COAST GUARD FINANCE SERVICE Revised Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. General Administration and Support												
	A. AIRLINE TICKETS												
100000100001000	1. Orientation on Financial Benefits and Systems and Accounting of PCG Trainees (2 days)	CGFS	NO	NP-53. 14 Direct Retail Purchase of POL Products an Airline Tickets	Year-round	N/A	Year-round	Year-round	GoP	124,500.00	124,500.00		Conduct of trainees' actual headcoun Regional Training Centers to match the records at Payroll Unit
100000100001000	2. Finance Service Units Systems Audit (2 days)	CGFS	NO	NP-53. 14 Direct Retail Purchase of POL Products an Airline Tickets	Year-round	N/A	Year-round	Year-round	GoP	215,000.00	215,000.00		Conduct of systems audit to all FSU's in each CG District
100000100001000	3. Travel of HCGFS and FSU Personnel	CGFS	NO	NP-53. 14 Direct Retail Purchase of POL Products an Airline Tickets	Year-round	N/A	Year-round	Year-round	GoP	90,000.00	90,000.00		Various travel of FSU personnel
	B. MORALE AND WELFARE										-		
100000100001000	1. CGFS Personnel Assessment	CGFS	NO	NP-53. 9 - Small Value Procurement	6-Jul-22	N/A	14-Jul-22	15-Jul-22	GoP	69,000.00	69,000.00		Conduct of personnel assessment in support to the semi-annual EPEM an OFR rating to personnel
100000100001000	2. CGFS Pre-Anniversary Activities	CGFS	NO	NP-53. 9 - Small Value Procurement	7-Nov-22	N/A	13-Nov-22	14-Nov-22	GoP	144,000.00	144,000.00		
100000100001000	2. CGFS Anniversary	CGFS	NO	NP-53. 9 - Small Value Procurement	20-Nov-22	N/A	25-Nov-22	27-Nov-22	GoP	480,000.00	480,000.00		Conduct of annual CGFS Anniversary celebration
	C. TRAININGS, SEMINARS AND WORKSHOPS												
100000100001000	1. GAD Related Training for CGFS Personnel	CGFS	NO	NP-53. 9 - Small Value Procurement	16-Mar-22	N/A	24-Mar-22	25-Mar-22	GoP	69,000.00	69,000.00		Conduct of GAD related activities to increase awareness on GAD
100000100001000	2. Capability Development and Enhancement Workshop	CGFS	NO	NP-53. 1 Lease of Venue	23-May-22	N/A	31-May-22	1-Jun-22	GoP	350,090.00	350,090.00		Yearly workshop for CGFS personnel
	D. COMMAND AND STAFF REQUIREMENTS OF HCGFS										-		
100000100001000	1. Supply and Delivery of Office Supplies	CGFS	NO	NP-53. 5 Agency-to-Agency	22-Mar-22	N/A	30-Mar-22	31-Mar-22	GoP	964,947.00	964,947.00		To support the CGFS day to day operations
100000100001000	2. Supply and Delivery of Janitorial Supplies	CGFS	NO	NP-53. 5 Agency-to-Agency	22-Mar-22	N/A	30-Mar-22	31-Mar-22	GoP	45,031.50	45,031.50		To support the maintenance of CGFS Office through cleanliness
	E. MANDATORY AND OTHER EXPENSES									-			
100000100001000	1. Supply and Delivery of Payslips	CGFS	NO	NP-53. 5 Agency-to-Agency	22-Mar-22	N/A	30-Jun-22	31 June 2022	GoP	629,748.00	629,748.00		Procurement of payslips for active an pensioners
100000100001000	2. Supply and Delivery of Cheque Booklets	CGFS	NO	NP-53. 5 Agency-to-Agency	22-Mar-22	N/A	30-Mar-22	31-Mar-22	GoP	9,600.00	9,600.00		Cheque booklets to be used by MDS issuance to PCG clientele
	F. EQUIPMENT READINESS												
100000100001000	1. Quarterly Maintenance of Server and Other Equipment	CGFS	NO	Direct Contracting	21-Feb-22	2-Mar-22	3-Mar-22	4-Mar-22	GoP	474,630.00	474,630.00		For the maintenance of server used in the Centralized Payroll Management Unit
		Grand Total								**3,665,546.50**			

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