



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 10568510  
**Procuring Entity** PHILIPPINE COAST GUARD (COAST GUARD HUMAN RESOURCE MANAGEMEN  
**Title** Supply and Delivery of Mementos, Souvenirs and other customized items for CGHRMC and its Support Unit for FY 2024  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 315	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> General Merchandise	<b>Date Published</b>	17/02/2024
<b>Approved Budget for the Contract:</b> PHP 295,000.00	<b>Last Updated / Time</b>	16/02/2024 20:01 PM
<b>Delivery Period:</b> 45 Day/s	<b>Closing Date / Time</b>	20/02/2024 09:00 AM
<b>Client Agency:</b>		
<b>Contact Person:</b> ALEUNA SIGRID DOLINA PALITA Procurement Officer, CGHRMC Coast Guard Base Taguig #56 M.L. Quezon Street, Purok 1 New Lower Bicutan, Taguig City Taguig City Metro Manila Philippines 1630 63-0-09919315090 Ext.0  cghrmc.procurementoffice@gmail.com		

#### Description

The Coast Guard Human Resource Management Command (CGHRMC), through its Bids and Awards Committee (BAC), will undertake Small Value Procurement for the "Supply and Delivery of Mementos, Souvenirs and other customized items for CGHRMC and its Support Unit for FY 2024" having a total ABC of TWO HUNDRED NINETY-FIVE THOUSAND PESOS (P295,000.00) and in accordance with Section 53.9 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

Lot 1 Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGRBAS for FY 2024 Sixty Thousand Pesos Only (Php 60,000.00)

Lot 2 Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGGAD for FY 2024 TWO Hundred Twenty-Five Thousand Pesos Only (Php225,000.00)

LOT 1 Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGRBAS for FY 2024  
1 Mementos for subject matter experts (frosted mug with CGRBAS logo & box)  
100 pcs

LOT 2 Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit

for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGGAD for FY 2024

1 GAD Pins (CGGDAC Badge)  
CGGADC Badge  
Material: Metal  
Make: Pin with lock  
Color: Enamel coated  
Design: Must be machine engraved  
Height: 1 inch  
Width: 1 inch

35PCS  
2 GAD Pins (GFPS Badge)  
GFPS Badge  
Material: Metal  
Make: Pin with lock  
Color: Enamel coated  
Design: Must be machine engraved  
Height: 1 inch  
Width: 1 inch

100pcs  
3 GAD Advocacy Umbrella (NWMC 2024)  
GAD Advocacy Umbrella  
Height: 37 inches  
Color: Royal Purple  
100 pcs  
4 GAD Advocacy Kits (NWMC 2024)  
Transparent Pouch with Toiletries

Pouch  
Size: 11x8 inches  
Material: PVC  
Color: Purple

Toiletries:  
Sanitary Pads  
Toothpaste  
Toothbrush  
Comb  
Tissue  
Powder  
Face Towel  
100 pcs  
5 GAD Advocacy Tarpaulins (NWMC 2024)  
Customized Tarpaulin Banner  
Size: 8x4 ft  
Design: Customized and provided by PCW  
5 pcs  
6 GAD Plaques (NWMC 2024)  
Material: Glass  
Height: 8.5 inches  
Width: 2.5 inches  
Color: Clear

Plaque  
Material: Glass  
Height: 18.5 cm  
Width: 6 inches  
Thickness: At least 0.7 cm  
Color: Clear

Base:  
Height: 3 cm  
Length: 16.5 cm  
Width: 5 cm  
Color: Clear

Purple Lining  
Height : 22.5 cm

PCG Logo is located at the top center of the plaque;  
Dimension: 4 centimeters

CITATION  
PAMBANSANG PUNONMGHIMPILAN TANOD BAYBAYIN NG PILIPINAS  
(National Headquarters Philippine Coast Guard)  
139 25th Street, Port Area  
1018 Manila

First line  
Font: Arial

Font size: 9 points  
Font Color: Black  
Case: All CAPS, bold

Second line  
Font: Arial  
Font size: 9 points  
Font Color: Black  
Case: Title Case, bold

Third and fourth line  
Font: Arial  
Font size: 9 points  
Font Color: Black  
Case: Title case, regular

#### PLAQUE OF RECOGNITION

First line  
Font: Bell MT  
Font size: 20 points  
Font Color: Royal Blue  
Case: All CAPS, bold

is hereby awarded to

First line  
Font: Arial  
Font size: 9 points  
Font Color: Black  
Case: Sentence Case, Regular

(Name of Awardee)

Name of Awardee  
Font: Bell MT  
Font size: 20 points  
Font Color: Royal Purple  
Case: All CAPS, bold

for being adjudged as the

First line  
Font: Arial  
Font size: 9 points  
Font Color: Black  
Case: Sentence Case, Regular

Natatanging Juana ng  
Tanod Baybayin ng Pilipinas  
"GINTO"  
First and second line  
Font: Britannic Bold  
Font size: 20 points  
Font Color: red  
Case: Sentence Case, Bold, Italics

First and second line  
Font: Britannic Bold  
Font size: 20 points  
Font Color: red  
Case: Sentence Case, Bold, Italics

In celebration of the National Women's Month Celebration 2024 with the theme:

First line  
Font: Arial  
Font size: 9 points  
Font Color: black  
Case: Sentence Case, Regular

"WE for Gender Equality and Inclusive Society"

First line  
Font: Barlow  
Font size: 12 points  
Font Color: Royal Purple  
Case: Sentence Case, Bold, Italics

Given this 25th day of March in the year of our Lord Two Thousand and Twenty Four at the National Headquarters

Philippine Coast Guard, 139 25th St., Port Area, Manila.

First line

Font: Arial

Font size: 9 points

Font Color: Black

Case: Sentence Case, Regular

CG ADM RONNIE GIL L GAVAN

30th Commandant, Philippine Coast Guard

First line

Font: Arial

Font size: 11 points

Font Color: Black

Case: All CAPS, Bold

Second line

Font: Arial

Font size: 10 points

Font Color: Black

Case: Title Case, Italics

Plaque Case

Material: wood

Shape: Rectangle

Length: 27cm

Width: 23 cm

Top Thickness: 2 cm

Bottom Thickness: 4 cm

Lock: Copper

Inner Materials (Top and Bottom)

Color: Yellow Gold Fabric (with box foam insert fitted for the plaque: yellow gold color)

Blue Felt paper should be located at the inner bottom

3 pcs

7 Wooden Trophy (NWMC 2024)

Material: wood with brass metal plate

Length: 10 inches

Width: 2.5 inches

Base

Upper Thickness: 0.25 inch

Width: 2.5 inches

Lower Thickness: 2.5 inches

Width: 3.0 inches

Plate:

Material: brass metal (gold, silver, bronze)

Length: 2.0 inches

Width: 2.5 inches

CITATION

Natatanging Juana ng Tanod Baybayin ng Pilipinas "GINTO"

Natatanging Juana ng Tanod Baybayin ng Pilipinas "PILAK"

Natatanging Juana ng Tanod Baybayin ng Pilipinas "TANSO"

Font: Britannic Bold

Font Size: 14 Pts

Font Color: Navy Blue and Red

Case: Title Case, Bold, Engraved

Details: (See Artist Photo Rendition)

3 pcs

MENTOS (NWMC 2024)

8 Personalized Mug

Double-walled Glass Mug

Material: Glass

Color: Clear

Height: 5.6 inches/14.2 cm

Mouth: Diameter: 8.4 cm , Circumference: 26.37 cm/ 10.38 inches

Butt: Diameter: 5.5 cm, Circumference: 17.27 cm

Lid

Material: Wood with silicone ring

Size: Must be fitted to the mug's mouth

GFPS Logo must be engraved on the lid (Top)

Height of the logo: 2 inches

Width of the logo: 2.4 inches

Coaster  
Material: Wood  
Height: 1.2 cm  
Circumference: 10.4 cm  
CGGADC Logo must be engraved in the inner bottom circle  
"GENDER EQUITY – UNIFYING DIVERSITIES IN THE PHILIPPINE COAST GUARD" must be engraved in the outer circle  
Font: Impact  
Font Size: 11 points  
Case: Title Case, Bold  
5 pcs

9 Personalized ballpen with case/box (NWMC 2024)  
Pen with cap and 2 black ink refills  
Material: Metal  
Color: Black and gold  
Length: 5.3 inches

Coast Guard Gender and Development Center  
Engraved in the ballpen (body)  
Font: Calisto MT  
Font Size: 10 points  
Font Color: Cream  
Case: Title Case, Italics, Engraved

"Gender Equity: Unifying Diversities in the Philippine Coast Guard"  
Printed in the box (outside)  
Font: Calisto MT  
Font Size: 11 points  
Font Color: Gold  
Case: Title Case, Bold, Engraved

Ballpen Case  
Material: hard paper box  
Shape: Rectangle  
Length: 10 inches  
Width: 11 inches  
Top Thickness: 2.5 inches  
Bottom Thickness: 2.5 inches  
Lock: Copper

Inner Materials (Top and Bottom)  
Color: cream  
Material: rubberized foam shaping the ballpen and the 2 ink refills

5 pcs

10 Personalized Metal Paperweight Metal Paper Weight  
Material: Metal Gold Color  
Diameter: 2.75 inches  
Circumference: 12.5664 inches  
Thickness: 0.5 inches

CGGADC LOGO is molded/engraved on the top side

5 pcs

11 Personalized Hot and Cold Tumbler

Material: Metal  
Color: Purple  
Height: At least 10 inches  
CGGADC Logo is printed in the center; size: 1.25x1.25 inches

"Gender Equity: Unifying Diversities in the PCG" is printed in the lower portion  
Font: Times New Roman  
Font size: 11 points  
Font Color: White  
Case: Sentence Case

5 pcs

12 Memento for C, PCG (NWMC 2024)  
Personalized Wooden Desk Clock with Brass Metal Plate

Size:  
Height: 8 Inches  
Width: 6 Inches  
Motivity Type: 1AA Battery  
Material: Wood  
Movement Type: Quartz  
Brass Plate: 5.5x2inches

Base Height: 2.5 inches

Details: (See Artist Photo Rendition)

Additional details will be supplemented to winning supplier

1 pc

13 Memento for C, CGHRMC (NWMC 2024)

Personalized Wooden Wall Clock

Size: 19x22 Inches

Motivity Type: 1AA Battery

Material: Wood

Movement Type: Quartz

Details: (See Artist Photo Rendition)

Additional details will be supplemented to winning supplier

1 pc

**Line Items**

Item No.	Product/Service Name	Description	Quantity UOM		Budget (PHP)
1	Mementos, Souvenirs and other customized items	Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGRBAS for FY 2024	1	Lot	60,000.00
2	Mementos, Souvenirs and other customized items	Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGHRMC and its Support Unit for FY 2024 – Supply and Delivery of Mementos, Souvenirs, and Other Customized Items for CGGAD for FY 2024	1	Lot	225,000.00

**Other Information**

Please download the attached file for your reference

**Created by** ALEUNA SIGRID DOLINA PALITA

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