

PHILIPPINE COAST GUARD
COAST GUARD CIVIL RELATIONS SERVICE
Annual Procurement Plan FY 2022

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/ Posting of IB/RFI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
Code	General Description												
	I. General Administration and support												
	A. Personnel Readiness												
	1. Local Travel												Used for operational movement.
	Airline Ticket (For Operational Purpose Only)	Coast Guard Civil Relations Service		NP- 53.14 Direct Retail Purchase of Petroleum and Airline Tickets	27-Aug-22	10-Sep-22	15-Sep-22	29-Sep-22	GoP	144,200.00	144,200.00		
	2. Moral and Welfare												
100000100001000	a. CGCRS Anniversary									-	-		Commemoration of CGCRS Anniversary.
	Lease of Venue w/Meals (Breakfast, Lunch, Dinner)	Coast Guard Civil Relations Service		NP-53.10 Lease of Real Property and Venue	18-Apr-22	21-Apr-22	22-Apr-22	22-Apr-22	GoP	107,350.00	107,350.00		
	b. Sports Fest												
	Supply and Delivery of Meals (2 days) (AM Snack, Lunch and PM Snacks)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	18-Apr-22	21-Apr-22	22-Apr-22	22-Apr-22	GoP	44,100.00	44,100.00		This activity used to promotes camaraderie, rapport, and builds strong bonds within the personnel of the command.
	Sublimated Athletic Uniform (Round neck T-Shirts and Shorts w/ CGCRS Logo)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	5-Apr-22	8-Apr-22	11-Apr-22	12-Apr-22	GoP	88,000.00	88,000.00		
	3. Values and Education												
100000100001000	a. Troops Information and Education												This activity aims to educate and enhance the knowledge of CGCRS personnel.
	Supply and Delivery of Meals (AM, Lunch and PM Snacks)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	4-Mar-22	24-Mar-22	27-Mar-22	28-Mar-22	GoP	54,600.00	54,600.00		
	4. Training Readiness												This activity aims to educate and enhance the knowledge and skills of CGCRS personnel.
	a. Marksmanhip												
	Supply and Delivery of Meals (2 days) (AM Snack, Lunch and PM Snacks)			NP- 53.9 Small Value Procurement	1-Aug-22	5-Aug-22	8-Aug-22	9-Aug-22	GoP	137,200.00	137,200.00		
	Sublimated Athletic Uniform (Polo-Shirts w/ CGCRS Logo)			NP- 53.9 Small Value Procurement	1-Aug-22	5-Aug-22	8-Aug-22	9-Aug-22	GoP	40,100.00	40,100.00		
	B. Equipment Readiness												
	2. Mobility												
100000100001000	a. CGCRS Vehicle Repair, Maintenance and Registration Renewal (MPV and Hilux)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	8-Jun-22	11-Jun-22	15-Jun-22	17-Jun-22	GoP				Maintenance and repair of equipment by monitoring the unit care ,quality and cost of the service provided.
	Spare Parts												
	Tires for Multi-Purpose Van (225/70 r17)									20,000.00	20,000.00		
	Tires for Hilux Pick-up (205/75 r17.5)									20,000.00	20,000.00		
	Pressure plate									18,000.00	18,000.00		
	Signal light bulb									1,600.00	1,600.00		
	Clutch lining									18,000.00	18,000.00		
	Flywheel									22,000.00	22,000.00		
	Expansion Valve									5,000.00	5,000.00		
	Filter Drier									3,600.00	3,600.00		
	Aircon Oring									500.00	500.00		
	Evaporator Front/Rear									7,500.00	7,500.00		
	Capilla Oil									2,000.00	2,000.00		
	Freon									3,000.00	3,000.00		
	Brake Shoe									10,400.00	10,400.00		
	Brake Pad									19,200.00	19,200.00		
	Wheel Cylinder									4,800.00	4,800.00		
	Synthetic Grease									900.00	900.00		
	Tinsmission									15,000.00	15,000.00		
	Painting									36,000.00	36,000.00		
	Re-upholstery									12,330.00	12,330.00		
	Consumable Parts			NP- 53.9 Small Value Procurement									
	Oil filter									2,000.00	2,000.00		
	Fuel Filter									2,400.00	2,400.00		
	Air filter									4,000.00	4,000.00		
	Brake Fluid									660.00	660.00		
	Cabin filter									2,000.00	2,000.00		
100000100001000	C. Semi-Expandable Equipment/Supplies												
	1. CRS Office Supplies	Coast Guard Civil Relations Service		NP- 53.5 Agency to Agency	13-Jul-22	15-Jul-22	19-Jul-22	21-Jul-22	GoP				
	Ballpen (black; 0.5mm; water-resistant ink)									348.00	348.00		

	Bond Paper (Multicopy; A4 size; 80 gsm)									33,227.00	33,227.00	
	Envelope (documentary; A4 size; brown)									490.00	490.00	
	Clear Book (A4 size)									1,060.00	1,060.00	
	Clip Board (Legal size)									375.00	375.00	
	Correction Tape									1,000.00	1,000.00	
	Cork Board with Metal Frame (18" x 12")									14,600.00	14,600.00	
	Magazine Holder/File Box (A4 size; Color: any)									10,450.00	10,450.00	
	Double Sided Tape (24mm x 10mm; Color: White)									540.00	540.00	
	Electrical Tape (16m)									780.00	780.00	
	Envelope (Expanding, Kraft, Legal size)									1,650.00	1,650.00	
	Desk Tray (3 layers; Color: any)									5,292.00	5,292.00	
	Fastener (Metal, Non-Sharp Edges)									660.00	660.00	
	Fold Back Clip (1.62in x 4s x 41mm)									1,032.00	1,032.00	
	Highlighter (color: orange)									1,000.00	1,000.00	
	Laminating Films (229x292mm Letter 250 microns 50's)									30,250.00	30,250.00	
	Marker Whiteboard (Color: Assorted of Black,Blue,Red)									2,480.00	2,480.00	
	Masking/Paper tape (24x18mm; no mess)									1,750.00	1,750.00	
	Paper Clip (33mm 53.2g round vinyl; color: assorted)									150.00	150.00	
	Paper Puncher (2hole; 10 sheets)									1,570.00	1,570.00	
	Pencil with eraser (12's)									920.00	920.00	
	Permanent Marker (1.5mm; color= assorted of black,blue,red)									1,380.00	1,380.00	
	Photo Paper (A4 size; high glossy; 200gsm; paper inkjet; white) (20sheets/pack)									8,550.00	8,550.00	
	Push Pins (100's)									190.00	190.00	
	Printer Ink (EPSON 003-Black Ink Bottle)									18,900.00	18,900.00	
	Printer Ink (EPSON 003-Magenta Ink Bottle)									18,900.00	18,900.00	
	Printer Ink (EPSON 003-Yellow Ink Bottle)									18,900.00	18,900.00	
	Printer Ink (EPSON 003-Cyan Ink Bottle)									18,900.00	18,900.00	
	Record Book (200 Pages, Size: 178mm X 278mm min)									1,650.00	1,650.00	
	Stamp Pad (Blue)									590.00	590.00	
	Stamp Pad Ink (Blue)									465.00	465.00	
	Stapler w/ Staple Wire Remover									1,320.00	1,320.00	
	Scissor									535.00	535.00	
	Sliding Folder (Colored with slide short embossed assorted color 12's)									15,700.00	15,700.00	
	Specialty Paper (Board; Laser and Inkjet Compatible; 100gsm; Laid Texture Watermark; Color: Cream) (500sheets/ream)									2,400.00	2,400.00	
	Specialty Paper (Glossy; Laser and Inkjet Compatible; 100gsm; Laid Texture Watermark; Color: Cream) (500sheets/ream)									4,320.00	4,320.00	
	Sign Pen (0.7mm; Color: Red,Black)									780.00	780.00	
	Sticky Notes (3x3in. multi color)									1,750.00	1,750.00	
	Storage Box With Lid (9x10x15in)									9,506.00	9,506.00	
	Scotch Tape (18mmx15m; Color: clear)									1,300.00	1,300.00	
	Tape Dispenser (medium)									625.00	625.00	
	Adhesive Tape (48mmx100yards; big roll)									1,650.00	1,650.00	
	White Glue (All purpose)									310.00	310.00	
	Folder with tab (A4 size)									232.00	232.00	
100000100001000	2. CRS Office Equipment/ICT	Coast Guard Civil Relations Service	NP- 53.5 Agency to Agency	1-Jun-22	4-Jun-22	9-Jun-22	14-Jun-22	GoP				
	Computer Set									134,100.00	134,100.00	
	Printer with Scanner									116,550.00	116,550.00	
100000100001000	3. CRS Janitorial Supplies	Coast Guard Civil Relations Service	NP- 53.5 Agency to Agency	1-Jun-22	4-Jun-22	9-Jun-22	14-Jun-22	GoP				
	Dishwashing Paste (200g)									422.50	422.50	
	Floor Mat (Soft rubber matting; 4x1ft.)									2,926.50	2,926.50	
	Disinfectant Spray (170g)									5,330.00	5,330.00	
	Toilet Cleaner (450g)									1,545.00	1,545.00	
	Air Freshener (320ml)									3,495.00	3,495.00	
	Dust Pan									389.50	389.50	
	Alcohol (1000ml)									3,744.00	3,744.00	
	Garbage Bag (big; 30pcs/pck)									2,400.00	2,400.00	
	Surgical Mask									3,570.00	3,570.00	
	Liquid Hand Sanitizer									3,100.00	3,100.00	
	Liquid Hand Soap									3,150.00	3,150.00	
	Tissue Interfolder Paper Towel									1,447.50	1,447.50	
	Toilet Tissue Paper									2,775.00	2,775.00	
	Floor Cleaner Detergent Powder (1kg)									1,560.00	1,560.00	
	Sink & Drain Cleaner									5,460.00	5,460.00	
	Muriatic Acid (1L)									3,450.00	3,450.00	
	Rag/Cleaning Cloth									570.00	570.00	
	Stick, Broom									715.00	715.00	

The physical components of the office that regularly used in daily operations of the office.

	Soft, Broom									1,480.00	1,480.00	
	Furniture Cleaner, Lemon Shine									3,600.00	3,600.00	
	Waste Basket, Plastic									480.00	480.00	
	Mophandle, Connection Type									1,850.00	1,850.00	
	Mop Bucket, Squeezer									10,852.00	10,852.00	
	Mophead, Heavy Duty									1,944.00	1,944.00	
	4. CRS Office Furniture	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	13-Sep-22	16-Sep-22	20-Sep-22	22-Sep-22	GoP			
	Executive Chairs (68x71x110-118.5 cm)									63,000.00	63,000.00	
	Executive Tables (120x60x75 cm)									52,500.00	52,500.00	
	5. CRS Other Supplies	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	13-Sep-22	16-Sep-22	20-Sep-22	22-Sep-22	GoP			
	Mug with PCG and CGCRS Logo									7,500.00	7,500.00	
	Umbrella with CGCRS Logo									41,500.00	41,500.00	
310100100002000	II. Operations											
	A. Humanitarian Assisistance and Disaster Response Operations (HADR)											
	1. Disaster Response Operations											
	a. Medical and Dental Civic Action Program (MEDCAP)	Coast Guard Civil Relations Service										
	Medicines and Medical Supplies			NP- 53.9 Small Value Procurement	11-Aug-22	14-Aug-22	18-Aug-22	19-Aug-22	GoP			
	Supply and Delivery of Meals (AM and PM Snacks, Lunch)									99,400.00	99,400.00	
	Ambroxol 6mg/ml (Oral Drops) 15mL									2,100.00	2,100.00	
	Ambroxol 15mg/5ml Syrup 60mL									2,250.00	2,250.00	
	Ascorbic Acid 100mg/ml (Syrup) 250mL									7,950.00	7,950.00	
	Ascorbic Acid Oral Drops 100mL									2,250.00	2,250.00	
	Carbocisteine 250mg/5ml									2,700.00	2,700.00	
	Cefalexin 250mg/ 5ml 250mL									3,150.00	3,150.00	
	Cloxacillin 250mg/5ml									3,900.00	3,900.00	
	Diphenhydramine 60ml									1,950.00	1,950.00	
	Mebendazole 100mg/5ml									2,850.00	2,850.00	
	Multivitamins Syrup 60ml									3,000.00	3,000.00	
	Paracetamol 250mg/5ml 60ml									2,400.00	2,400.00	
	Phenylpropanolamine 12.5mg/5ml Syrup									2,100.00	2,100.00	
	Salbutamol 2mg tablet									4,500.00	4,500.00	
	Phenylpropanolamine Drops									1,650.00	1,650.00	
	Allopurinol									12,000.00	12,000.00	
	Ambroxol 30mg tab (100's/box)									6,750.00	6,750.00	
	Amlodipine 5mg (100's/box)									8,700.00	8,700.00	
	Ascorbic Acid 500mg (100's/box)									9,900.00	9,900.00	
	Carbocisteine 500mg (100's/box)									13,800.00	13,800.00	
	Cefalexin 500mg (100's/box)									35,850.00	35,850.00	
	Cinnartzine 25mg/tab (100's/box)									10,050.00	10,050.00	
	Clindamycin 300mg (100's/box)									52,650.00	52,650.00	
	Diclofenac Na 50mg (100's/box)									7,650.00	7,650.00	
	Diphenhydramine 25mg (100's/box)									10,200.00	10,200.00	
	Vitamins with Ferrous Sulfate (100's/box)									9,800.00	9,800.00	
	Mefenamic Acid 500mg (100's/box)									10,800.00	10,800.00	
	Metformin Hydrochloride 500mg (100's/box)									5,100.00	5,100.00	
	Losartan 50mg									13,950.00	13,950.00	
	Omeprazole 20mg (100's/box)									12,200.00	12,200.00	
	ORS (25's)									5,500.00	5,500.00	
	Paracetamol 500mg (500's/box)									10,800.00	10,800.00	
	Paracetamol Ibuprofen 325mg/200mg (100's/box)									10,600.00	10,600.00	
	Simvastatin 20mg (100's/box)									9,200.00	9,200.00	
	Paracetamol 500mg + Phenylpropanolamine 25mg + chlorphenamine 2mg									23,850.00	23,850.00	
	Cloxacillin 500mg									31,650.00	31,650.00	
	Vitamin B- Complex(100's/box)									11,700.00	11,700.00	
	Alcohol Ethyl 70% 500ml									9,000.00	9,000.00	
	Non-sterile Latex Ambidextrous Gloves Medium sized (100's)									21,600.00	21,600.00	
	Cotton Balls (150's)									3,200.00	3,200.00	
	Disposable cups 8oz 100/pck									1,520.00	1,520.00	
	Isopropyl Alcohol 500ml 70%									1,250.00	1,250.00	
	Disposal Gloves (S.M.L)									5,200.00	5,200.00	
	Dental Anesthesia									7,500.00	7,500.00	
	Face Mask (Earloop) Disposable									650.00	650.00	
	Dental Needle 27G Short									1,650.00	1,650.00	
	Dental Needle 27G Long									1,100.00	1,100.00	

Medicines and Medical supplies used for medical and dental mission.

	Gauze Pads (2x2)									1,275.00	1,275.00		
	Topical Anesthesia (Xylocaine)									6,320.00	6,320.00		
	Absorbent Cotton 300 gms									2,250.00	2,250.00		
	Dental Bib									2,050.00	2,050.00		
	Cidex 5 Liters									5,600.00	5,600.00		
	Garbage Bag (10 pcs)									645.00	645.00		
	Tissue (6 pcs/pck)									1,400.00	1,400.00		
	Amoxicillin Capsule 500mg									15,600.00	15,600.00		
	Amoxicillin Capsule 250mg									4,880.00	4,880.00		
	Tranexamic Acid Capsule 500mg									4,320.00	4,320.00		
100000100001000	B. Community Relations Service												
	a. Adopt a School Program/ Brigada Eskwela												
	Supply and Delivery of Meals (AM and PM Snacks, Lunch)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	4-Aug-22	24-Aug-22	27-Aug-22	28-Aug-22	GoP	37,800.00	37,800.00		This activity aims in reaching schools through services and extending a hand towards educational development.
	c. Static Display/Exhibit												
	Supply and Delivery of Meals (AM and PM Snacks, Lunch)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	4-Mar-22	24-Mar-22	27-Mar-22	28-Mar-22	GoP	48,300.00	48,300.00		This activity aims to showcase all the equipment and assets of PCG.
	d. PCG Symphonic Band Concert												
	Supply and Delivery of Meals (Breakfast, Lunch and Dinner)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	18-Apr-22	21-Apr-22	22-Apr-22	22-Apr-22	GoP	47,500.00	47,500.00		This activity aims to promote the image of the PCG showcasing the musical skills of the PCG Symphonic Band Members.
	e. Feeding Program												
	Supply and Delivery of Meals (AM and PM Snacks, Lunch)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	12-Apr-22	14-Apr-22	15-Apr-22	18-Apr-22	GoP	47,500.00	47,500.00		This activity aims to promote the PCG through serving street children and home for the elders.
	g. Women's Reproductive Health Caravan												
	Supply and Delivery of Meals (AM Snacks and Lunch)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	18-Apr-22	21-Apr-22	22-Apr-22	22-Apr-22	GoP	25,000.00	25,000.00		This activity aims to help womens with their reproductive health care.
	2. PCGA Program and Activites												
	a. PCG OB Pagsasarili Community Program												
	Supply and Delivery of Meals (Lunch)	Coast Guard Civil Relations Service		NP- 53.9 Small Value Procurement	4-Oct-22	24-Oct-22	27-Oct-22	28-Oct-22	GoP	48,000.00	48,000.00		This program aims to help children and families living in coastal areas by providing programs set to meet the demands of their environment and lifestyle.
										2,382,283.00	2,382,283.00		

Prepared by:


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Recommended by:


CG LTJG DORIS JOY V SONEJA
 Chairman, CGCRS Bids and Awards Committee (BAC)

Approved by:


CG RADM JUAN MANUEL DE RAMOS JR
 Head of the Procuring Entity (HOPE)