



PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS
National Headquarters Philippine Coast Guard
NATIONAL HEADQUARTERS AND HEADQUARTERS SERVICE SUPPORT GROUP
139 25th Street, Port Area, 1018 Manila

REQUEST FOR QUOTATION

Date: 17 July 2024

RFQ No.: RFQ-0724-111

Name of Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number (required): _____

The **Philippine Coast Guard (PCG)**, through its National Headquarters and Headquarters Service Support Group - Bids and Awards Committee (NHQ and HSSG-BAC), intends to procure the **REPAIR AND RENOVATION OF PCGCC OFFICE** with an Approved Budget for the Contract (ABC) of **SIX HUNDRED SEVENTY-FOUR THOUSAND SIX HUNDRED FIFTY-FIVE PESOS AND 67/100 (P 674,655.67)** only, in accordance with **Section 53.9 (Negotiated Procurement- Small Value Procurement)** of the 2016 Revised Implementing and Regulations of Republic Act No. 9184.

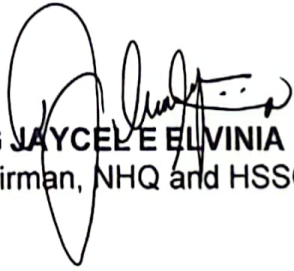
Please quote your **best offer** for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by your duly authorized representative **not later than 22 July 2024 at 09:00am**.

The following documents are likewise required to be submitted along with the accomplished RFQ on the specified deadline:

Documents	Deadline	Remarks
Copy of Valid Mayor's or Business Permit	Upon submission of Quotation	In case not yet available, you may submit your expired Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your Valid Mayor's or Business Permit shall be required to be submitted <u>after award of contract but before payment</u>

Latest Income/Business Tax Returns	Upon submission of Quotation	Income Tax Return (Annual Income Tax of the Preceding Tax Year) or Business Tax Return (Value Added Tax or Percentage Tax Return covering the previous six (6) month).
Securities and Exchange Commission Certificate (SEC) / Department of Trade and Industry (DTI)	Upon submission of Quotation	Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry (DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives; whichever is applicable.
Tax Clearance Certificate	Upon submission of Quotation	Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).
Valid PCAB License	Upon submission of Quotation	PCAB License at least under Category D and must be Small B in Project Size Range.
Notarized Omnibus Sworn Statement	Upon submission of Quotation	Please use the GPPB-prescribed format attached herein or downloadable through this link: https://www.gppb.gov.ph/wp-content/uploads/2023/06/Omnibus-Sworn-Statement-Revised.docx

For any inquiries or clarifications, please contact the National Headquarters and Headquarters Service Support Group Office at 09632230665 with e-mail address hsgbac@gmail.com and look for **CG ENS DONNA CAMILLE M RUBIA**, Head, BAC Secretariat.


CG LTJG JAYCEE ELVINIA
 Vice-Chairman, NHQ and HSSG Bids and Awards Committee

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

SCOPE OF WORKS:

1. Furnish labor, materials, tools and equipment, facilities and other incidentals for the satisfactory completion of the project.
2. Conduct survey / inspection on the site of work and examine the premises, so as to fully understand all existing conditions relative to the project.
3. Supply of labor, tools and equipment for the demolition of existing ceiling tiles, door and window in preparation for the installation of new ceiling, tiling, door and window system.
4. Supply of labor, tools, materials, equipment and other incidentals for the installation of Aluminum Sliding Windows and Flush Type Solid Core Door, hinges and all necessary accessories and incidentals.
5. Supply of labor, materials, tools and equipment for the construction of new working table using 18mm (3/4") thk. x 1.2m x 2.2m Melamine Laminated Board.
6. Supply of labor, materials, tools and equipment for the painting of the Masonry Wall, Ceiling and Working Table.
7. Supply of materials, labor, tools and equipment for the installation of 60 x 60cm Ceramic Tiles including all necessary fixing accessories and usage of tools and equipment to complete the work, location as describe on plans and specifications.
8. Supply of labor, tools, and materials for the installation of new LED Lighting Fixtures and Convenience Outlet complete with all necessary conduit and other incidentals.
9. Supply of labor, tools, and materials for the installation of Wirings and Power Supply of air conditioning units.

10. Clearing and cleaning of all areas affected during the implementation of the project.
 11. Furnish Submit pictures of pre and post implementation of the repair conducted to cgids.operations@gmail.com.
-

SPECIFICATIONS:

1. TILEWORKS

Ceramic tiles and trims shall be made of clay, hard dense tiles of homogeneous composition.

2. MASONRY

Masonry/Hollow masonry units shall be 4" concrete hollow block, plumb and align when installation is finished. Cement must be Portland 40kgs, mixture proportion class "B. Masonry wall system must be plastered and finished smooth. Reinforcement must be grade 33.

3. CARPENTRY

Melamine Laminated Board shall be made of combining a hard resin known as melamine and formaldehyde, which creates a durable thermosetting plastic that is applied as a coating on construction materials.

4. HARDWARES

a. All rough hardware required for carpentry works such as nails, screws, etc., must be first class quality.

b. Finishing hardware consisting of locksets, latches, etc., shall be first class quality conforming to the following specifications.

b. 1 Door Locksets - shall be durable construction, preferably the product of reputable manufacturer for consistent quality and master keying.

b.2 Hinges must be brass-coated wrought iron steel with non-rising loose pins with button tips and mounting screw of the same materials.

5. PAINTING WORKS

a. All painting materials shall be known quality and of known brands with good quality and durability. One brand shall be used in the entire painting job.

6 ELECTRICAL WORKS

a. WIRES AND CABLES (One Brand Only)

- THW - for all feeders and sub-feeders
- THHN - for all branch circuits
- TW - for all ground wires
- BCW - for earthing

L1 = Red; L2 = Black; Gnd = Green

b. PIPES AND FITTINGS (One Brand Only)

- PVC - for all embedded and exposed installations near Seawater areas
- IMC - for all exposed installations
- LFT Flex Metallic Conduit - for elbows and off-sets

c. BOXES, CABINETS AND ENCLOSURES

- Cabinets and Enclosures - Ga #16 Galvanized, Powder-Coated, Paint Finished
- Panel Boards and CB enclosures - Ga #16 Galvanized, Powder-Coated, Paint-finished
- Surface mounting type.

7. OTHERS

All other materials to be used not mentioned herewith shall be approved by CGIDS, for both location and purpose intended, and shall be brand new.

GENERAL NOTES:

1. This simplified scope of works and the specifications are prepared in a concise manner which intention is to save time and to simplify specifications elaborateness. All work covered in the contract shall be executed in the highest form of workmanship and quality.
2. The drawings and specifications are intended to explain each mutually, and anything shown or called for in one and not the other shall be executed as part of the contract as though both are shown and specified.
3. The contractor shall take all the precautionary measures for the protection of adjacent properties from injury, damage or loss arising in connection with this contract. He shall be responsible for all damages to person and property, which may occur with the prosecution of work.

4. The contractor shall be in close coordination with the Philippine Coast Guard Technical Representatives (Coast Guard Infrastructure Development Service) on matters pertaining to engineering works. Any changes in work and materials shall be approved by the authorized representative and shall be to the advantage of the Philippine Coast Guard.
 5. All works, materials and undertakings found necessary during the course of the construction shall be executed for the satisfactory completion of the project, and shall be subject to general conditions and inspection before proper installation.
 6. All permits, fees, inspections, material testing, commissioning, etc., necessary for the satisfactory completion of the project shall be done at the expense of the contractor.
 7. Submission of complete six (6) sets of as-built plans of the project, signed and sealed, indicating all measurements and details. Warranties and test results shall also be submitted in six (6) copies for all installed materials. Project warranty (2-years) shall take effect upon actual acceptance of the completed project.
 8. All materials to be used shall be subjected to general conditions and inspection before proper installation. Results of material testing shall be submitted to the Coast Guard representative and shall conform to the existing local, national and international standards. It shall be the responsibility of the Contractor to check all the numbers and units as may be indicated on the specifications or drawings and shall supply actual required units.
 9. The contractor shall undertake/furnish all the necessary items, materials, tools, equipment, labor, plants, appliances, methods and all operations that may be needed and other incidentals for the satisfactory completion of the **REPAIR AND RENOVATION OF PCGCC OFFICE**.
 10. The project shall be completed within 45 days and commence upon accept of notice to proceed.
-

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item No	DESCRIPTION	QTY	UNIT	MATERIAL COST	AMOUNT	LABOR COST	AMOUNT	TOTAL DIRECT COST	MARK-UPS IN PERCENTAGE			TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
									OCM	PROFIT	TOTAL				
	Ceiling Area	92	sq.m												
01	Double Furring (0.4mm thk -18mm x 50mm x 5000mm)	60	pcs												
02	Carrying Channel (0.8mm thk-18mm x 38mm x 5000mm)	50	pcs												
03	Wall Angle (0.2mm thk-20mmx20mmx2400mm)	40	pcs												
04	Fiber Cement Board (3.5mm x 1200mm x 2400mm) moisture resistant	48	pcs												
	Miscellaneous														
01	Concrete Nail 1"	30	kgs												
02	Fiber Cement board Screw (20mm)	1200	pcs												
03	Blunt Revt 1/8" x 3/8"	250	pcs												
04	Jointing Compound	21	bag												
05	Rod Suspension hanger with Adjustment Spring	190	set												
06	Steel Angle Suspension Clip, Rod Joiner	130	pcs												
07	Wire Clip	350	pcs												
08	Joint Tape	15	rolls												
Sub - Total II															

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Item No	DESCRIPTION	QTY	UNIT	MATERIAL COST	AMOUNT	LABOR COST	AMOUNT	TOTAL DIRECT COST	MARK-UPS IN PERCENTAGE			TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
									OCM	PROFIT	TOTAL				
21	Rubber Tape	2	rolls												
22	Rubberized Cotton Gloves	1	pc												
23	PVC Cement 120cc	1	can												
24	Hacksaw Blade	1	pc												
25	5mm x 300mm Cable Ties	1	pack												
26	Blow Torch Gun	1	pc												
27	Butane Gas	1	can												
28	Assorted Bolts, Nuts and Screw	1	box												
SUB-TOTAL VII															
GRAND TOTAL															
TOTAL AMOUNT IN WORDS															

The Intended Completion Date is within **FORTY-FIVE (45)** Calendar Days from receipt by the winning contractor of the Notice to Proceed (NTP).

Payment Terms:

Progress Payments: The Contractor may submit a request for payment for Work accomplished. Such requests for payment shall be verified and certified by the Procuring Entity's Representative/Project Engineer.

Progress payments are subject to retention of ten percent (10%) referred to as the "retention money." Such retention shall be based on the total amount due to the contractor prior to any deduction and shall be retained from every progress payment until fifty percent (50%) of the value of works, as determined by the procuring entity, are completed. If, after fifty percent (50%) completion, the work is satisfactorily done and on schedule, no additional retention shall be made; otherwise, the ten percent (10%) retention shall be imposed.

*Please see attached (Annex 1) detailed plan and drawings for further reference.

TERMS AND CONDITIONS:

1. Bidders/Suppliers shall provide correct accurate information required in this form.
2. Price quotation/s must be valid for a period of forty-five (45) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotation exceeding the Approved Budget for the Contract shall be rejected. The total bid price includes the cost of all taxes, such as, but not limited to the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the HSG shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications and Scope of Works.
9. The Philippine Coast Guard shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Philippine Coast Guard thru Coast Guard Procurement Service shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
11. To guarantee the faithful performance of the winning bidder's obligations, it shall post a Performance Security **prior to the signing of the contract**, in accordance with any of the following schedule:

Form of Security	Amount in Percentage of Total Contract Price
Cash or cashier's/manager's check issued by a Universal or Commercial Bank;	Ten Percent (10%)
Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank; or	

Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorize to issue such security specific for the contract awarded.	Thirty Percent (30%)
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The Performance Security shall remain valid until the issuance of Certificate of Acceptance (issuance of the IAR); Provided that PCG has no claims filed against the contract awardee or the surety or insurance company.

12. Other terms and conditions relative to the project are provided in the attached Purchase Order/Service Contract.

BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase Order / Contract and to the rules and regulations of the Government and Philippine Coast Guard. We understand that Philippine Coast Guard is not bound to accept the lowest or any offer/quotation it may receive.

Very truly yours,

Signature over Printed Name

TIN: _____

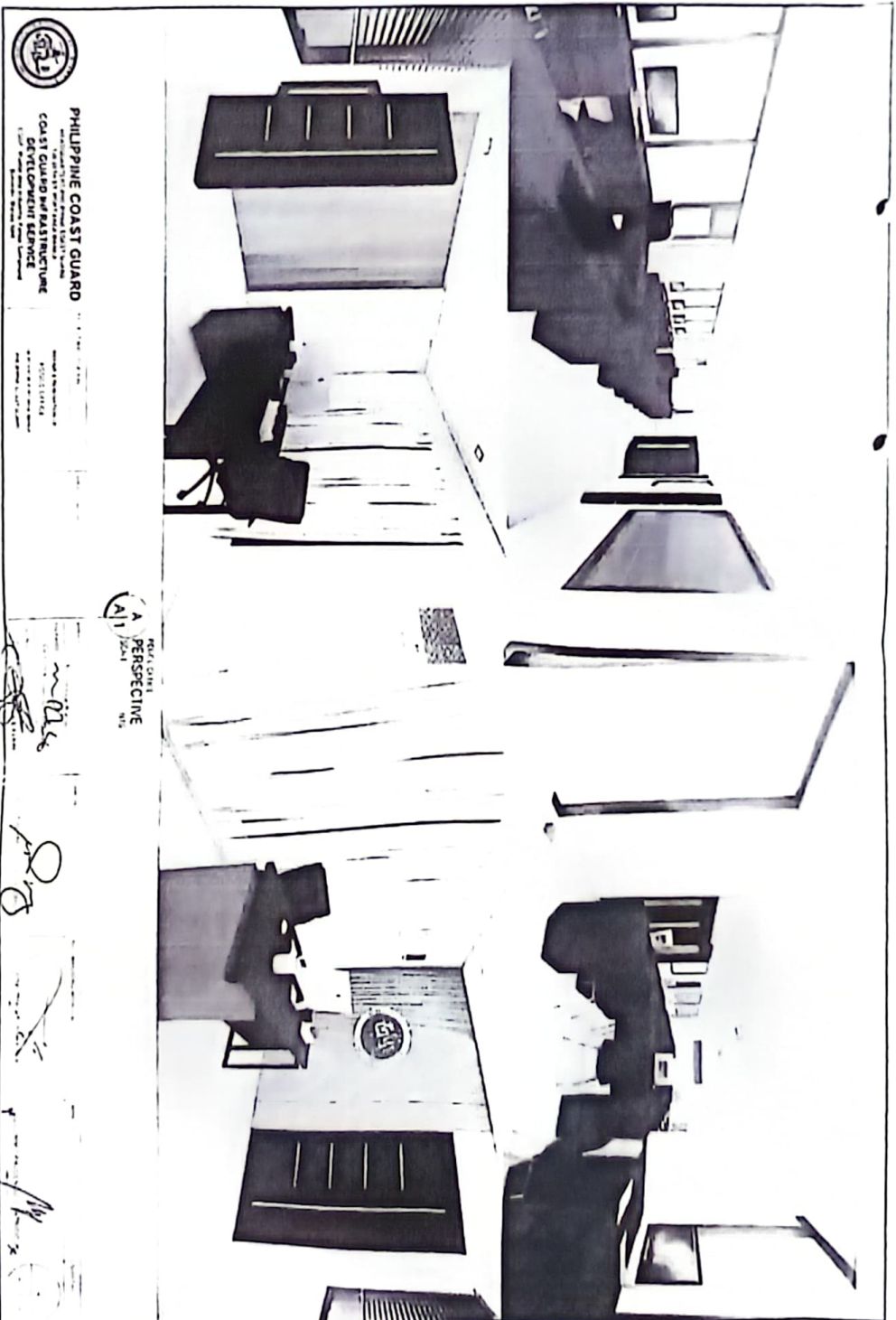
Position

Company Represented

Address / Tel. No. / Fax No.

“ANNEX 1”

DETAILED PLANS AND DRAWINGS

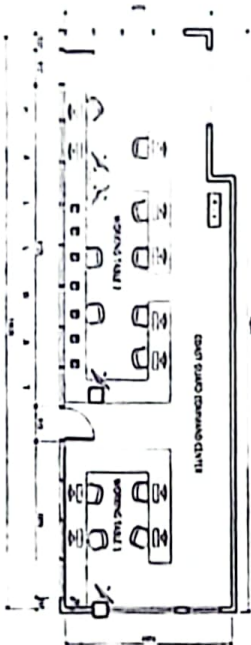


PHILIPPINE COAST GUARD
DEPARTMENT OF MARITIME TRANSPORTATION
COAST GUARD
DEVELOPMENT REPORT

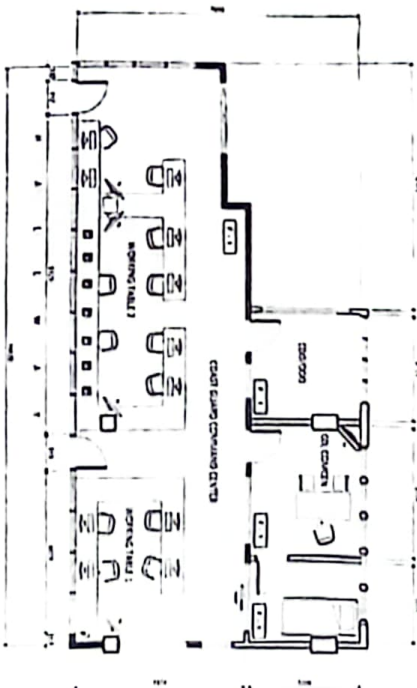
DESIGNED BY: [Name]
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DATE: [Date]

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PERSPECTIVE
VIEW

APPROVED BY: [Signature]
DATE: [Date]
[Signature]
[Signature]
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1
EXISTING FLOOR PLAN
SCALE 1/8"=1'-0"



2
FLOOR PLAN
SCALE 1/8"=1'-0"

LEGEND
WALL
GLASS WALL
GLASS PARTITION
GLASS PANEL (F/C)
FLOOR



PHILIPPINE COAST GUARD
COAST GUARD INFRASTRUCTURE
DEVELOPMENT SERVICE

100'0" x 100'0" (30.48m x 30.48m)
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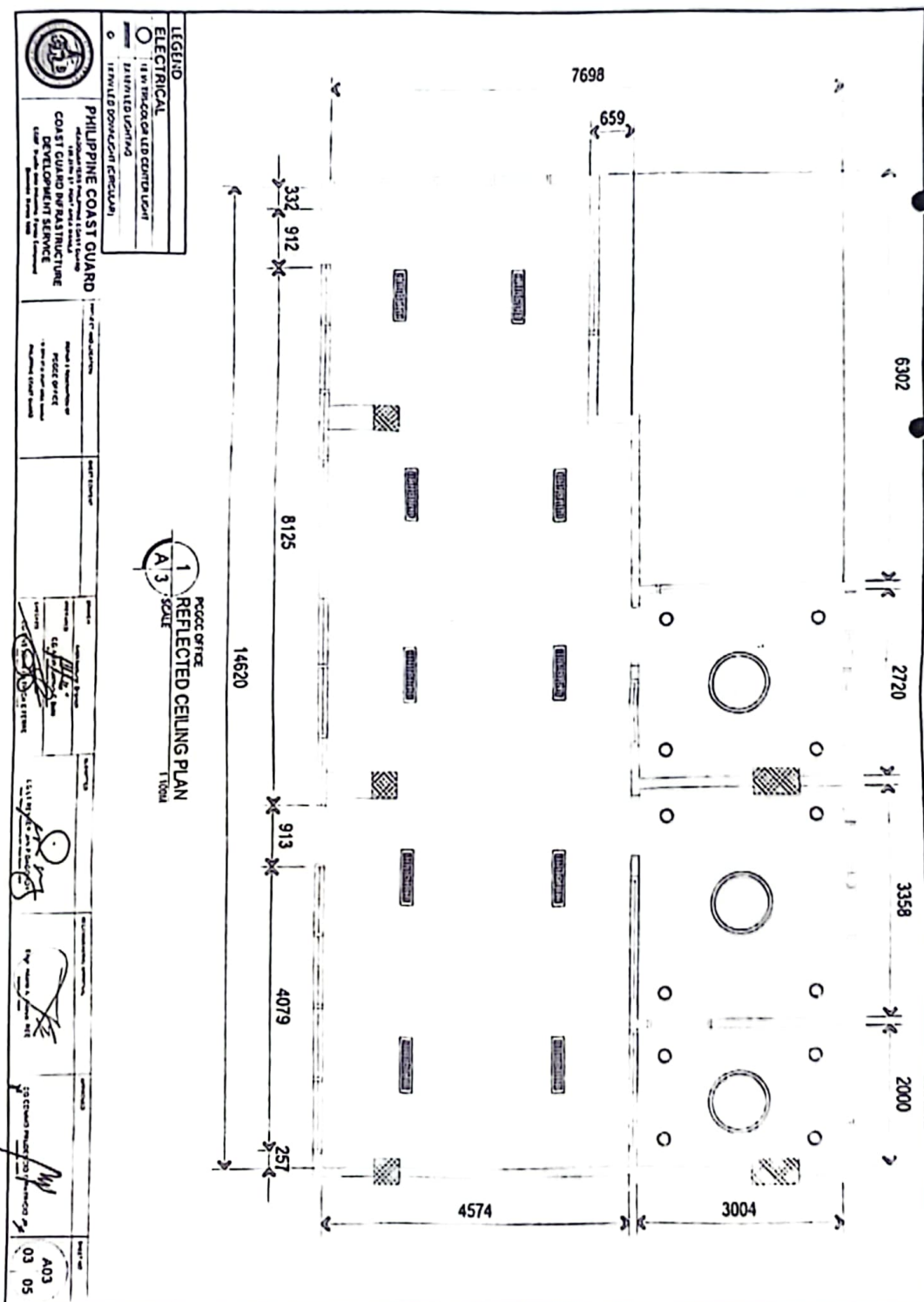
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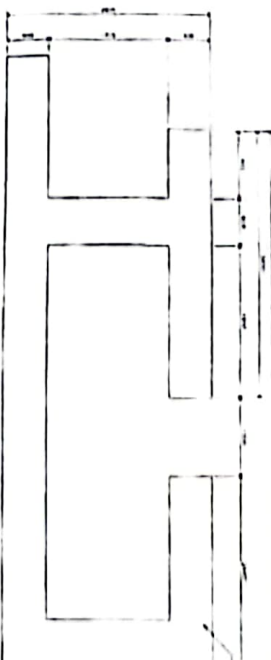
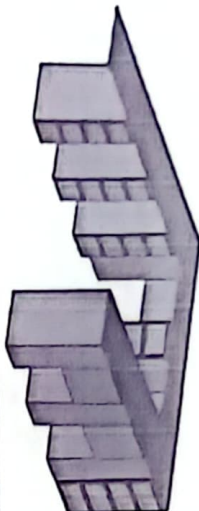
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SCOPE
1 FABRICATION OF DETAIL, AS INDICATED IN PLAN
2 REPAIRING OF COAST GUARD COMMAND CENTER

A01
01 05





1
A1
DETAIL OF WORKING TABLE 1
1/24

2
A1
DETAIL OF WORKING TABLE 2
1/24



PHILIPPINE COAST GUARD
COAST GUARD INFRASTRUCTURE
DEVELOPMENT SERVICE

Project Engineer
Project Engineer

Project Engineer
Project Engineer

Project Engineer
Project Engineer

Project Engineer
Project Engineer

Project Engineer
Project Engineer

AD4
04 05

GENERAL UTILITIES / DESIGN GUIDELINES

GENERAL UTILITIES / DESIGN GUIDELINES

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1 GENERAL NOTES
E/1 SCALE 1:1000 MM



PHILIPPINE COAST GUARD

**COAST GUARD INFRASTRUCTURE
DEVELOPMENT SERVICE**
10000 10th Avenue, #1000, San Diego, CA 92121
Tel: 619-551-1000 Fax: 619-551-1001
E-mail: CGID@CGD.navy.mil

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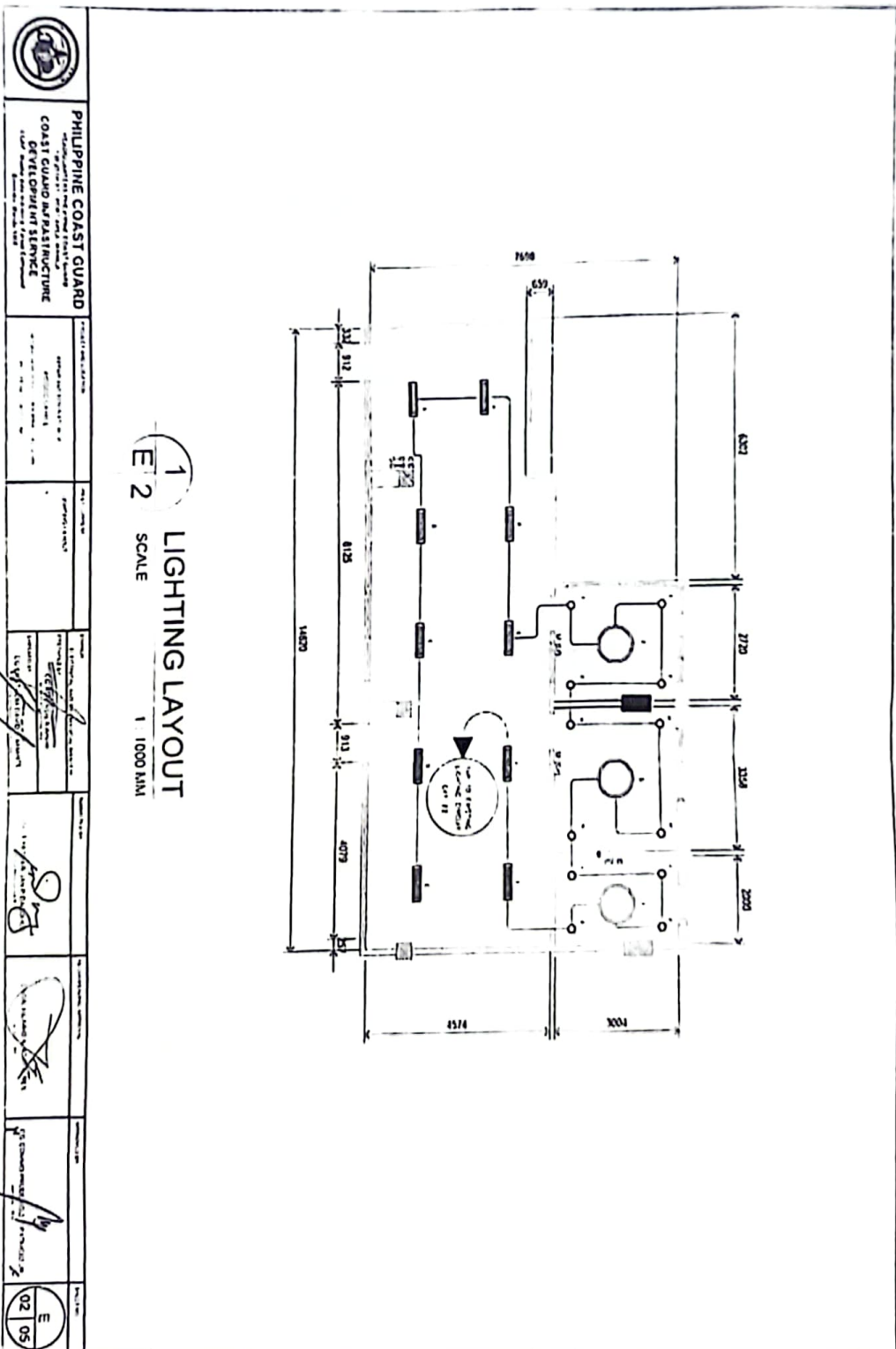
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Signature of the person to whom the card is issued

10

Signature: _____

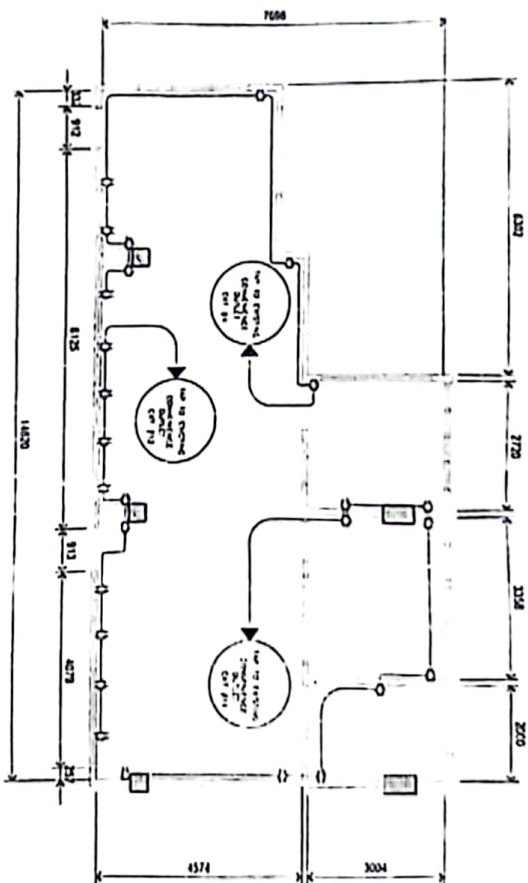




1 LIGHTING LAYOUT

E 2 SCALE

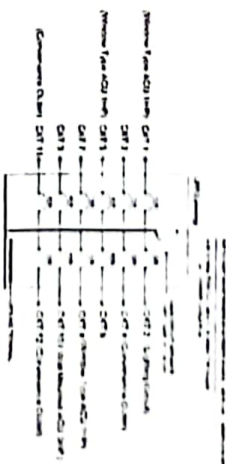
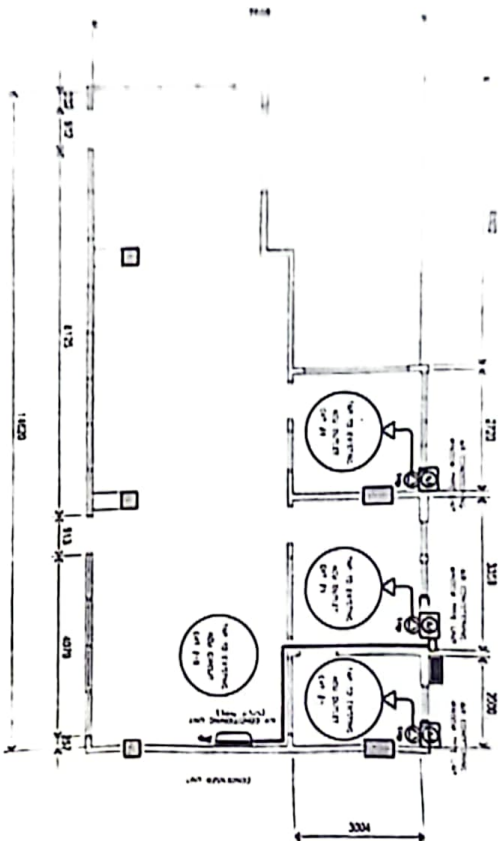
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1
E 3 CONVENIENCE OUTLET LAYOUT
SCALE 1" = 1000' N/A

	PHILIPPINE COAST GUARD COAST GUARD INFRASTRUCTURE DEVELOPMENT SERVICE	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1	PROJECT NO. 1 PROJECT NAME: 1 PROJECT LOCATION: 1
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03 05



	PHILIPPINE COAST GUARD Coast Guard and Maritime Transport Department of Transportation Office of the Director General Manila, Philippines	Date: 11-11-2018 Time: 10:00 AM	Page: 1 of 1	Signature: 	Signature: 	Signature: 	Signature: 	Signature: 	Signature: 	Signature: 
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UP(Existing Panel)									
Main: 100AT, 100ALC, 100AF, 2P, 230V, 60HZ Flush Mounting (BOLT - ON)									
CIRCUIT	CIRCUIT DESCRIPTION	OVERCURRENT	SWITCHES			FUSE	FUSE	TYPE	WIRE SIZE
			S	H	31	VAI	TRAB		
1	1.100AT	1.100AT				100	100	2	21AT
2	2.100AT	2.100AT				100	100	2	21AT
3	3.100AT	3.100AT				100	100	2	21AT
4	4.100AT	4.100AT				100	100	2	21AT
5	5.100AT	5.100AT				100	100	2	21AT
6	6.100AT	6.100AT				100	100	2	21AT
7	7.100AT	7.100AT				100	100	2	21AT
8	8.100AT	8.100AT				100	100	2	21AT
9	9.100AT	9.100AT				100	100	2	21AT
10	10.100AT	10.100AT				100	100	2	21AT
11	11.100AT	11.100AT				100	100	2	21AT
12	12.100AT	12.100AT				100	100	2	21AT
TOTAL CONNECTED LOAD									
LOADS									
1	1.100AT	100				100	100	2	21AT
2	2.100AT	100				100	100	2	21AT
3	3.100AT	100				100	100	2	21AT
4	4.100AT	100				100	100	2	21AT
COMPUTATIONS									
LOADS									
1	1.100AT	100				100	100	2	21AT
2	2.100AT	100				100	100	2	21AT
3	3.100AT	100				100	100	2	21AT
4	4.100AT	100				100	100	2	21AT
TOTAL CONNECTED LOAD									
LOADS									
1	1.100AT	100				100	100	2	21AT
2	2.100AT	100				100	100	2	21AT
3	3.100AT	100				100	100	2	21AT
4	4.100AT	100				100	100	2	21AT
TOTAL CONNECTED LOAD									
LOADS									
1	1.100AT	100				100	100	2	21AT
2	2.100AT	100				100	100	2	21AT
3	3.100AT	100				100	100	2	21AT
4	4.100AT	100				100	100	2	21AT
TOTAL CONNECTED LOAD									
LOADS									
1	1.100AT	100				100	100	2	21AT
2	2.100AT	100				100	100	2	21AT
3	3.100AT	100				100	100	2	21AT
4	4.100AT	100				100	100	2	21AT
TOTAL CONNECTED LOAD									

1 LOAD SCHEDULE



PHILIPPINE COAST GUARD
COAST GUARD TRAINING
DEVELOPMENT CENTER
Cebu City, Philippines

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Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)

CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

- a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this ___ day of ___, 20___ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Jurat]

[Format shall be based on the latest Rules on Notarial Practice]