



Department of Transportation
HEADQUARTERS COAST GUARD LOGISTICS SYSTEMS COMMAND
Muelle dela Industria, Farola Compound
Binondo, Manila

Revised Annual Procurement Plan for FY 2024

End User: CGLSC

Code (PAP)	Procurement Program/Project	PMO/End User	Is this an Early Procurement	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (Brief Description of Program/Project)
					Ads/Post of B/REI	Sub/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. LOGAL TRAVEL													
100000100001000	1. Airfare	CGLSC	NO	Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airfare Tickets and Online Subscriptions	Year-Round	N/A	Year-Round	Year-Round	GoP	100,000.00	100,000.00		Airfare for CGLSC Personnel
B. MORALE AND WELFARE													
100000100001000	1. Supply and Delivery of Meals for the Various Activities of HCGLSC and Sub-Units FY 2024	CGLSC, CGIDS, CGPS, CGREMS, CGMTPL, CGSAO & CG DISPCAL	NO	Section 10 - Competitive Bidding	Year-Round	N/A	Year-Round	Year-Round	GoP	3,272,800.00	3,272,800.00		20258 pax AM/PM Snacks (Light Snacks), 358 pax AM/PM Snacks (regular meals-packed), 490 pax Lunch (light meals-packed), 3591 pax Lunch/Dinner (regular meals-packed) and 30 pax Lunch (Heavy meals-packed)
C. PROGRAMS AND CEREMONIES													
100000100001000	1. CGLSC Pre-Anniversary and Anniversary Activities												
100000100001000	a. Supply and Delivery of Plaques, Trophies and Medals of Recognition / Appreciation	CGLSC	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	95,434.00	95,434.00		Plaques of Recognition / Appreciation
100000100001000	2. Other Activities and Ceremonies	CGLSC	NO	Section 53.10 - Lease of Real Property and Venue	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	816,860.00	816,860.00		Lease of Venue and Meals
100000100001000	3. Supply and Delivery of Jersey for CGLSC Anniversary	CGLSC & CGPS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	504,900.00	504,900.00		Jersey for Sportfest
100000100001000	4. Supply and Delivery of Polo Barong	CGPS, CGREMS, CGMTPL & CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	404,250.00	404,250.00		Polo Barong
D. SUPPLIES AND MATERIALS													
100000100001000	1. Common Supplies Not Available at PS-DBM	CGLSC	NO	Section 53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	210,190.00	210,190.00		Common Supplies, Janitorial Supplies
100000100001000	2. Supply and Delivery of Semi-Expendable Materials	CGLSC	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	68,200.00	68,200.00		Semi Expendable Materials
100000100001000	3. Logistics Badge	CGLSC	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	280,200.00	280,200.00		Logistics Badge
100000100001000	4. Other Supplies and Materials	CGLSC	NO	Section 53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	20,000.00	20,000.00		Other supplies and materials
E. REPAIR AND MAINTENANCE													
100000100001000	1. Repair of Printers	CGLSC	NO	Section 53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	17,200.00	17,200.00		Repair and Maintenance
100000100001000	2. Repair of Computers	CGLSC	NO	Section 53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	45,000.00	45,000.00		Repair and Maintenance
100000100001000	3. Repair and Maintenance of HCGLSC Building	CGLSC	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	112,819.56	112,819.56		Repair and Maintenance of HCGLSC Building
100000100001000	4. Procurement of Various CG MTPL Supplies	CGLSC	NO	Section 10 - Competitive Bidding	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	913,746.07	913,746.07		Various CG Motorpool Supplies
100000100001000	5. Repair and Maintenance of Service	CGLSC, CGIDS, CGPS, CGREMS, CGMTPL, CGSAO	NO	Section 10 - Competitive Bidding	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	572,514.00	572,514.00		Repair and Maintenance CGLSC and Sub-Units Vehicles

	F. PERSONNEL READINESS												
100000100001000	1. Proficiency Firing / Marksmanship												
100000100001000	B. Other Supplies and Materials	CGLSC	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	41,000.00	41,000.00		Supplies of participants
100000100001000	2. GAD Capacity Building	CGLSC	NO	Section 53.10 - Lease of Real Property and Venue	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	873,850.00	873,850.00		Lease and Venue
100000100001000	3. Performance Recap Evaluation	CGLSC	NO	Section 53.10 - Lease of Real Property and Venue	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	523,219.97	523,219.97		Lease and Venue
	H. Gender and Development												
	1. National Women's Month and GAD related activities												
100000100001000	c. Printed Shirt	CGLSC	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	50,000.00	50,000.00		T-shirts
	I. TRAINING COURSES AND REQUIREMENTS												
100000100001000	1. Electronic Inventory Management System Workshop	CGLSC	NO	Section 53.10 - Lease of Real Property and Venue	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	200,000.00	200,000.00		Lease of Venue
200000100001000	2. CGLTI Training Materials	CGLSC	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	225,000.00	225,000.00		Training Materials for CGLTI
	I. Mandatories and Other Expenses												
100000100001000	1. Supply and Delivery of Drinking Water												
	a. HCGLSC (400 bills per month)	CGLS, CGIDS, CGMTPL & CGSAO	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	372,125.00	372,125.00		Drinking water of LSC Personnel
100000100001000	2. Internet Subscription												
100000100001000	a. HCGLSC	CGLSC, CGSAO & CGIDS	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	509,000.00	509,000.00		Internet Subscription of CGLSC
100000100001000	3. Equipment Machine Rentals												
100000100001000	a. HCGLSC												
100000100001000	i. LSC-4	CGLSC	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	84,000.00	84,000.00		Rental of Photocopier Machine
100000100001000	ii. LSC-3	CGLSC	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	84,000.00	84,000.00		Rental of Photocopier Machine
	J. GENERAL ADMINISTRATION AND SUPPORT												
	A. PERSONNEL READINESS												
100000100001000	1. Seminar/Workshop Supply Property Management	CGSAO	NO	Section 53.10 - Lease of Real Property and Venue	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	197,000.00	197,000.00		Meals and Venue
100000100001000	2. Gender And Development Activity	CGSAO	NO										
100000100001000	1.1. Shirt	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	18,000.00	18,000.00		Shirt for GAD
100000100001000	1.2. Tarpsulin	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	1,000.00	1,000.00		Tarpsulin for GAD
100000100001000	1.3. Memento	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	8,000.00	8,000.00		Memento for GAD
100000100001000	1.4. Certificate	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	8,000.00	8,000.00		Certificates for GAD
	II. OPERATIONAL REQUIREMENT												
	A. EQUIPMENT READINESS												
100000100001000	1. Repair/Maintenance of Airconditioner	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.00	5,000.00		Repair and Maintenance
100000100001000	B. Procurement of Office Supply and Equipments	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	64,000.00	64,000.00		Office Supply and Equipment
100000100001000	B. Physical Inventory and Property Tagging Team												
100000100001000	A. Property Tag Sticker	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	135,750.00	135,750.00		Property Sticker
100000100001000	B. Ultra Fine Point Permanent Marker for Tagging	CGSAO	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	4,800.00	4,800.00		Ultra Fine-Point Marker
	III. MANDATORIES												
	A. MANDATORY EXPENSE												
100000100001000	1. Office Equipment Rental	CGSAO	NO	Section 50- Direct Contracting	Year-Round	N/A	Year-Round	Year-Round	GoP	78,000.00	78,000.00		machine rental
	General Administration Support												
	A. Personnel Readiness												
100000100001000	1. CGIDS Recognition and Awarding Ceremony												
100000100001000	A. CGIDS Recognition and Awarding Ceremony	CGIDS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	68,095.02	68,095.02		other supplies

100000100001000	2. Information Program Visit with other Agencies (2 Days)												
100000100001000	A. Memento	CGIDS	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.00	5,000.00		Memento
100000100001000	3. Gender Sensitivity Training												
100000100001000	a. T-shirt - 450/pax	CGIDS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	29,750.00	29,750.00		T-shirt for GSI
100000100001000	B. Other Materials	CGIDS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	21,150.00	21,150.00		other supplies and materials
100000100001000	4. MicroCAD Training (Quarterly)												
100000100001000	a. Registration Fee	CGIDS	NO	Section 53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00		Registration Fee
100000100001000	5. National Mental Health Week	CGIDS	NO	Section 53.9 - Small Value Procurement	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	14,780.00	14,780.00		Other supplies and materials
B. OFFICE SUPPLIES AND OTHER NOOE													
100000100001000	1. Water Consumption												
100000100001000	5 Gallons Plastic Water Bottle Drinking Water (45/Bottle)	CGIDS	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	82,125.00	82,125.00		drinking water
100000100001000	2. Cloud Storage Subscription (5000/annually)	CGIDS	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	5,000.00	5,000.00		cloud subscription
100000100001000	3. Teleconferencing Subscription (8500/annually)	CGIDS	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	7,790.00	7,790.00		teleconferencing subscription
100000100001000	4. Photocopier Equipment Rental	CGIDS	NO	Section 53.9 - Small Value Procurement	Year-Round	N/A	Year-Round	Year-Round	GoP	189,940.00	189,940.00		photocopier rental
C. TRAINING COURSES / SEMINAR/WORKSHOPS / CONVENTIONS AND TECHNICAL CONFERENCES REQUIREMENTS													
200000100001000	1. Technical Conventions/Conferences	CGIDS	NO	Section 50 - Direct Contracting	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	5,000.000	5,000.00		Conventions
I. General Administration and Support													
A. Local Travel													
100000100001000	1. Purchase of Airline Tickets for the Conduct of Post-qualification and other BAC-related activities	CGPS	NO	Section 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products, Airline Tickets and Online Subscriptions	Year-Round	N/A	Year-Round	Year-Round	GoP	160,000.00	160,000.00		Airtare
B. Personal Readiness													
100000100001000	2. Lease and Venue for CGPS Symposium (100pax/day)	CGPS	NO	Section 53.10 - Lease of Real Property and Venue	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	375,000.000	375,000.000		Meals and Venue
C. Office Supplies/ Other Supplies and Equipment													
100000100001000	1. Supply and Delivery of CGPS Maze, Transitional Plaque and Other Office Decors	CGPS	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	106,902.810	106,902.81		Plaques
D. Equipment Readiness													
100000100001000	1. Supply, Delivery and Installation of New Internet Subscription	CGPS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	188,910.370	188,910.37		Internet Subscription
100000100001000	2. Transfer Fee of Internet Connection	CGPS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	22,400.00	22,400.00		Transfer Fee
100000100001000	3. Videoconferencing Subscription	CGPS	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	9,345.820	9,345.82		Video Conferencing Subscription
100000100001000	4. Rental of Photocopier Machine	CGPS	NO	Section 50 - Direct Contracting	Year Round	N/A	Year Round	Year Round	GoP	119,740.00	119,740.00		
100000100001000	Supply, Delivery and Installation of Additional Office Partition, as well as Services for Dismantling and reinstallation of Office Partition for CGPS	CGPS	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	451,000.00	451,000.00		partition
100000100001000	Supply and Delivery of Air-Conditioning Unit and Additional Spare Parts for the Dismantling and Installation of Existing Air-Conditioners of CGPS Office	CGPS	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	200,895.00	200,895.00		air-conditioning unit
I. General Administration and Support													
A. PERSONAL READINESS													
100000100001000	1. Supply and Delivery of Tactical Shirt	CGMTPL	NO	Section 53.10 Lease of Real Property and Venue	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	154,000.00	154,000.00		Tactical Uniform
100000100001000	2. CG Motorpool Symposium	CGMTPL	NO	Section 53.10 Lease of Real Property and Venue	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	432,000.00	432,000.00		CG MTPL Symposium
II. Troops and Organizational Support													
100000100001000	1. Office Supply and Equipment	CGMTPL	NO	Section 53.9 - Small Value Procurement	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	186,768.00	186,768.00		Other materials and supplies
100000100001000	2. Security and Communication Supplies	CGMTPL	NO	Section 53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	230,000.00	230,000.00		security and communication supplies

III. Equipment Readiness												
100000100001000	1. Supply and Delivery of Automotive Spare Parts and Fast Moving Items	CGMTPL	NO	Section 10 - Competitive Bidding	2nd Quarter	N/A	2nd Quarter	2nd Quarter	GoP	2483,303.6	2,483,303.60	Automotive Spare Parts and Fast Moving Items
I. General Administration and Support												
A. Personnel Readiness												
1. Morale and Welfare												
100000100001000	1. Publication of CGREMS SOP for Titing Procedures Equipment	CGREMS	NO	Section 53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	100,000.00	100,000.00	Manual
100000100001000	2. CGREMS Personnel Eligibility Renewal License	CGREMS	NO	Section 50 - Direct Contracting	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	23,000.00	23,000.00	Renewal of License
100000100001000	3. Leased of Venue with meals and accommodations for Two (2) Days CGREMS Gender and Development (GAD) Capability Building	CGREMS	NO	Section 53.10 Lease of Real Property and Venue	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	220,000.00	220,000.00	GAD Capacity
100000100001000	4. Leased of Venue with meals and accommodations for Two (2) days Workshop for Advanced Land Survey and Mapping	CGREMS	NO	Section 53.10 Lease of Real Property and Venue	4th Quarter	N/A	4th Quarter	4th Quarter	GoP	140,000.00	140,000.00	Workshop for Advanced Land Survey and Mapping
B. Equipment Readiness												
100000100001000	1. Repair and Maintenance of Office and Surveying Equipment	CGREMS	NO	Section 53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	45,000.00	45,000.00	Repair and Maintenance
100000100001000	2) Procurement of ICT-Equipment and Geodetic Software	CGREMS	NO	Section 53.9 - Small Value Procurement	3rd Quarter	N/A	3rd Quarter	3rd Quarter	GoP	370,000.00	370,000.00	ICT-Equipment
TOTAL										17,379,784.62	17,379,784.62	

Prepared by:

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