



Philippine Coast Guard  
**HEADQUARTERS COAST GUARD HUMAN RESOURCE MANAGEMENT COMMAND**  
**Bids and Awards Committee**  
#56 Manuel L. Quezon St., Purok 1, New Lower Bicutan  
Taguig City

**SUPPLEMENTAL / BID BULLETIN NO. 01-2023**

This Supplemental/Bid Bulletin No. 01-2023 is issued to include the following amendments and clarifications as integral part of the Bidding Documents issued for the **Supply and Delivery of ICT Equipment for CGHRMC and Its Support Units for FY 2023**.

**Section I. Invitation to Bid**

1. The Coast Guard Human Resource Management Command (CGHRMC) of the Philippine Coast Guard (PCG) through the General Appropriations Act for FY 2023 intends to apply the sum of ***One Million Three Hundred Ninety-One Thousand Eight Hundred Twenty-Three Pesos (PhP 1,391,823.00)*** being the total ABC to payments under the contract for the **Supply and Delivery of ICT Equipment for CGHRMC and Its Support Units for FY 2023** with breakdown as follows:

LOT NO.	DESCRIPTION	ABC
1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)
2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)
3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The Coast Guard Human Resource Management Command now invites bids for the above Procurement Project. Delivery of the Goods is required based on the delivery schedule provided under Section VI (Schedule of Requirements) of this Bidding Documents commencing from the date of receipt of the Notice to Proceed. Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Coast Guard Human Resource Management Command (CGHRMC) and inspect the Bidding Documents at the address given below from Monday to Friday during office hours from **08:00 AM to 05:00 P.M.**, except non-working days (i.e., Saturday and Sunday), legal holiday, or special non-working holiday, or other nonworking days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **04 April 2023 to 24 April 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents based on the total ABC to be bid, pursuant to the latest Guidelines issued by the GPPB, in accordance with the following schedule:

ABC Range	Amount of Bidding Documents Fee
More than PhP500,000.00 up to PhP1,000,000.00	PhP1,000.00
More than PhP1,000,000.00 up to PhP5,000,000.00	PhP5,000.00

6. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through email*.
7. The ***Coast Guard Human Resource Management Command*** will hold a Pre-Bid Conference on **12 April 2023, 02:00 PM** at the Coast Guard Human Resource Management Command – Satellite Training Institute (CGHRMC-STI) Conference Room, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **24 April 2023, 10:00 AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **24 April 2023, 10:00 AM** at **Coast Guard Human Resource Management Command – Satellite Training Institute (CGHRMC-STI) Conference Room, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig**

**City.** Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

11. Bidders shall bear all costs associated with the preparation and submission of their bids, and the Coast Guard Human Resource Management Command will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the Coast Guard Human Resource Management Command will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The Coast Guard Human Resource Management Command assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
  - b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.
12. The CGHRMC reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

**CG ENS ALEUNA SIGRID D PALITA**

Head, CGHRMC BAC Secretariat

Coast Guard Human Resource Management Command

56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City

Contact Number: 0968-880-7210

Email Address: [cghrmc.procurementoffice@gmail.com](mailto:cghrmc.procurementoffice@gmail.com)

14. You may visit the following websites:

For downloading of Bidding Documents: [www.philgeps.gov.ph](http://www.philgeps.gov.ph) and [www.coastguard.gov.ph](http://www.coastguard.gov.ph)

### Section III. Bid Data Sheet

ITB Clause													
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>a. Any Supply and Delivery of ICT Equipment</p> <p>b. Completed within the last five (5) years prior to the deadline for the submission and receipt of bids.</p>												
7.1	No portion of the contract shall be sub-contracted.												
12	The price of the Goods shall be quoted DDP at the Headquarters Coast Guard Human Resource Management Command, 56 ML Quezon Street., Purok 1, New Lower Bicutan, Taguig City.												
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table><tr><td>Lot No.</td><td><p>a) Cash, cashier’s/ manager’s check issued by a Universal or Commercial Bank;</p><p>b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank</p><p>[at least Two Percent (2%) of the ABC]</p></td><td><p>c) Surety Bond, callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission authorized to issue said security specific for the project</p><p>[at least Five Percent (5%) of the ABC]</p></td></tr><tr><td>1</td><td>PhP 19,256.46</td><td>PhP 48,141.15</td></tr><tr><td>2</td><td>PhP 4,320.00</td><td>PhP 10,800.00</td></tr><tr><td>3</td><td>PhP 4,260.00</td><td>PhP 10,650.00</td></tr></table>	Lot No.	<p>a) Cash, cashier’s/ manager’s check issued by a Universal or Commercial Bank;</p> <p>b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank</p> <p>[at least Two Percent (2%) of the ABC]</p>	<p>c) Surety Bond, callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission authorized to issue said security specific for the project</p> <p>[at least Five Percent (5%) of the ABC]</p>	1	PhP 19,256.46	PhP 48,141.15	2	PhP 4,320.00	PhP 10,800.00	3	PhP 4,260.00	PhP 10,650.00
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19.3	<p>Partial bids (bids per lot) are allowed. All Goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal <b>on any or all lots</b> and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.</p> <p>In all cases, the NFCC computation, if applicable, must be sufficient for all the lots or contracts to be awarded to the Bidder.</p> <table><tr><th>LOT No.</th><th>DESCRIPTION</th><th>MINIMUM AMOUNT OF THE NFCC</th></tr><tr><td>1</td><td>Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023</td><td>Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)</td></tr><tr><td>2</td><td>Supply and Delivery of ICT Equipment for CGSSO for FY 2023</td><td>Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)</td></tr><tr><td>3</td><td>Supply and Delivery of ICT Equipment for CGGAD for FY 2023</td><td>Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)</td></tr></table>	LOT No.	DESCRIPTION	MINIMUM AMOUNT OF THE NFCC	1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)	2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)	3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)
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20.2	<p>The bidder having the Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) shall submit within a non-extendible period of five (5) calendar days from the BAC Notice as the LCB/SCB, the latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS);</p> <p>In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R.) No. 03-2005 and Revenue Memorandum Circular (RMC) 16 – 2005, the above-mentioned tax returns shall refer to the following:</p> <ol style="list-style-type: none"><li>1. Latest Income Tax Return (ITR) shall be the ITR for the preceding year, whether calendar or fiscal, and</li><li>2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) or Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening &amp; Preliminary Examination of Bids.</li></ol>												
21.2	<p>The bidder having the Lowest/Single Calculated Responsive Bid shall submit a Certificate of No Pending Case within ten (10) calendar days from receipt of the Notice of Award (NOA).</p>												

## Section VII. Technical Specifications

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
<b>Lot 1</b>		
Printer (13 units)	<b>At least meet the minimum specification requirements</b>	<i>Statement of Compliance:</i>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	<ul style="list-style-type: none"> <li>➤ All-in-One wireless Printer</li> <li>➤ (Print, Copy, Scan and Photocopier)</li> <li>➤ High Page Yield Ink Bottles</li> <li>➤ Easy, Hassle-Free Ink Refilling</li> <li>➤ USB 2.0 Connectivity</li> <li>➤ Wireless LAN</li> </ul> <p>Inclusion:</p> <ul style="list-style-type: none"> <li>➤ Main Unit</li> <li>➤ Power Cord</li> <li>➤ Print Heads</li> <li>➤ Ink Bottles</li> <li>➤ Manuals and Documents</li> <li>➤ USB Cable</li> </ul>	<hr/>
Desktop Computer (12 units)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ Processor: Core i5-10400</li> <li>➤ Mother Board: H510M-E</li> <li>➤ RAM: 8GB DDR4</li> <li>➤ Hard Disk Drive: 1TB HDD and 240GB NVME M.2</li> <li>➤ Monitor: 24 inches Wide Screen LED</li> <li>➤ Wi-Fi Dongle: AC600</li> <li>➤ Keyboard and Mouse</li> <li>➤ AVR (Automatic Voltage Regulator) Black</li> </ul> <p>Inclusions:</p> <ul style="list-style-type: none"> <li>➤ Genuine Operating System</li> </ul>	<p><i>Statement of Compliance:</i></p> <hr/>
Document Scanner (2 units)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ A4 Compact Sheet-fed</li> <li>➤ Optical Resolution: 600 x 600 dpi</li> <li>➤ 25ppm/50ipm scanner with 1-pass duplex color scanning</li> <li>➤ ADF Capacity: 20 sheets</li> <li>➤ Daily Scan: Up to 500 Sheets</li> <li>➤ USB 3.0</li> <li>➤ Output Resolution: 50 – 1,200 dpi (in 1 dpi increments)</li> <li>➤ Max Document Size: 216mm x 297 mm</li> <li>➤ Gross Weight: 1.5kg</li> <li>➤ Net Weight: 1.1kg</li> </ul>	<p><i>Statement of Compliance:</i></p> <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
External Hard Drive, 1 TB (10 pcs)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ 1TB Hard Drive Capacity</li> <li>➤ Ultra-thin and big capacity for durable HDD</li> <li>➤ Three unique colors with stylish casing</li> <li>➤ Exclusive shock sensor protection</li> <li>➤ AES encryption 256- bit</li> <li>➤ Texture: Plastic / Rubber</li> <li>➤ Gross Weight: 0.22kg</li> <li>➤ Weight: 0.19kg</li> </ul> <p>Inclusions:</p> <ul style="list-style-type: none"> <li>➤ USB 3.2 Gen1 cable</li> </ul>	<p><i>Statement of Compliance:</i></p> <hr/>
Conference Microphone System (10 sets)	<p><b>At least meet the minimum specification requirements</b></p> <p><b>Microphone</b></p> <ul style="list-style-type: none"> <li>➤ (WCS-103C 9pcs) operation. Delegate unit.</li> <li>➤ (WCS-103D 1pc) Chairman unit</li> <li>➤ Microphone key use newest structure design, comfortable feel, silent operation</li> <li>➤ Chairman unit with Priority button</li> <li>➤ 128×64 LCD screen display working status and battery power</li> <li>➤ External transmit antenna, in the effective range will not appear out of control state down the delegate unit at any time.</li> </ul> <p>Inclusion:</p> <p><b>Digital wireless process audio signal and control signal. (WCS-10M)</b></p> <ul style="list-style-type: none"> <li>➤ Use two groups identification code technology to match for control</li> <li>➤ CPU can correct errors with multi-stage method and encryption scrambler</li> <li>➤ Avoid the prevention of the string frequency any other simple operation.</li> </ul>	<p><i>Statement of Compliance:</i></p> <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	<p><b>Speaker (12PD)</b></p> <ul style="list-style-type: none"> <li>➤ 12"INCHES 900 WATTS TWO WAY</li> <li>➤ ACTIVE SPEAKER WITH DSP TECHNOLOGY</li> </ul> <p><b>Rechargeable Battery</b></p> <ul style="list-style-type: none"> <li>➤ Typical Capacity: 1900mAh</li> <li>➤ Rechargeable up to 2100x</li> <li>➤ Holds 70% of Charge for 10 Years</li> <li>➤ No Memory Effect</li> <li>➤ Can Be Charged When Partially Drained</li> </ul> <p><b>Rechargeable Battery Charger</b></p> <ul style="list-style-type: none"> <li>➤ 12 Slot Rechargeable Battery Charger AA AAA 9V 12 Bay 12 Port Smart</li> <li>➤ Charger</li> </ul> <p>Warranty: 1 year warranty parts and service</p>	
Heavy Duty Speakers with Bluetooth (2 sets)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ 15 inches, 2 Way 480W Powered Portable Sound System</li> <li>➤ Plastic Cabinet</li> <li>➤ AC220V or DC12V (With built-in Rechargeable Batteries)</li> <li>➤ With 2 Mic Input (1 XLR, 1 PL55)</li> <li>➤ With FM Radio, Bluetooth, Guitar Input (Shared with Mic 2 input), USB &amp; SD Port</li> <li>➤ With 5 Band Equalizer and LCD Display</li> <li>➤ With Aux / Line In and Line Out</li> <li>➤ With Remote Control, Handle and Wheels</li> </ul>	<p><i>Statement of Compliance:</i></p> <p>_____</p>
Shelf Mixer Amplifier w/ Bluetooth (1 set)	<p><b>At least meet the minimum specification requirements</b></p> <p><b>Amplifier 850W x 2 w/ Bluetooth, USB Input</b></p> <ul style="list-style-type: none"> <li>➤ 850W x 2</li> <li>➤ 2 Mic Input</li> <li>➤ 1 Individual Mic Volume</li> <li>➤ 2 Input Source A &amp; B</li> </ul>	<p><i>Statement of Compliance:</i></p> <p>_____</p>



PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	<ul style="list-style-type: none"> <li>➤ Feedback reducer Button</li> <li>➤ Loudness Button</li> <li>➤ Sub Out</li> <li>➤ Mic Echo Function</li> <li>➤ USB AND BLUETOOTH FUNCTION</li> </ul> <p>Inclusion:</p> <p><b>Amplifier Rack Empty Cabinet Touring Case With Door</b></p> <ul style="list-style-type: none"> <li>➤ 12U rack space, 56CM Deep (excluding lids)</li> <li>➤ Compressed polyethylene shock absorbing foam</li> <li>➤ 9mm plywood construction with PVC exterior</li> <li>➤ Aluminum-reinforced plywood and metal corners</li> </ul> <p><b>Mixer with Bluetooth</b></p> <ul style="list-style-type: none"> <li>➤ 12 Mic / Line input</li> <li>➤ Stereo and Mono Input</li> <li>➤ Built-in Bluetooth</li> <li>➤ Phantom Power 48V</li> <li>➤ Mp3 USB Input</li> <li>➤ Sliding Control each channel</li> <li>➤ with Auxiliary</li> <li>➤ Sliding Control for Main Control</li> <li>➤ 3 Effects: Delay Echo Reverb Knob Control</li> <li>➤ LCD Display</li> <li>➤ Hard and Durable Compact Design</li> </ul>	
Wireless Microphones (2 sets)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ Dual Channel Wireless Microphone</li> <li>➤ Receiver</li> <li>➤ Frequency Range: 600-700MHz</li> <li>➤ Modulation model: pi/4 DQPSK</li> <li>➤ SNR: 96db</li> <li>➤ Sensitivity: -96dbm</li> <li>➤ Frequency Response: 30-20kHz</li> <li>➤ Channel Interval: 600kHz</li> <li>➤ T.H.D: 0.03%</li> <li>➤ Output Impedance: 600ohm</li> <li>➤ Power Supply: 5V</li> </ul>	<p><i>Statement of Compliance:</i></p> <hr/>

<b>PARTICULARS</b>	<b>DESCRIPTION</b>	<b>Please indicate either: “Comply” or “Not Comply”</b>
	➤ Power Consumption: <85mA	
Microphone Stand (2 pcs)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ Microphone Stand European Quality</li> <li>➤ Heavy Duty</li> <li>➤ 100% Original Live</li> <li>➤ Durable construction</li> <li>➤ Metal base</li> <li>➤ Height: 1080 to 1750mm</li> </ul>	<b>Statement of Compliance:</b> <hr/>
DSLR Professional Camera (1 unit)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ 24.2MP DX-Format CMOS Sensor</li> <li>➤ EXPEED 4 Image Processor</li> <li>➤ No Optical Low-Pass Filter</li> <li>➤ 3.2" 1,037k-Dot Vari-Angle LCD Monitor</li> <li>➤ Full HD 1080p Video Recording at 60 fps</li> <li>➤ Multi-CAM 4800DX 39-Point AF Sensor</li> <li>➤ Native ISO 12800, Extended to ISO 25600</li> <li>➤ 5 fps Shooting at Full Resolution</li> </ul>	<b>Statement of Compliance:</b> <hr/>
Preventive Maintenance Tools and Equipment (1 set)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ Screwdriver Set Of 6 -1set</li> <li>➤ SOLDERING IRON -1pc</li> <li>➤ Soldering Paste -1pc</li> <li>➤ Soldering Wire -1roll</li> <li>➤ Plier Set -1set</li> <li>➤ Digital Multimeter -1pc</li> <li>➤ Soldering Paste Sucker -1pc</li> <li>➤ Tip Cleaner -1pc</li> <li>➤ Hot-Air Rework -1pc</li> <li>➤ Thermal Paste -100ml</li> <li>➤ Ethernet Cable -2 Rolls</li> <li>➤ HDMI Cable -2 Pcs</li> <li>➤ Rechargeable Battery AA -4pcs</li> </ul>	<b>Statement of Compliance:</b> <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	<ul style="list-style-type: none"> <li>➤ Battery Charger -4 slot</li> <li>➤ Flash Drive 16GB -2 Pcs</li> <li>➤ RAM 8GB ddr4 -3 Pcs</li> <li>➤ Wi-Fi Dongle -2 pcs</li> <li>➤ HDMI Splitter 4 outputs -2 pcs</li> <li>➤ Outdoor Extension -15 Meters</li> </ul>	
Security Cameras (3 sets)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ 2MP HD ColorHunter Mini IR Fixed Bullet Network camera</li> <li>➤ High quality image with 2MP, 1/2.8 CMOS sensor</li> <li>➤ 2MP (1920*1080) @30/25FPS</li> <li>➤ Built-in mic and Speaker</li> <li>➤ White Light up to 30m (98ft)</li> </ul> <p><b>Inclusions:</b></p> <ul style="list-style-type: none"> <li>➤ Installation and labor</li> </ul> <p><b>Sketch Map</b></p>	<p><b>Statement of Compliance:</b></p> <hr/>
<b>Lot 2</b>		
Desktop Computer (6 units)	<p><b>At least meet the minimum specification requirements</b></p> <ul style="list-style-type: none"> <li>➤ Processor: Core i5-10400</li> <li>➤ Mother Board: H510M-E</li> <li>➤ RAM: 8GB DDR4</li> <li>➤ Hard Disk Drive: 500GB HDD and</li> </ul>	<p><b>Statement of Compliance:</b></p> <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	240GB NVME M.2 ➤ Monitor: 24 inches Wide Screen LED ➤ Wi-Fi Dongle: AC600 ➤ Keyboard and Mouse ➤ AVR (Automatic Voltage Regulator) Black Inclusions: ➤ Genuine Operating System	
Printer (4 units)	<b>At least meet the minimum specification requirements</b>  ➤ Print, Scan, Copy ➤ Page Yield Ink Bottles ➤ Easy, Hassle-Free Ink Refilling ➤ USB 2.0 Connectivity Inclusion: ➤ Main Unit ➤ Power Cord ➤ Print Heads ➤ Ink Bottles ➤ Manuals and Documents ➤ USB Cable	<b>Statement of Compliance:</b>  <hr/>
<b>Lot 3</b>		
Photo Camera - DSLR (1 pc)	<b>At least meet the minimum specification requirements</b>  ➤ 24 MP Resolution or Higher ➤ 1080 Full HD Video ➤ Color: Black ➤ Wifi, HDMI Capable ➤ CMOS Sensor ➤ Lp-E10 Rechargeable Li-Ion Battery With At Least ➤ 860 MAH ➤ With Accessories: ➤ 18-55 Mm Lens ➤ 16 G Sd Card Class 10 48 Mb/S ➤ Lc-E10e Charger ➤ Detachable Standard Charging ➤ Tripod: Aluminum and Plastic, 1460 Mm Max Height	<b>Statement of Compliance:</b>  <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
	➤ Camera Bag	
Desktop Computer (4 units)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ Processor: Core i5-10400</li> <li>➤ Mother Board: H510M-E</li> <li>➤ RAM: 8GB DDR4</li> <li>➤ Hard Disk Drive: 500GB HDD and 240GB NVME M.2</li> <li>➤ Monitor: 24 inches Wide Screen LED</li> <li>➤ Wi-Fi Dongle: AC600</li> <li>➤ Keyboard and Mouse</li> <li>➤ AVR (Automatic Voltage Regulator) Black</li> </ul> Inclusions: <ul style="list-style-type: none"> <li>➤ Genuine Operating System</li> </ul>	<b>Statement of Compliance:</b>  <hr/>
Printer (3 units)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ Functions: Print, Copy, Scan</li> <li>➤ Multitasking supported: Yes</li> <li>➤ Print speed black: Normal up to 16 ppm</li> <li>➤ Print speed color: Normal up to 16 ppm</li> <li>➤ Duty cycle (monthly, A4) up to 30,000 pages</li> <li>➤ Recommended monthly page volume: 150 x 1500</li> <li>➤ Print Quality and Colored: up to 600 x 600 dpi</li> <li>➤ HP EPRINT capability: Yes</li> <li>➤ Mobile printing capability: HP ePrint, Apple Airprint</li> <li>➤ Mopria certified, Wireless Direct</li> <li>➤ Printing, Mobile Apps</li> <li>➤ Wireless capability: Built-in</li> </ul>	<b>Statement of Compliance:</b>  <hr/>

PARTICULARS	DESCRIPTION	Please indicate either: “Comply” or “Not Comply”
Television (1 pc)	<b>At least meet the minimum specification requirements</b> <ul style="list-style-type: none"> <li>➤ Display Type: OLED</li> <li>➤ Screen Size: 55 inches</li> <li>➤ Resolution: 3840 x 2160 4K Ultra HD Wide</li> <li>➤ Available Refresh Rate: 120 Hz</li> <li>➤ HDMI: Available (at least 3 HDMI Ports)</li> <li>➤ Ethernet Input (LAN): Available</li> <li>➤ USB: Available (at least 2 USB Ports)</li> <li>➤ Wifi: Available (Version 5.0)</li> <li>➤ Smart TV OS: webOS Alexa: Available (Built-in)</li> <li>➤ Broadcasting System Digital TV Reception: Available</li> <li>➤ Analog TV Reception: Available</li> <li>➤ Accessories:</li> <li>➤ Remote Control: Available</li> <li>➤ Batteries: Available</li> <li>➤ Power Cable: Available</li> <li>➤ Mounting: Wall Mount and Regular Stand</li> </ul>	<b>Statement of Compliance:</b> <hr/>
<b>OTHER REQUIREMENTS</b>		Please indicate either: “Comply” or “Not Comply”
<b>General Terms and Conditions</b>		
<b>Delivery Period and Completeness:</b> Sixty (60) Calendar Days from NTP  <b>Delivery Place:</b> Coast Guard Human Resource Management Command, #56 M.L. Quezon St., Purok 1, New Lower Bicutan, Taguig City  <b>Warranty Period/Coverage of Warranty:</b> Minimum of one (1) year upon acceptance/delivery principal place of business.  <b>Site Delivery Inspection (as Applicable):</b> Coast Guard Human Resource Management Command, #56 M.L. Quezon St., Purok 1, New Lower Bicutan, Taguig City  <b>Defective items</b> duly identified during the delivery shall be replaced within three (3) calendar days from receipt of the Notice		<b>Statement of Compliance:</b> <hr/>

<p>to Rectify coming from the end-user and/or Technical Inspection and Acceptance Committee (TIAC).</p> <p><b>Pre-Delivery Inspection:</b> To be checked by at least majority of the TIAC Members at the principal place of business.</p> <p><b>Acceptance Parameters:</b> The inspection and test shall be conducted at the <b>Coast Guard Human Resource Management Command, #56 M.L. Quezon St., Purok 1, New Lower Bicutan, Taguig City</b> by the end-user and the Technical Inspection and Acceptance Committee (TIAC).</p> <p>Only items in conformity with the required quantity and technical specifications shall be accepted.</p>	
<p>➤ Brochures or sample pictures of each item for pre-approval of the TWG to comply with the acceptance parameters.</p>	<p><b><i>Statement of Compliance:</i></b></p> <p>_____</p>

\_\_\_\_\_  
*[Signature of the Authorized Rep.]*

\_\_\_\_\_  
*[in the capacity of] (Please indicate position of Authorized Rep.)]*

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_  
*(Please indicate name of company)*

## Section VIII. Checklist of Technical and Financial Documents

### Checklist of Technical and Financial Documents

Each Bidder shall submit one (1) original and six (6) copies of the first and second components of its bid through their duly authorized representatives.

Each bidder shall submit **separate bids for each lot items**.

All envelopes shall:

- contain the name of the contract to be bid in **capital letters**;
- bear the name and address of the Bidder in capital letters;
- be addressed to the BAC with the following details:

**BIDS AND AWARDS COMMITTEE (BAC)  
PHILIPPINE COAST GUARD – COAST GUARD HUMAN RESOURCE**

## MANAGEMENT COMMAND

- d. bear the specific identification of this bidding process; **and**
- e. bear a warning “**DO NOT OPEN BEFORE...**” the date and time for the opening of bids.

### I. TECHNICAL COMPONENT ENVELOPE

#### *Class “A” Documents*

##### Legal Documents

- ☐ Valid and updated Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184, if registered under the Platinum category; Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated;

#### **OR**

In case any of the eligibility documents submitted to PhilGEPS is not updated, combination of a PhilGEPS Certificate of Registration and Platinum Membership, with any of the valid/updated Class “A” Eligibility Documents shall be submitted:

1. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives; **AND**
2. Valid Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor’s/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184; **AND**

3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND**
4. Latest Audited Financial Statements (AFS), stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.



**OR**

In lieu of the PhilGEPS Platinum Certificate of Registration and Platinum Membership, bidders shall submit all of the proceeding valid and/or updated Class “A” Eligibility Documents; provided that the bidder having the LCB/SCB submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCB/SCB during the post-qualification process;

1. SEC Registration Certificate for corporations, partnerships and/or joint ventures, DTI Registration Certificate for sole proprietorship, or CDA Registration Certificate for cooperatives;
2. Valid Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor’s/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184;

3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND**
4. Latest AFS stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

Technical Documents

- ☐ (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.

The Statement of all On-going and Completed Government and Private Contracts shall indicate for each contract, the following:

- name of the contract;
- date of the contract;
- Contract period;
- owner’s name and address;
- kinds of goods;
- amount of contract and value of outstanding contracts;
- date of delivery (please state estimated date of delivery)

- ☐ (g) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, completed within the last five (5) years prior to the deadline for the Submission and Receipt of Bids equivalent to at least twenty-five percent (25%) of the ABC, detailed as follows:

LOT NO.	DESCRIPTION	MINIMUM AMOUNT OF THE SLCC
1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)
2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)
3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)

s

The statement identifying the Single Largest Completed Contract (SLCC) shall indicate the following:

- (a) name of the contract;
- (b) date of the contract;
- (c) contract period;
- (d) owner's name and address;
- (e) kinds of goods;
- (f) amount of completed contracts, adjusted by the bidder to current prices using PSA's consumer price index, if necessary for purposes of meeting the SLCC requirement;
- (h) date of delivery (actual date of delivery for the single largest completed contract); and
- (i) end user's acceptance or official receipt(s) or sales invoice issued for the contract, which shall be attached to the statement of SLCC.

For purposes of post-qualification, bidders are required to attach the entire set of the Contract, Purchase Order or Memorandum of Agreement to the Statement Identifying the SLCC.

Bidders are also required to Include in the aforesaid Statement of All On-going Government and Private Contracts and Statement Identifying the SLCC the following information:

- a) Contact Person; and
- b) Contact Details (telephone/fax/cellphone number and/or email address)

- ☐ (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission, based on the following schedule:

Lot No.	<p>a) Cash, cashier's/ manager's check issued by a Universal or Commercial Bank;</p> <p>b) Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank</p> <p>[at least Two Percent (2%) of the ABC]</p>	<p>c) Surety Bond, callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission authorized to issue said security specific for the project</p> <p>[at least Five Percent (5%) of the ABC]</p>
1	PhP 19,256.46	PhP 48,141.15
2	PhP 4,320.00	PhP 10,800.00
3	PhP 4,260.00	PhP 10,650.00

**OR:**

Original copy of Notarized Bid Securing Declaration; **and**

- ☐ (i) Conformity with the Schedule of Requirements provided under Section VI (Schedule of Requirements), **and**;
- (j) Conformity Technical Specifications; **and**
- ☐ (k) Brochures of items to be offered which complies with the minimum technical specification parameters;
- (l) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Reminder: If the prospective bidder's representative who will attend the Submission, Receipt, Opening and Preliminary Examination of Bids is different from the authorized representative to do, execute and perform any and all acts necessary and/or to represent the prospective bidder in the bidding, then the prospective bidder can include the name/s of said

representative in the above-mentioned proofs of authorization (*e.g., original copy of the duly notarized Secretary's Certificate for corporations, Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable*)

Financial Documents

- ☐ (m) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) which must be **at least equal to the ABC** detailed as follows:

LOT No.	DESCRIPTION	MINIMUM AMOUNT OF THE NFCC
1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)
2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)
3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)

Bidders must submit a computation of its NFCC, which must be at least equal to the ABC, calculated as follows:

NFCC = [(Current assets minus current liabilities) **(15)**] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.

The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.

**OR:**

A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC if issued by a foreign

universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank detailed as follows:

LOT No.	DESCRIPTION	MINIMUM AMOUNT OF COMMITTED LINE OF CREDIT
1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Ninety-Six Thousand Two Hundred Eighty-Two Pesos and 30/100 (PhP96,282.30)
2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Twenty-One Thousand Six Hundred Pesos (PhP21,600.00)
3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Twenty-One Thousand Three Hundred Pesos (PhP21,300.00)
<b>TOTAL</b>		<b>One Hundred Thirty-Nine Thousand One Hundred Eighty-Two Pesos (PhP139,182.30)</b>

***Class “B” Documents***

- ☐ (n) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;

**OR;**

Duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security.

Each partner of the joint venture shall submit their respective valid and updated PhilGEPS Certificates of Registration in accordance with Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.

In case any of the eligibility documents submitted to PhilGEPS by any of the partners of the joint venture is not updated, a combination of a valid PhilGEPS Platinum Certificate of Registration and Membership, with any of the valid/updated Class “A” Eligibility Documents shall be submitted:

1. SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives;
2. Valid Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or

Areas;

3. Valid Tax Clearance Certificate; and
4. Latest AFS, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.

In the event that one of the partners of the joint venture does not have a valid and updated PhilGEPS Platinum Certificate of Registration and Membership, then it shall submit the following eligibility documents:

1. SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives;
2. Valid Mayor’s or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
3. Valid Tax Clearance Certificate; and
4. Latest AFS, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided*, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.

## **24 FINANCIAL COMPONENT ENVELOPE**

- (a) Original of duly signed and accomplished Financial Bid Form;
- And**
- (b) Original of duly signed and accomplished Price Schedule(s).

All financial bids shall be rounded up to two (2) decimal places.

## Section IX. Bidding Forms

### NFCC COMPUTATION

**Kindly supply the required information in the spaces provided.**

Name of Bidder \_\_\_\_\_. Invitation to Bid Number \_\_. Page . of \_\_\_\_.

ABC		
LOT No.	DESCRIPTION	MINIMUM AMOUNT OF THE ABC
1	Supply and Delivery of ICT Equipment for Headquarters CGHRMC for FY 2023	Nine Hundred Sixty-Two Thousand Eight Hundred Twenty-Three Pesos (PhP 962,823.00)
2	Supply and Delivery of ICT Equipment for CGSSO for FY 2023	Two Hundred Sixteen Thousand Pesos (PhP 216,000.00)
3	Supply and Delivery of ICT Equipment for CGGAD for FY 2023	Two Hundred Thirteen Thousand Pesos (PhP 213,000.00)
DETAILS		AMOUNT
Current Assets		
Minus		
Current Liabilities		
Difference of Current Assets and Current Liabilities		
Multiplied by		
K		15
Total (Product)		
Minus		
Total value of all outstanding contracts, including those awarded but not yet started		
Total NFCC Computation		

\_\_\_\_\_  
[Signature of the Authorized Rep.] [in the capacity of] (Please indicate position of Authorized Rep.)]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_  
(Please indicate name of company)

For guidance and information of all concerned.

A handwritten signature in black ink, appearing to read 'Arbie T. Caspillo', written in a cursive style.

**CG CAPT ARBIE T CASPILLO**  
**BAC Chairperson, CGHRMC**