

## Philippine Coast Guard

### HEADQUARTERS COAST GUARD HUMAN RESOURCE MANAGEMENT COMMAND Bids and Awards Committee

#56 Manuel L. Quezon St., Purok 1, New Lower Bicutan Taguig City

### **SUPPLEMENTAL / BID BULLETIN NO. 01-2023**

This Supplemental/Bid Bulletin No. 01-2023 is issued to include the following amendments and clarifications as integral part of the Bidding Documents issued for the Supply and Delivery of Athletic Uniforms and Customized Shirts for CGHRMC and Its Support Units for FY 2023.

#### Section I. Invitation to Bid

1. The Coast Guard Human Resource Management Command (CGHRMC) of the Philippine Coast Guard (PCG) through the General Appropriations Act for FY 2023 intends to apply the sum of *Two Million Seven Hundred Forty-Six Thousand Two Hundred Twenty Pesos* (*PhP 2,746,220.00*) being the total ABC to payments under the contract for the Supply and Delivery of Athletic Uniforms and Customized Shirts for CGHRMC and Its Support Units for FY 2023 broken down as follows:

LOT No.	DESCRIPTION	ABC
1	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGHRMC for FY 2023	Two Hundred Eighty Thousand Pesos (PhP 280,000.00)
2	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGSSO for FY 2023	Two Million Two Hundred Fifty Thousand Pesos (PhP 2,250,000.00)
3	Supply and Delivery of Athletic Uniforms for PCG – PGMC for FY 2023	Forty-Two Thousand Pesos (PhP 42,000.00)
4	Supply and Delivery of Customized Uniforms for the PCG 18 – day Campaign to End VAW	One Hundred Twenty-Five Thousand Pesos (PhP 125,000.00)
5	Supply and Delivery of Customized Shirts for NUPAO for FY 2023	Forty-Nine Thousand Two Hundred Twenty Pesos (PhP 49,220.00)

Bids received in excess of the ABC shall be automatically rejected at bid opening.

- 1. The Coast Guard Human Resource Management Command now invites bids for the above Procurement Project. Delivery of the Goods is required based on the delivery schedule provided under Section VI (Schedule of Requirements) of this Bidding Documents commencing from the date of receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).
- 2. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

- 3. Prospective Bidders may obtain further information from the Coast Guard Human Resource Management Command (CGHRMC) and inspect the Bidding Documents at the address given below from Monday to Friday during office hours from **08:00 AM** to **05:00 P.M.**, except non-working days (i.e., Saturday and Sunday), legal holiday, or special non-working holiday, or other nonworking days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration.
- 4. A complete set of Bidding Documents may be acquired by interested Bidders on **04 April 2023 to 24 April 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents based on the total ABC to be bid, pursuant to the latest Guidelines issued by the GPPB, in accordance with the following schedule:

ABC Range	Amount of Bidding
	<b>Documents Fee</b>
More than PhP500,000.00 up to PhP1,000,000.00	PhP1,000.00
More than PhP1,000,000.00 up to PhP5,000,000.00	PhP5,000.00

- 5. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through email*.
- 6. The *Coast Guard Human Resource Management Command* will hold a Pre-Bid Conference on **12 April 2023, 02:00 PM** at the Coast Guard Human Resource Management Command Satellite Training Institute (CGHRMC-STI) Conference Room, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City which shall be open to prospective bidders.

- 7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **24 April 2023**, **10:00 AM**. Late bids shall not be accepted.
- 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
- 9. Bid opening shall be on 24 April 2023, 10:00 AM at Coast Guard Human Resource Management Command Satellite Training Institute (CGHRMC-STI) Conference Room, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
- 11. Bidders shall bear all costs associated with the preparation and submission of their bids, and the Coast Guard Human Resource Management Command will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the Coast Guard Human Resource Management Command will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The Coast Guard Human Resource Management Command assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
- b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
- 12. The CGHRMC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
- 13. For further information, please refer to:

### CG ENS ALEUNA SIGRID D PALITA

Head, CGHRMC BAC Secretariat Coast Guard Human Resource Management Command 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City Contact Number: 0968-880-7210

Email Address: cghrmc.procurementoffice@gmail.com

14. You may visit the following websites:

For downloading of Bidding Documents: <u>www.philgeps.gov.ph</u> and

www.coastguard.gov.ph

### **Section III. Bid Data Sheet**

ITB Clause								
5.3	For this purpose, contracts similar to the Project shall be:	For this						
	<ul><li>a. Any Supply and Delivery of Athletic Uniforms or Customized Shirts</li><li>b. Completed within the last five (5) years prior to the deadline for the submission and receipt of bids.</li></ul>							
7.1	No portion of the contract shall be sub-contracted.							
7.1	1		A Croad					
12	The price of the Goods shall be quoted DDP at the Headquarters Coast Good Human Resource Management Command, 56 ML Quezon Street., Purok 1, Lower Bicutan, Taguig City.	Human Lower 1	1, New					
14.1		The bid security shall be in the form of a following forms and amounts:  Lot a) Cash, cashier's/ manager's check issued by a Universal or Commercial Bank;  b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank  [at least Two Percent (2%) of the ABC]  1 PhP 5,600.00						
	2 PhP 45,000.00 PhP 112,500.00	2						
	3 PhP 840.00 PhP 2,100.00	3						

4	PhP 2,500.00	PhP 6,250.00
5	PhP 984.40	PhP 2,461.00

Partial bids (bids per lot) are allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal **on any or all lots** and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.

LOT No.	DESCRIPTION	MINIMUM AMOUNT OF THE NFCC
1	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGHRMC for FY 2023	Two Hundred Eighty Thousand Pesos (PhP 280,000.00)
2	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGSSO for FY 2023	Two Million Two Hundred Fifty Thousand Pesos (PhP 2,250,000.00)
3	Supply and Delivery of Athletic Uniforms for PCG – PGMC for FY 2023	Forty-Two Thousand Pesos (PhP 42,000.00)
4	Supply and Delivery of Customized Uniforms for the PCG 18 – day Campaign to End VAW	One Hundred Twenty-Five Thousand Pesos (PhP 125,000.00)
5	Supply and Delivery of Customized Shirts for NUPAO for FY 2023	Forty-Nine Thousand Two Hundred Twenty Pesos (PhP 49,220.00)

No additional requirements.

The bidder having the Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) shall submit within a non-extendible period of five (5) calendar days from the BAC Notice as the LCB/SCB, the latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);

In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16-2005, the abovementioned tax returns shall refer to the following:

- 1. Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, and
- 2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids.

The bidder having the Lowest/Single Calculated Responsive Bid shall submit a Certificate of No Pending Case within ten (10) calendar days from receipt of the Notice of Award (NOA).

### **Section VI. Schedule of Requirements**

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Description	Quantity	Total	Delivered, Weeks/Months
		Lot 1	
Outreach Program T – shirts  Items must meet the minimum specifications indicated as follows:  1. Fabric: Spandex 200 – 220 gsm  2. Print: Full Sublimation  3. Sizing: Standard Filipino Size (80 pcs)  4. Design: Customized as indicated in the attached sample design	80 pcs	80 pcs	<ul> <li>The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.</li> <li>The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.</li> <li>Delivery date will be at least one (1) week prior to the actual conduct of the activity.</li> </ul>
Athletic Uniforms for CGHRMC 6 <sup>th</sup> Year Anniversary  Items must meet the minimum specifications indicated as follows:  1. Fabric:	180 sets	180 sets	<ul> <li>The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.</li> <li>The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.</li> <li>Delivery date will be at least one (1) week prior to</li> </ul>

Description	Quantity	Total	Delivered, Weeks/Months
a. Upper: Spandex $200 - 220 \text{ gsm}$ b. Lower: Spandex/Polyeste $r 200 - 250 \text{ gsm}$ 2. Print: Full			the actual conduct of the activity
Sublimation			
3. Sizing: Standard Filipino Size (180 sets)			
4. Design: Customized as indicated in the attached sample design			
a. Upper: Collared Shirt b. Lower: - Track Pants - With side pockets - Elastic Waistband w/ adjustable drawstring			
		Lot 2	
Sports Uniforms for PCG Summer Sports Fest 2023			• The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.
Items must meet the minimum specifications indicated as follows:		1,000 sets	• The Supplier will be notified at least forty five (45) days prior to the delivery date for the activity.
Fabric:     a. Upper:     Combination of			Delivery date will be at least one (1) week prior to the actual conduct of the

Description	Quantity	Total	Delivered, Weeks/Months
Dri – fit and Spandex b. Lower: Combination of Dri – fit and Spandex			activity
2. Print: Sublimation			
3. Sizing: Standard Sizing			
4. Design: Customized			
a. Upper: with Collar  - 2.5 x 2.5 inch PCG logo on the left side of the shirt  - 7 x 7 inch Sports fest team logo In front of the shirt  - 2.5 x 2.5 inch Sports fest logo on the upper back of the shirt  - 10 x 5 inch Team Numbers on the back of the shirt  b. Lower: Elastic Waistband w/ adjustable drawstring			
<ul><li>Basketball Jersey (Upper and Lower)</li><li>Volleyball</li></ul>			

Description	Quantity	Total	Delivered, Weeks/Months
Uniform (Upper and Lower)  Badminton Uniform (Upper and Lower)  Table Tennis Uniform (Upper and Lower)  Chess (Collared	150 sets 120 sets 60 sets 60 sets		
Shirt & Jersey Short)  • Swimming (Rash Guard)	30 sets		
• Tug of War (Long Sleeves & Jersey Short)	50 sets		
• 100 Meter Relay (Round Neck Shirt & Jersey Short)	150 pcs		
• Flag Ranks (Collared Shirts & Pants)	100 sets		
<ul> <li>Unit Commanders         (Collared Shirts &amp;         Pants)</li> <li>CGSSO Personnel</li> </ul>	67 sets		
(Collared Shirts & Pants)	70 sets		
,	103 sets		
Uniforms for Game of the Generals  Items must meet the minimum specifications indicated as follows:			• The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.
Fabric: Combination     of Dri – fit and     Spandex	500 pcs	500 pcs	• The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.
2. Print: Sublimation			• Delivery date will be at least one (1) week prior to
3. Sizing: Standard Sizing			the actual conduct of the activity

Description	Quantity	Total	Delivered, Weeks/Months
4. Design: Customized Collared Shirts			
		Lot 3	
Athletic Uniforms PCG – PGMC			
Items must meet the minimum specifications indicated as follows:  1. Fabric:  a. Upper: Polydex Fabric  b. Lower: Polydex Fabric  2. Print: Full Sublimation  3. Sizing: Standard Filipino Size (180 sets)  4. Design: Customized  a. Upper:  - 2.5x2.5 inch PCG-PGMC logo on the left side of the shirt  - 2.5x2.5 inch CGHRMC logo on the upper back of the shirt  - Surname on the right sleeve b. Lower:	28 sets	28 sets	<ul> <li>The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.</li> <li>The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.</li> <li>Delivery date will be at least one (1) week prior to the actual conduct of the activity</li> </ul>

Description	Quantity	Total	Delivered, Weeks/Months
<ul> <li>Jersey Shorts</li> <li>Elastic</li> <li>Waistband</li> <li>w/ adjustable</li> <li>drawstring</li> </ul>			
		Lot 4	
Advocacy Shirts for the PCG 18 – Day Campaign to end VAW  Items must meet the minimum specifications indicated as follows:  1. Fabric: Spandex/Spundy  2. Print: Sublimation  3. Sizing: Standard Sizing  4. Design: Customized Round Neck	250 pcs	250 pcs	<ul> <li>The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.</li> <li>The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.</li> <li>Delivery date will be at least one (1) week prior to the actual conduct of the activity</li> </ul>
		Lot 5	
NUP T – Shirt w/ CSC Logo  Items must meet the minimum specifications indicated as follows:  1. Fabric: CVC White  2. Print: Photographic Plastisol  3. Sizing: Standard Sizing  4. Design: Round	214 pcs	214 pcs	<ul> <li>The terms and conditions of the contract shall be effective from receipt by the winning supplier of the Notice to Proceed until payment be made.</li> <li>The Supplier will be notified at least thirty (30) days prior to the delivery date for the activity.</li> <li>Delivery date will be at least one (1) week prior to the actual conduct of the activity</li> </ul>

Description	Quantity	Total	Delivered, Weeks/Months
Neck Customized with CSC Logo			

Conforme:	
[Signature of the Authorized Rep.]	[in the capacity of] (Please indicate position of Authorized Rep.)]
Duly authorized to sign Bid for and or	behalf of
	Please indicate name of company)

### **Section VII. Technical Specifications**

Item	Specification	Statement of Compliance
		[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	Lot 1	
Outreach Program T – shirts	Fabric: Spandex 200 – 220 gsm      Print: Full Sublimetion	Statement of Compliance:
Quantity: 80 pcs	<ol> <li>Print: Full Sublimation</li> <li>Sizing: Standard Filipino Size (80 pcs)</li> <li>Design: Customized as indicated in the attached sample design</li> <li>LAYOUT</li> <li>Packaging: 10 pcs per size/bundle         <ul> <li>All items are individually packed in transparent plastic</li> <li>Pre-soaked fabric before sewing</li> </ul> </li> </ol>	
Athletic Uniforms for CGHRMC 6 <sup>th</sup> Year Anniversary  Quantity: 180 sets	to minimize shrinkage  1. Fabric: a. Upper: ¬Spandex 200 − 220 gsm b. Lower: Spandex/Polyester 200 − 250 gsm  2. Print: Full Sublimation  3. Sizing: Standard Filipino Size (180 sets)  4. Design: Customized as indicated in the attached sample design a. Upper: Collared Shirt	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	<ul> <li>b. Lower:</li> <li>- Track Pants</li> <li>- With side pockets</li> <li>- Elastic Waistband w/ adjustable drawstring</li> </ul>	
	6. Packaging: 10 pcs per size/bundle	
	-All items are individually packed	
	in transparent plastic	
	-Pre-soaked fabric before	
	sewing to minimize shrinkage  Lot 2	
Sports Uniforms for	1. Fabric:	
CGSSO - PCG	a. Upper: Combination of Dri – fit	
Summer Sports Fest	and Spandex	
2023	b. Lower: Combination of Dri – fit	
Quantity: 1,000 sets	and Spandex	
2,000 000	2. Print: Sublimation	
	3. Sizing: Standard Sizing	
	4. Design: Customized	
	<ul><li>a. Upper: Jersey/w/ Sleeves/ w/ Collar</li><li>b. Lower: Elastic Waistband w/ adjustable drawstring</li></ul>	
	Basketball Jersey (Upper and Lower)     150 sets	

# **Please indicate** either: "Comply" or "Not Comply" **PARTICULARS DESCRIPTION** BASKETBALL 32 36 BASKETBALL 32 BASKETBALL 32 36 BASKETBALL 32

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	BRSKETBRILL 32 Guard 32	
	• Volleyball Uniform (Upper and Lower) 120 sets	
	Grant 32	
	Gimina 32	
	Guard 32	

# Please indicate either: "Comply" or "Not Comply" **DESCRIPTION PARTICULARS** SURNAME SURNAME Guard 32

 Badminton Uniform (Upper and Lower)
 60 sets



PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	Gund	
	Guard	
	Guard	
	Ginid	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	Table Tennis Uniform (Upper and Lower) 60 sets  Grant Guard  Gran	
	Gunst	
	Guard	
	Guard	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	Cimila	
	• Chess (Collared Shirt & Jersey Short) 30 sets	

# **Please indicate** either: "Comply" or "Not Comply" **PARTICULARS DESCRIPTION** Guard Guard • Swimming (Rash Guard) 90 sets Guard. Guard Guard

# Please indicate either: "Comply" or "Not Comply" **DESCRIPTION PARTICULARS** Guard Guard Guard • Tug of War (Long Sleeves & Jersey Short) 150 sets Guard



PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	• 100 Meter Relay (Shirt & Jersey Short) 100 sets	or "Not Comply"

## **Please indicate** either: "Comply" or "Not Comply" **PARTICULARS DESCRIPTION** Guard • Flag Ranks (Collared Shirts & Pants) 67 sets L A G R A N K S L A G R A N K S

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	F L A G R A N K S	
	F L A G R A N K S	
	F L A G R A N K S	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	• Unit Commanders (Collared Shirts & Pants) 70 sets  F L R G R R R N K S	
	F L A G R A N K S S	
	F L A G R A N K S	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	F L H G R H N K S	
	• CGSSO Personnel (Collared Shirts & Pants) 103 sets	
	5. Packaging: 10 pcs per size/bundle -All items are individually packed in transparent plastic -Pre-soaked fabric before	
Uniforms for Game of the Generals	sewing to minimize shrinkage  1. Fabric: Combination of Dri – fit and Spandex	
Quantity: 500 pcs	2. Print: Sublimation	
	3. Sizing: Standard Sizing	
	4. Design: Customized Collared Shirts	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	• May	
	• June	
	5. Packaging: 10 pcs per size/bundle -All items are individually packed in transparent plastic	
	-Pre-soaked fabric before sewing to minimize shrinkage	
	Lot 3	
Athletic Uniforms for PCG – PGMC  Quantity: 28 sets	Fabric:     a. Upper: Polydex Fabric     b. Lower: Polydex Fabric	
	2. Print: Full Sublimation	
	3. Sizing: Standard Filipino Size (180 sets)	
	4. Design: Customized	
	<ul><li>a. Upper:</li><li>- 2.5x2.5 inch PCG-PGMC logo on the left side of the shirt</li></ul>	

PARTICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"
	- 2.5x2.5 inch CGHRMC logo on the upper back of the shirt	
	- Surname on the right sleeve	
	b. Lower:	
	<ul> <li>Jersey Shorts</li> <li>Elastic Waistband w/ adjustable drawstring</li> </ul>	
	Final Rick	
	5. Packaging: 10 pcs per size/bundle -All items are individually packed in transparent plastic -Pre-soaked fabric before sewing to minimize shrinkage	
	Lot 4	
Advocacy Shirts for the PCG 18 – Day Campaign to end VAW	Fabric: Spandex/Spundy     Print: Sublimation	
Quantity: 250 pcs	3. Sizing: Standard Sizing	
	4. Design: Customized Round Neck (to be provided by the PCW prior to the 18-day campaign to end VAW)	
	5. Packaging: 10 pcs per size/bundle -All items are individually packed in transparent plastic -Pre-soaked fabric before sewing to minimize shrinkage	

PARTI	ICULARS	DESCRIPTION	Please indicate either: "Comply" or "Not Comply"	
		Lot 5		
NUP T - S Logo	Shirt w/ CSC	6. Fabric: CVC White		
Quantity: 2	214 pcs	7. Print: Photographic Plastisol		
		8. Sizing: Standard Sizing		
		9. Design: Customized with CSC Logo  10. Packaging: 10 pcs per size/bundle -All items are individually packed in transparent plastic -Pre-soaked fabric before sewing to minimize shrinkage		
	ОТНЕ	R REQUIREMENTS	Please indicate either: "Comply" or "Not Comply"	
General T	erms and Con	ditions		
	Bidders shall provide correct and accurate information required in this form.			
	Price quotation/s must be valid for a period of sixty (60) calendar days from the date of submission of quotation.			
	3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties and/or levies payable.			
_	4. Quotations exceeding the Approved Budget for the Contract shall be rejected.			

7.	Award of contract shall be made to the lowest calculated and responsive quotation (for goods and infrastructure) or, the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.	
8.	Any interlineations, erasures or overwriting shall be valid only if they are countersigned or initialed by you or any of your duly authorized representative/s.	
9.	The item/s shall be delivered according to the requirements specified in the Technical Specifications.	
10.	CGHRMC shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.	
11.	Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the contractor's account.	
	The winning Supplier or Service Provider shall send its billing to the Coast Guard Human Resource Management Command, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City together with all the necessary documentary evidence duly filled up and signed by the authorized PCG officers and personnel who received the items as basis of payment.	
12.	In case two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, CGHRMC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.	
13.	Liquidated damages equivalent to one tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGHRMC shall rescind the contract once the cumulative amount of liquidated damages reaches to ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.	
Add	litional Requirements	
1.	The winning Supplier or Service provider must strictly comply with the latest and existing health and safety protocols and guidelines issued by the Department of Health (DOH) and the Inter-Agency Task Force (IATF) as provided for a current situation (e.g COVID 19 pandemic – social or physical distancing, wearing of face mask, face shield, and/or frequent	

	hand washing).								
2.	2. During opening of bids, bring sample athletic uniforms or customized shirts of previous projects for examination of the BAC and TWG								
[Sign	nature of the Authori	zed Rej	o.]		_		ase indi	cate position	
				oj Aui	horized .	кер.)]			
Duly	authorized	to	sign <i>(Pl</i> e	Bid ease inc	for dicate na	and ame of co	on o <i>mpan</i> y	behalf	of

#### Section VIII. Checklist of Technical and Financial Documents

### **Checklist of Technical and Financial Documents**

Each Bidder shall submit one (1) original and six (6) copies of the first and second components of its bid through their duly authorized representatives.

Each bidder shall submit separate bids for each lot items.

All envelopes shall:

- a. contain the name of the contract to be bid in **capital letters**;
- b. bear the name and address of the Bidder in capital letters;
- c. be addressed to the BAC with the following details:

## BIDS AND AWARDS COMMITTEE (BAC) PHILIPPINE COAST GUARD – COAST GUARD HUMAN RESOURCE MANAGEMENT COMMAND

- d. bear the specific identification of this bidding process; and
- e. bear a warning "**DO NOT OPEN BEFORE...**" the date and time for the opening of bids.

### I. TECHNICAL COMPONENT ENVELOPE

### Class "A" Documents

Legal	Docı	uments
-------	------	--------

Valid and updated Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184, if registered under the Platinum category; Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated;

In case any of the eligibility documents submitted to PhilGEPS is not updated, combination of a PhilGEPS Certificate of Registration and Platinum Membership, with any of the valid/updated Class "A" Eligibility Documents shall be submitted:

- 1. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives; **AND**
- 2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas. In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184; AND
- 3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND**
- 4. Latest Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

#### OR

In lieu of the PhilGEPS Platinum Certificate of Registration and Platinum Membership, bidders shall submit all of the proceeding valid and/or updated Class "A" Eligibility Documents; provided that the bidder having the LCB/SCB submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCB/SCB during the post-qualification process;

- 1. SEC Registration Certificate for corporations, partnerships and/or joint ventures, DTI Registration Certificate for sole proprietorship, or CDA Registration Certificate for cooperatives;
- 2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.
  - In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the

renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

- 3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND**
- 4. Latest AFS stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

### **Technical Documents**

(f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The Statement of all On-going and Completed Government and Private Contracts shall indicate for each contract, the following:

- name of the contract;
- date of the contract;
- Contract period;
- owner's name and address;
- kinds of goods;
- amount of contract and value of outstanding contracts;
- date of delivery (please state estimated date of delivery)
- (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, completed within the last five (5) years prior to the deadline for the Submission and Receipt of Bids equivalent to at least twenty-five percent (25%) of the ABC, detailed as follows:

LOT No.	DESCRIPTION	MINIMUM AMOUNT OF THE SLCC
1	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGHRMC for FY 2023	Seventy Thousand Pesos (PhP 70,000.00)
2	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGSSO for FY 2023	Five Hundred Sixty Two Thousand Five Hundred Pesos (PhP 562,500.00)
3	Supply and Delivery of Athletic Uniforms for PCG – PGMC for FY 2023	Ten Thousand Five Hundred Pesos (PhP 10,500.00)
4	Supply and Delivery of Customized Uniforms for the PCG 18 – day	Thirty-One Thousand Two Hundred Fifty Pesos

	Campaign to End VAW	(PhP 31,250.00)
5 T	Supply and Delivery of Customized Shirts for NUPAO for FY 2023	Twelve Thousand Three Hundred Five Pesos (PhP 12,305.00)

h

The statement identifying the Single Largest Completed Contract (SLCC) shall indicate the following:

- (a) name of the contract;
- (b) date of the contract;
- (c) contract period;
- (d) owner's name and address;
- (e) kinds of goods;
- (f) amount of completed contracts, adjusted by the bidder to current prices using PSA's consumer price index, if necessary for purposes of meeting the SLCC requirement;
- (h) date of delivery (actual date of delivery for the single largest completed contract); and
- (i) end user's acceptance or official receipt(s) or sales invoice issued for the contract, which shall be attached to the statement of SLCC.

For purposes of post-qualification, bidders are required to attach the entire set of the Contract, Purchase Order or Memorandum of Agreement to the Statement Identifying the SLCC.

Bidders are also required to Include in the aforesaid Statement of All On-going Government and Private Contracts and Statement Identifying the SLCC the following information:

- a) Contact Person; and
- b) Contact Details (telephone/fax/cellphone number and/or email address)
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission, based on the following schedule:

Lot	d) Cash, cashier's/ manager's	f) Surety Bond, callable upon
No.	check issued by a Universal or	demand issued by a surety or
	Commercial Bank;	insurance company duly
		certified by the Insurance
		Commission authorized to issue
	e) Bank draft/ guarantee or	said security specific for the
	irrevocable letter of credit	project
	issued by a Universal or	
	Commercial Bank; Provided,	[at least Five Percent (5%) of the
	however, that it shall be	ABC]
	confirmed or authenticated by	
	a Universal or Commercial	
	Bank, if issued by a foreign	
	bank	
	[at least Two Percent (2%) of the	

	ABC]	
1	PhP 5,600.00	PhP 14,000.00
2	PhP 45,000.00	PhP 112,500.00
3	PhP 840.00	PhP 2,100.00
4	PhP 2,500.00	PhP 6,250.00
5	PhP 984.40	PhP 2,461.00

### OR;

Original copy of Notarized Bid Securing Declaration; and

- (i) Conformity with the Schedule of Requirements provided under Section VI (Schedule of Requirements), **and**;
  - (j) Conformity Technical Specifications; and
- (k) Original duly signed Omnibus Sworn Statement (OSS); and if applicable, Original Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Reminder: If the prospective bidder's representative who will attend the Submission, Receipt, Opening and Preliminary Examination of Bids is different from the authorized representative to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, then the prospective bidder can include the name/s of said representative in the above-mentioned proofs of authorization (e.g., original copy of the duly notarized Secretary's Certificate for corporations, Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable)

### Financial Documents

(1) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) which must be at least equal to the ABC detailed as follows:

Lot	DESCRIPTION	MINIMUM AMOUNT OF THE
No.		NFCC

1	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGHRMC for FY 2023	Two Hundred Eighty Thousand Pesos (PhP 280,000.00)
2	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGSSO for FY 2023	Two Million Two Hundred Fifty Thousand Pesos (PhP 2,250,000.00)
3	Supply and Delivery of Athletic Uniforms for PCG – PGMC for FY 2023	Forty-Two Thousand Pesos (PhP 42,000.00)
4	Supply and Delivery of Customized Uniforms for the PCG 18 – day Campaign to End VAW	One Hundred Twenty-Five Thousand Pesos (PhP 125,000.00)
5	Supply and Delivery of Customized Shirts for NUPAO for FY 2023	Forty-Nine Thousand Two Hundred Twenty Pesos (PhP 49,220.00)

Bidders must submit a computation of its NFCC, which must be at least equal to the ABC, calculated as follows:

NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

### OR;

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC if issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank detailed as follows:

Lot No.	DESCRIPTION	MINIMUM AMOUNT OF COMMITED LINE OF CREDIT
1	Supply and Delivery of Athletic	Twenty-Eight Thousand

	Uniforms and Customized Shirts for	Pesos
	the Various Activities of CGHRMC	(PhP 28,000.00)
	for FY 2023	
	Supply and Delivery of Athletic	Two Hundred Forty-
2	Uniforms and Customized Shirts for	Seven Thousand Five
	the Various Activities of CGSSO for	Hundred Pesos
	FY 2023	(PhP 225,000.00)
	Supply and Delivery of Athletic	Four Thousand Five
3	Uniforms for PCG – PGMC for FY	Hundred Pesos
3	2023	(PhP 4,200.00)
	Supply and Delivery of Customized	Twelve Thousand Five
4	Uniforms for the PCG 18 – day	Hundred Pesos
	Campaign to End VAW	(PhP 12,500.00)
		Four Thousand Nine
_	Supply and Delivery of Customized	Hundred Twenty Two
3	Shirts for NUPAO for FY 2023	Pesos
		(PhP 4,922.00)
		Two Ninety-Seven Four
TOTA	ı T	Hundred Twenty-Two
TOTAL		Pesos
		(PhP 274,622.00)

### Class "B" Documents

(m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

### OR;

duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security.

Each partner of the joint venture shall submit their respective valid and updated PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

In case any of the eligibility documents submitted to PhilGEPS by any of the partners of the joint venture is not updated, a combination of a valid PhilGEPS Platinum Certificate of Registration and Membership, with any of the valid/updated Class "A" Eligibility Documents shall be submitted:

 SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives;

- 2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
- 3. Valid Tax Clearance Certificate; and
- 4. Latest AFS, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.

In the event that one of the partners of the joint venture does not have a valid and updated PhilGEPS Platinum Certificate of Registration and Membership, then it shall submit the following eligibility documents:

- SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives;
- 2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas:
- 3. Valid Tax Clearance Certificate; and
- 4. Latest AFS, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided*, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.

### 24 FINANCIAL COMPONENT ENVELOPE

(a) Original of duly signed and accomplished Financial Bid Form;

### And

(b) Original of duly signed and accomplished Price Schedule(s).

All financial bids shall be rounded up to two (2) decimal places.

### NFCC COMPUTATION

### Kindly supply the required information in the spaces provided.

Name of Bidder . Invitation to Bid Number . Page of	
---	--

ABC				
Lot	DESCRIPTION	MINIMUM AMOUNT OF THE ABC		
No.				
1	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGHRMC for FY 2023	Two Hundred Eighty Thousand Pesos		
2	Supply and Delivery of Athletic Uniforms and Customized Shirts for the Various Activities of CGSSO for FY 2023	Two Million Two Hundred Fifty Thousand Pesos		
3	Supply and Delivery of Athletic Uniforms for PCG – PGMC for FY 2023	Forty-Two Thousand Pesos (PhP 42,000.00)		
4	Supply and Delivery of Customized Uniforms for the PCG 18 – day Campaign to End VAW	One Hundred Twenty-Five Thousand Pesos (PhP 125,000.00)		
5	Supply and Delivery of Customized Shirts for NUPAO for FY 2023	· ·		
	DETAILS	AMOUNT		
Curre	ent Assets			
		Minus		
	ent Liabilities			
	erence of Current Assets Current Liabilities			
anu C	-	ultiplied by		
K		15		
Total	(Product)			
		Minus		
Total outsta	value of all anding contracts,			

	including those awarded but		
	not yet started		
	Total NFCC Computation		
[Signatu	re of the Authorized $Rev.l$ $$ [in $i$	he capacity of] (Please indicate position	
- 0	¥		
- 0	Authorized Rep.)]		
of	¥	half of	

For guidance and information of all concerned.

CG CAPT ARBIE T CASPILLO BAC Chairperson, CGHRMC