

COAST GUARD LEGAL SERVICE Revised Annual Procurement Plan for FY 2023


Code (FAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. GENERAL ADMINISTRATION AND SUPPORT SERVICES											
	A. Personnel Readiness											
	1. Administrative Travel											
100000100001000	A. Rotation of Personnel (Deployment)	CGLS	53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Year-round	N/A	Year-round	Year-round	GoP	50,000.00	50,000.00		Rotation/ Assignment of CGLS Officers and Non-Officers to different Coast Guard Legal Service Sub-units
100000100001000	B. Legal Officers Emergency Assistance to CG Districts/NHQ-Office	CGLS	53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Year-round	N/A	Year-round	Year-round	GoP	50,000.00	50,000.00		Assistance to Legal Officers to CG Districts/NHQ-Office
	2. Organizational Activities											
100000100001000	A. Annual Planning, Performance Review, and Assessment	CGLS	NP-53.10 Lease of Real Property and Venue	Year-round	N/A	Year-round	Year-round	GoP	300,000.00	300,000.00		Conduct of Planning, review, and assessment to CGLS Performance
100000100001000	B. Publication of CGLS Journal	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP				Publication of CGLS Journal in celebration with its annual anniversary
	3. Morale and Welfare											
100000100001000	A. CGLS Anniversary	CGLS	NP-53.10 Lease of Real Property and Venue	Year-round	N/A	Year-round	Year-round	GoP	403,500.00	403,500.00		Conduct of annual CGLS anniversary celebration
	B.Values and Education											
100000100001000	1. GAD Related Activities	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	127,500.00	127,500.00		Conduct of GAD related activities in relation to Women's Month Celebration and increase awareness to GAD matters
	C. Training Readiness											
100000100001000	1. Firing and/or Swimming Proficiency Enhancement	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	60,000.00	60,000.00		Conduct of Firing/ and/or Swimming Proficiency to enhance CGLS personnel's capability
100000100001000	2. Paralegal Specialization Course											
100000100001000	A. Supply and Delivery of Meals for Paralegal Specialization Course	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	73,000.00	73,000.00		Supply and delivery of Meals for the conduct of Paralegal Specialization Course
100000100001000	B. Supply and Delivery of Paralegal Specialization Handouts	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	20,000.00	20,000.00		Supply and delivery of handouts for the Paralegal Specialization Course
100000100001000	3. Maritime Law Enforcement Lecture	CGLS		Year-round	N/A	Year-round	Year-round	GoP	98,000.00	98,000.00		Conduct of MARLEN lectures to help PCG personnel understand the maritime law and have better understanding specially those who are performing
	D. Updates of CGLS Library and Reference Materials											
100000100001000	1. Procurement of Local/International Maritime Law/Convention Books	CGLS	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Year-round	N/A	Year-round	Year-round	GoP	50,000.00	50,000.00		To update CGLS Library's books and other legal issuances
	II. OPERATIONAL READINESS SUPPORT FUND											
	A. Supply and Delivery of Peculiar HCGLS Support Funds											
100000100001000	1. Supply and Delivery of Office Supplies and Equipment	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	135,150.00	135,150.00		To support the CGLS day-to-day operations
100000100001000	2. Supply and Delivery of Janitorial Supplies and Equipment	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	29,450.00	29,450.00		To support the CGLS day-to-day operations
100000100001000	3. Supply and Delivery of Galley Supplies and Equipment	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	16,400.00	16,400.00		To support the CGLS day-to-day operations
100000100001000	4. Supply and Delivery of CGLS Uniforms	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	600,000.00	600,000.00		To provide uniforms to CGLS personnel for the attendance of hearings and other activities
100000100001000	5. Supply and Delivery of Plaques/Mementos	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	10,000.00	10,000.00		To present as token to CGLS guests/Visitors and awards during the CGLS Anniversary
100000100001000	6. Supply and Delivery of CGLS-STI Classroom Supplies and Equipment	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP	69,000.00	69,000.00		To support CGLS-STI operations
	B. Equipment Readiness/Maintenance/Repair/Replacement											
100000100001000	1. Quartermaster Equipment	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP				For the maintenance of office equipment

100000100001000	2. Supply and Delivery of Mobility Repair, Replacement, & Maintenance of Innova	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP					For the maintenance of CGLS mobility
	C. Mandatory and Other Expenses												
100000100001000	1. Photocopying Equipment Rental Expenses	CGLS	NP-53.9 - Small Value Procurement	Year-round	N/A	Year-round	Year-round	GoP		62,000.00	62,000.00		Rental expenses for photocopying machine.
		Grand Total								2,154,000.00			

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