with Self-igniting
light			and/or self-
activated smoke signal			
4) LSL	LSL*	LSL	Lifebuoy Self-igniting Light
5) LSAS	LSAS*		Lifebuoy Self-activating Smoke Signal
6) ILR	LIR**	ILR	Inflatable Liferaft
7) HRU	HRU	HRU	Hydrostatic Release Unit
8) RLR	RLR**	- - - - -	Rigid Liferaft
9) LBM	LBM**	- - - - -	Lifeboat, Motor Propelled
10) LBN	LBN**	- - - - -	Lifeboat, Non Propelled
11) PFE	PFE*	PFE	Portable Fire Extinguisher
12) MFE	MFE*	MFE	Movable Fire Extinguisher

13) PSV (Annual Ship Chief Engineer)	PSV	(PSV)	Pressure Safety Valve device for pressurized air container hydrostatic test by
14) - - -	- - - - -	PGC	Pressurized Gas Container for inflating Inflatable Liferafts
15) FAX	FAX*	- - - -	Fire Ax
16) FHN	FHN*	- - - -	Fire Hose, Nozzle & other fittings
17) FOF	FOF*	- - - -	Fireman's Outfit
18) RPF	RPF*	- - - -	Rocket Parachute Flare
19) HAF	HAF*	- - - -	Hand Flare
20) BSS	BSS*	- - - -	Buoyant Smoke Signal
21) OSE accessories specified)	OSE*		Other      Safety      Equipment (Name

\* - - - - To be marked with name of vessel

\*\* - - - - To be marked with name of vessel and capacity

**C.** "PCG Accredited Manufacturer Certificate" is issued to a private firm duly accredited by PCG and thus, given the authority to manufacture safety equipment as prescribed by the pertinent regulations under paragraph II and as specified in Paragraph V.B. 1 to 21 of this circular. (Sample in ANNEX A.)

"PCG Accredited Supplier Certificate" is issued to a private firm duly accredited by PCG for the authority to supply specified safety equipment manufactured locally or abroad. (Sample in ANNEX B)

**D.** "PCG Accredited Service Station Certificate" is issued to a private firm duly accredited by PCG for the authority to service specified safety equipment manufactured locally or abroad as prescribed by this regulation in paragraph II and as specified in Paragraph II and as specified in Paragraph V.B. 1 to 21. (Sample in ANNEX C.)

**E.** "Type Approval Certificate" is issued after the evaluation and testing of a specified safety equipment to determine whether it satisfactorily serves its intended purpose according to its type. It is a pre-requisite to the issuance of the "PCG Accredited Manufacturer Certificate". To have a safety equipment type-approved is to have its model/sample subjected to and made to pass the type approval test in accordance with the pertinent standards prescribed for such safety equipment. For safety equipment manufactured abroad, type-approval may be granted provided that sufficient technical descriptions in the brochure of its manufacturer,

**F. “PCG Approved” safety equipment are those required on board Philippine registered vessels, amphibians and sea-planes, supplied by a valid holder of a “PCG Accredited Service Station Certificate”.**

**A.** Before any manufacturer, supplier and service firm of any of the safety equipment mentioned in paragraph V.B. 1) to 21) can do business legally, it is first required to secure from the PCG a yearly issuance of any or all of the following:

- B. Schedule of Fees:**

- A branch of a firm in a different location have its application treated as distinct from its branch mother company and shall submit a set of separate document-requirements, considering the need to check its facilities, equipment, operational procedures and site.

1. Letter request addressed to the Commandant, PCG (Attn: Assistant Chief of Staff for Maritime Safety Affairs, CG-8) indicating the

particular item/s being requested for accreditation and issuance of appropriate certificates.

2. After Inspection/Evaluation Report of detailed PCG Inspector/Evaluator with favorable recommendations for the grant of the relevant certificate, with corresponding justifications and evidences attached thereto.
3. Articles of Incorporation, together with its latest certified list of Incorporators, Members of the Board of Directors, Executive Officers/Articles of Partnership issued by SEC/Certificate of Registration of Business Name, together with its Original Application and License Certificate for the said specified business, Accreditation Certificate if any, all issued by DTI, and legal proofs of Filipino Citizenship for all partners and for single proprietorship/BIR Certificate of Registration, VAT Registration and balance sheet, as applicable;
4. Affidavit of the top man of the firm concerned, certifying and pledging that no member of his firm is or will be connected or shall become an investor of any shipping, lighterage or towage business firm.
5. Drawn to scale floor plan of the Manufacturing Station/ Supply Station/Service Station, with its vicinity map, indicating therein the spaces for quality inspection area, stock room, working area and locations of tools, equipment, vehicles and machinery needed for the manufacturing/supplying/servicing of such specific safety equipment applied for together with pictures showing the said items.
6. Valid Mayor's Permit of the firm for such particular business purpose(s) together with Sanitary Permit, as applicable;
7. Additional requirements for the issuance of specific certificate shall be as follows:
8. For the Service Station Certificate, training credentials and any other proof of technical competency and proficiency of the company technicians in line with the tasks relevant to the service being offered.
9. For the Supplier or Service Station Certificate, two copies of the manufacturers' authorization to supply or to service such type of safety equipment manufactured abroad together with two copies of its brochures and required documents cited in paragraph V.G.

## **VII. RESPONSIBILITIES:**

- a. All Companies/Firms/Stations engaged in the business of manufacturing, supplying and / or servicing of safety equipment are required to secure valid PCG Certificates corresponding to the line of their service and/or product being offered before they could transact business. They shall only produce products and use facilities,

technicians, equipment and operational procedures that have been duly approved by PCG. They are also required to apply for the renewal of their certificates one (1) month before their expiration date.

- b. All holders of the valid "PCG Accredited Manufacturer Certificate" shall be responsible in making all their manufactured safety equipment with its secret identifying mark(s) as proof(s) of original ownership together with the markings required in Paragraph V.
- c. All holders of the valid "PCG Accredited Service Station Certificate" shall be responsible in attaching to the equipment the Firm's seal along with the other required markings, in order to indicate and guarantee that services were satisfactorily rendered at a specified date in compliance with the requirements of pertinent regulations;

The Assistant chief of Staff for maritime Safety Affairs, CG-8 shall:

- 1. Be responsible in the over-all supervisions and the effective implementation of this MC.
- 2. Coordinate with cognizant Coast Guard District Commanders for the submission of complete requirements from applicants based in the provinces.
- 3. Assign inspectors / evaluators who shall conduct the mandatory inspection / evaluation of the applicant's (firm), facilities, operational procedures, documentation and products.

#### **VIII. RECISSION CLAUSE:**

All other PCG Memorandum Circulars, inconsistent with this, are hereby rescinded.

#### **IX. EFFECTIVITY:**

This memorandum Circular shall take effect one month after publication in the Official Gazette or in a newspaper of general circulation.

**SGD**  
**MANUEL I DE LEON**  
**COMMO                  AFP**