

# PHILIPPINES COAST GUARD COAST GUARD EDUCATION, TRAINING AND DOCTRINE COMMAND Coast Guard Base Farola, Mulle dela Industria, Binondo, Manila

# **PHILIPPINE BIDDING DOCUMENTS** (As Harmonized with Development Partners)

# SUPPLY AND DELIVERY OF CGETDC MEALS FOR HCGETDC, UNITS AND RTCS FOR 2<sup>ND</sup> TO 4<sup>TH</sup> QUARTER C.Y. 2024

Government of the Republic of the Philippines

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# Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the "*name of the Procuring Entity*" and "*address for bid submission*," should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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# Glossary of Acronyms, Terms, and Abbreviations

**ABC** – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

**Bid** – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

**Bidder** – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

**Bidding Documents** – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

**BIR** – Bureau of Internal Revenue.

**BSP** – Bangko Sentral ng Pilipinas.

**Consulting Services** – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

**CDA** - Cooperative Development Authority.

**Contract** – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

**CIF** – Cost Insurance and Freight.

**CIP** – Carriage and Insurance Paid.

**CPI** – Consumer Price Index.

DDP - Refers to the quoted price of the Goods, which means "delivered duty paid."

**DTI** – Department of Trade and Industry.

**EXW** – Ex works.

FCA – "Free Carrier" shipping point.

**FOB** – "Free on Board" shipping point.

**Foreign-funded Procurement or Foreign-Assisted Project**– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

**Framework Agreement** – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as "Call-Offs," are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

**GFI** – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

**Goods** – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term "related" or "analogous services" shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

**GOP** – Government of the Philippines.

**GPPB** – Government Procurement Policy Board.

**INCOTERMS** – International Commercial Terms.

**Infrastructure Projects** – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste

management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

**Procurement Project** – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

**PSA** – Philippine Statistics Authority.

**SEC** – Securities and Exchange Commission.

**SLCC** – Single Largest Completed Contract.

**Supplier** – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

**UN** – United Nations.



# Section I. Invitation to Bid



## PHILIPPINES COAST GUARD COAST GUARD EDUCATION, TRAINING AND DOCTRINE COMMAND Coast Guard Base Farola, Mulle dela Industria, Binondo, Manila

CGETDC-ITB Nr. 2024-02-001

## **INVITATION TO BID FOR**

# SUPPLY AND DELIVERY OF MEALS FOR HCGETDC, UNITS AND RTCS FOR 2<sup>ND</sup> TO 4<sup>TH</sup> QUARTER CY 2024

1. The COAST GUARD EDUCATION, TRAINING AND DOCTRINE COMMAND through the General Appropriations Act (GAA) 2024 intends to apply the sum of One Million One Hundred Fifty-Six Thousand Eight Hundred Pesos (PhP 1,156,800.00) Only being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Meals for HCGETDC, Units and RTCs for 2<sup>nd</sup> to 4<sup>th</sup> Quarter C.Y 2024 with the following breakdown:

LOT NR	PARTICULARS	SUB TOTAL
1	HCGETDC	Php 863,800.00
2	UNITS (LDDC and CGSSMA) and REGIONAL TRAINING CENTERS (TAGUIG and	Php 293,000.00
	BATAAN)	

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The COAST GUARD EDUCATION, TRAINING AND DOCTRINE COMMAND now invites bids for the above Procurement Project. Delivery of the Goods is required based on the delivery schedule provided under Section VI (Schedule of Requirements) of this Bidding Documents commencing from the date of receipt of the Notice to Proceed. Bidders should have completed, within *five (5) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a nondiscretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Coast Guard Education**, **Training and Doctrine Command** and inspect the Bidding Documents at the address given below from Monday to Friday during office hours from **08:00 AM to 05:00 PM**. except non-working days (i.e. Saturday and Sunday), legal holiday, or special non-working holiday, or other non-working days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration.

5. A complete set of Bidding Documents may be acquired by interested Bidders on 24 *February to 19 March 2024* from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of *Five Thousand Pesos (PhP 5,000.00)*.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through email*.

6. The Coast Guard Education, Training and Doctrine Command will hold a Pre-Bid Conference on 06 March 2024, 10:00 AM at the Headquarters CGETDC, Coast Guard Base Farola, Muelle dela Industria, Farola Compound Binondo Manila, which shall be open to prospective bidders.

7. Bids must be duly received by the BAC Secretariat through (i) manual submission at the office address indicated below, on or before *19 March 2024*, *10:00 AM*. Late bids shall not be accepted.

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on 19 March 2024, 10:00 AM onwards at the given address below at the *Headquarters CGETDC*, Coast Guard Base Farola Muelle dela Industria, Farola Compound Binondo Manila, Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

10. Bidders shall bear all costs associated with the preparation and submission of their bids, and the **CGETDC** will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the **CGETDC** will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The **CGETDC** assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

a) In alphabetical order, the bidders shall pick one rolled paper.

b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.

11. The Coast Guard Education, Training and Doctrine Command reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

12. For further information, please refer to:

#### CG LTJG DOBE LYNNE A TAGA-OC

Procurement Officer, CGETDC DCTS for Logistics, T4 Office Coast Guard Education, Training and Doctrine Command Coast Guard Base Farola, Muelle Dela Industria, Binondo Manila Contact Number: 0917-156-1616 cgetclogisticst4@gmail.com

13. You may visit the following websites:

For downloading of Bidding Documents: <u>www.philgeps.gov.ph</u> or <u>www.coastguard.gov.ph</u>

24 February 2024

CG CAPTAIN MARICOR R SOLIVA Chairman, Bids and Awards Committee



# Section II. Instructions to Bidders

#### 1. Scope of Bid

The Procuring Entity, *CGETDC*, wishes to receive Bids for the **Supply and Delivery of** CGETDC Meals For HCGETDC, Units and RTCS for 2<sup>nd</sup> to 4<sup>th</sup> Quarter C.Y 2024 with identification number *CGETDC-ITB Nr. 2024-02-001* 

The details of this Procurement Project (referred to herein as "Project") is composed of *two* (2) *lots* of which details are described in Section VII (Technical Specifications).

#### 2. Funding Information

The Government of the Philippines (GOP) through the General Appropriations Act (GAA) of 2024 in the amount of **One Million One Hundred Fifty-Six Thousand Eight Hundred Pesos Only (PhP 1,156,800.00)** as the Approved Budget for the Contract (ABC).

The source of funding is the General Appropriations Act (GAA) of 2024.

#### **3. Bidding Requirements**

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

#### 4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

#### 5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to at least twenty-five percent (25%) of the ABC or not less than the following amounts:

LOT NR	PARTICULARS	MINIMUM AMOUNT OF SLCC
1	HCGETDC	Php 863,800.00
2	UNITS (LDDC and CGSSMA) and REGIONAL TRAINING CENTERS (TAGUIG and BATAAN)	Php 293,000.00

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

#### 6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

#### 7. Subcontracts

The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that Subcontracting is not allowed.

#### 8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on 06 March 2024, 10:00 AM at the Headquarters CGETDC, Coast Guard Base Farola Muelle dela Industria, Farola Compound Binondo Manila and/or through videoconferencing/webcasting as indicated in paragraph 7 of the IB.

#### 9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

#### **10. Documents comprising the Bid: Eligibility and Technical Components**

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in Section VIII (Checklist of Technical and Financial Documents).
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *five* (5) *years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

#### 11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.
- 11.5. *[Include if Framework Agreement will be used:]* Financial proposals for single or multi-year Framework Agreement shall be submitted before the deadline of submission of bids as prescribed in the **IB**. For multi-year Framework Agreement, evaluation of the financial proposal during this stage is for purposes of determining eligibility and whether or not such financial proposal is within the ABC.

#### 12. Bid Prices

12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

For Goods offered from within the Procuring Entity's country:

The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);

The cost of all customs duties and sales and other taxes already paid or payable;

The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

The price of other (incidental) services, if any, listed in e.

- b. For Goods offered from abroad:
  - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
  - ii. The price of other (incidental) services, if any, as listed in Section VII (Technical Specifications).

#### **13. Bid and Payment Currencies**

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in Philippine Pesos.

#### 14. Bid Security

The Bidder shall submit a Bid Securing Declaration<sup>1</sup> or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.

The Bid and bid security shall be valid until *one hundred twenty (120) calendar days* from the date of the opening of bid. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

#### **15. Sealing and Marking of Bids**

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

<sup>&</sup>lt;sup>1</sup> In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

#### 16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time and either at its physical address as indicated in paragraph 8 of the **IB**.

#### **17.** Opening and Preliminary Examination of Bids

17.1 The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 10 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

#### **18.** Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

#### **19.** Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

The descriptions of the lots or items shall be indicated in **Section VII** (**Technical Specifications**), although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

The Project shall be awarded as follows, One Project having several items that shall be awarded as one contract.

Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

#### 20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

#### **21. Signing of the Contract**

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.



# Section III. Bid Data Sheet

# **Bid Data Sheet**

ITB Clause	
5.3	<ul> <li>For this purpose, contracts similar to the Project shall be:</li> <li>a. Any Supply and Delivery of CGETDC Meals for HCGETDC, Units, and RTCS for 2<sup>nd</sup> to 4<sup>th</sup> Quarter C.Y 2024</li> <li>b. Completed within <i>five</i> (5) years prior to the deadline for the submission and receipt of bids.</li> </ul>
7.1	No portion of the contract shall be sub-contracted.
12	The price of the Goods shall be quoted DDP <i>at</i> Lot 1: <b>Coast Guard Education, Training and Doctrine Command, Farola</b> <b>Compound, Muelle Dela Industria, Binondo, Manila;</b> Lot 2: <b>RTC Taguig #56 ml Quezon St. Purok 1, New Lower Bicutan,</b> <b>Taguig City; and</b> <b>RTC Bataan NPC Village Bagac, Bataan.</b>
14.1	The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: The amount of not less than two percent (2%) of the ABC, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or The amount of not less than five percent (5%) of the ABC , if bid security is in Surety Bond.

	Lot Nr	PARTICULARS	<ul> <li>a) Cash, cashier's/ manager's check issued</li> <li>by a Universal or</li> <li>Commercial Bank;</li> <li>b) Bank draft/ guarantee</li> <li>or irrevocable letter of</li> <li>credit issued by a</li> <li>Universal or Commercial</li> <li>Bank; Provided, however,</li> <li>that it shall be confirmed</li> <li>or authenticated by a</li> <li>Universal or Commercial</li> <li>Bank, if issued by a</li> <li>foreign bank</li> </ul> [at least Two Percent <ul> <li>(2%) of the ABC]</li> </ul>	<ul> <li>a) Surety Bond,</li> <li>callable upon demand</li> <li>issued by a surety or</li> <li>insurance company</li> <li>duly certified by the</li> <li>Insurance Commission</li> <li>authorized to issue said</li> <li>security specific for</li> <li>the project</li> </ul> [at least Five Percent <ul> <li>(5%) of the ABC</li> </ul>
	1	HCGETDC	Php 17,276.00	Php 43,190.00
	2	UNITS (LDDC and CGSSMA) and REGIONAL TRAINING CENTERS (TAGUIG and BATAAN)	Php 5,860.00	Php 14,650.00
	TOTAL LOTS	FOR TWO (2)	Php 23,136.00	Php 57,840.00
19.3 Partial bids are allowed. All Goods are grouped in lots listed below have the option of submitting a proposal on any or all lots and contract award will be undertaken on a per lot basis. Lots shall further into sub-lots for the purpose of bidding, evaluation, and of In all cases, the NFCC computation, if applicable, must be suffic lots or contracts to be awarded to the Bidder.			lots and evaluation and Lots shall not be divided ion, and contract award.	

	LOT NR	PARTICULARS	MINIMUM AMOUNT OF NFCC		
	1 HCGETDC		Php 863,800.00		
	2	UNITS (LDDC & CGSSMA) AND REGIONAL TRAINING CENTERS (TAGUIG and BATAAN)	Php 293,000.00		
	TOTAL	AMOUNT OF NFCC FOR ALL TWO (2) LOTS	Php 1,156,800.00		
20.2	No additional requirements.				
	The bidder having the Lowest Calculated Bid (LCB) or Single Calculated Bid (SCB) shall submit within a non-extendible period of five (5) calendar days from the BAC Notice as the LCB/SCB, the following:				
	1. In case the bidder has just submitted the Class "A" Legal eligibility requirements and Audited Financial Statement (AFS), a valid PhilGEPS Registration Certificate;				
	2. Latest income and business tax returns filed and paid through the BIF Electronic Filing and Payment System (eFPS);				
	In accordance with Executive Order (E.O.) No. 398, Revenue Regulation (R.R No. 03-2005 and Revenue Memorandum Circular (RMC) 16 – 2005, the above mentioned tax returns shall refer to the following:				
	2.1. Latest Income Tax Return (ITR) shall be the ITR for the preceding year whether calendar or fiscal, and				
	2.2. Latest Business Tax Returns shall refer to the Value Added Tax (VAT) Percentage Tax filed and paid covering the previous six (6) months before the date of Submission, Receipt, Opening & Preliminary Examination of Bids.				



# PHILIPPINES COAST GUARDCOAST GUARD EDUCATION, TRAINING AND DOCTRINE COMMANDCoast Guard Base Farola, Mulle dela Industria, Binondo, Manila

# Section IV. General Conditions of Contract

#### 1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC).** 

#### 2. Advance Payment and Terms of Payment

Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.

The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

#### 3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

#### 4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project. In addition to tests in the **SCC**, **Section IV** (**Technical Specifications**) shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

#### 5. Warranty

In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

#### 6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.



# Section V. Special Conditions of Contract

# Special Conditions of Contract

GCC Clause	
1	Delivery and Documents –
	For purposes of the Contract, "EXW," "FOB," "FCA," "CIF," "CIP," "DDP" and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:
	For Goods supplied from abroad:
	Delivery terms applicable to the Contract are DPP delivered at
	Lot 1: Coast Guard Education, Training and Doctrine Command, Farola Compound, Muelle Dela Industria, Binondo, Manila;
	Lot 2: RTC Taguig #56 ml Quezon St.Purok 1, New Lower Bicutan, Taguig City ; and RTC Bataan NPC Village Bagac,Bataan in accordance with INCOTERMS.
	For Goods supplied from within the Philippines:
	The delivery terms applicable to this Contract are delivered at the
	Lot 1: Coast Guard Education, Training and Doctrine Command, Farola Compound, Muelle Dela Industria, Binondo, Manila;
	Lot 2: RTC Taguig #56 ml Quezon St.Purok 1, New Lower Bicutan, Taguig City ; and RTC Bataan NPC Village Bagac, Bataan
	Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.
	Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).

For purposes of this Clause the Procuring Entity's Representative at the Project Site is:

CG LT AVA JEAN T LOPEZ Logistics Officer DCTS for Logistics, T4 Office Coast Guard Education, Training and Doctrine Command Coast Guard Base Farola, Muelle Dela Industria, Binondo Manila Contact Number: 0966-263-6685 cgetclogisticst4@gmail.com

#### Transportation –

Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.

Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.

Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.

The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.

	Intellectual Property Rights –
	The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.
2.2	
	The terms of payment shall be as follows:
	Progress Payment
	The winning bidders may submit a request for payment (Progress Billing) every end of quarter, subject to accounting and auditing from the Philippine Coast Guard.
	OR
	99% of the costs of the items delivered subject to the Philippine Coast Guard's acceptance [Issuance of the Inspection and Acceptance Report (IAR)] in writing.
	1% Retention of the items delivered to be paid after three (3) months from the formal acceptance (issuance of the IAR), if and when no patent and latent defects are noted (issuance of a Certificate of No Patent and Latent Defects).
	OR
	100% of the costs of the items delivered provided that the goods supplied are free from patent and latent defects and all conditions imposed under the contract have been fully met; subject to the Philippine Coast Guard's acceptance (issuance of the IAR) in writing of the items described in this Contract and upon submission of a Special Bank Guarantee equivalent to at least one percent (1%) of the total contract price valid for three (3) months from issuance of the IAR.
4	The inspections and tests that will be conducted are as follows:
	The inspection and test shall be conducted at the Coast Guard Education, Training and Doctrine Command, Farola Compound, Muelle Dela Industria, Binondo, Manila by the end-user and at least two (2) representatives of the Technical Inspection and Acceptance Committee (TIAC).
	Only items in conformity with the required quantity and technical specifications shall be accepted.



# Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

	Quantity	Total	Delivered, Weeks/Months		
Description					
	LOT 1 E	ICGETDC			
<ol> <li>CGETDC Quarterly PFT</li> <li>(70 pax per Quarter)</li> <li>AM Snacks</li> <li>No. of Activities: 3</li> </ol>	70 pax per delivery	210 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC		
			The AM snacks shall be served within 09300H – 1030H.		
2. MEETINGS AND CONFERENCES					
a. Commander's Time/ Dialogue (Snacks)	193 pax	193 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.		

No. of Activities: 1			The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Snacks shall be served within 1300H -1400H
<ul> <li>b. Regular Staff Meetings and Conference Meals (27 activities X 20 pax) (Lunch)</li> <li>( 3 activities x 18 pax) (Lunch)</li> </ul>	20 pax p delivery 18 pax p delivery	er 540 pax er 54 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served within 1100H – 1300H
c. Command Conference (3 activities X 50 pax) (Lunch)	50 pax p delivery	er 150 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC

			The meals shall be served within 1100H – 1300H
3. Other Meetings		L	
a. MADS (Snacks)	100 pax	100 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Snacks shall be served within 1300H -1400H
<b>b. Forum of Senior Non-Officers</b> (Snacks)	40 pax	40 pax	<ul> <li>The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.</li> <li>The Supplier will be notified seven (7) days prior to the delivery date for every activity.</li> <li>The winning bidder should deliver the goods to HCGETDC</li> <li>The meals shall be served within 1100H – 1300H</li> </ul>
c. Meetings re Client Feedback Form (4 activities x 10 pax) (Snacks)	10 pax per delivery	40 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.

			The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Snacks shall be served within 1430H – 1530H
d. CGETDC Strategic Planning Seminar Workshop (AM Snacks, Lunch, & PM Snacks)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
AM Snacks	40 pax	40 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity.
			The winning bidder should deliver the goods to HCGETDC
Lunch	40 pax	40 pax	The meals shall be served based on the following schedule:
PM Snacks	40 pax	40 pax	AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H

e. Personnel Rotation Board (AM Snacks ) 15 pax AM Snacks	15 pax	15 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
f. Awards and Decoration Board (15 pax 4 activities) AM Snacks	15 pax	60 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H

g. Instructors' Badge Board (15 pax x 2 activities) (Snacks)	15 pax	30 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Snacks shall be served within 1430H – 1530H
h. CGETDC Promotion Board			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
(AM Snacks & Lunch)			Notice to Proceed to December 2024.
15 pax AM Snacks	15 pax	15 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity.
Lunch			The winning bidder should deliver the goods to HCGETDC
	15 pax	15 pax	The meals shall be served based on the following schedule:
			AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
i. CGETDC Anniversary Award Board			The terms and conditions of the contract shall be effective from the
(AM Snacks, Lunch, PM Snacks, Dinner)			receipt by the winning bidder of the Notice to Proceed to December 2024.
15 pax			The Supplier will be notified seven (7)
AM Snacks	15 pax	15 pax	days prior to the delivery date for every activity.
	I	1	

Lunch	15 pax	15 pax	The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
j. LOD Board (AM Snacks) 15 pax	15 pax	15 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0930H – 1030H
k. Monthly Organizational Meeting (12 pax X 9 months) (AM Snacks)	9 pax	108 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0930H – 1030H

I. CGETDC Anniversary Acad Board (15 pax x 1 activity)	15 pax	15 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Lunch shall be served within 01100H – 1200H
m. Academic Board Meeting (T-12) (4 activities X 15 pax)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
(AM Snacks, Lunch & PM Snacks)			Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for
AM Snacks	15 pax	60 pax	every activity. The winning bidder should deliver the
Lunch	15 pax	60 pax	goods to HCGETDC The meals shall be served based on the following schedule:
PM Snacks	15 pax	60 pax	AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H
<b>p. MOA Signing (T12)</b> (3 activities X 20 pax)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
AM Snacks	20 pax	60 pax	

			The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<b>r. Deferment Board</b> (15 pax X 9 activities) (AM Snacks)	15 pax	105 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0930H – 1030H
s. BAC Meetings (15 activities X 20 pax) (Lunch)	20 pax	300 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The Lunch shall be served within 1100H – 1300H

4. Retirement/Promotion (AM Snacks & Lunch) 200 pax AM Snacks Lunch	200 pax 200 pax	200 pax 200 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
RELIGIOUS ACTIVITIES		-	
<ul> <li>a. Lenten Season (AM Snacks)</li> <li>No. of Activities: 1</li> </ul>	30 pax	30 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0630H – 0830H
b. Mass UPR (AM Snacks)	30 pax	30 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.

No. of Activities: 1			<ul> <li>The Supplier will be notified seven (7) days prior to the delivery date for every activity.</li> <li>The winning bidder should deliver the goods to HCGETDC</li> <li>The AM snacks shall be served within 0630H – 0830H</li> </ul>
c. Living Rosary (AM Snacks) No. of Activities: 1	30 pax	30 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0930H – 1030H
<ul> <li>d. Misa de Gallo (AM Snacks)</li> <li>No. of Activities: 1</li> <li>5. SEMINAR AND WORKSH</li> </ul>	30 pax	30 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The AM snacks shall be served within 0630H – 0830H

<ul> <li>a. Troop Information and Education</li> <li>(AM Snacks)</li> <li>100 pax</li> </ul>	100 pax	100 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<ul> <li>b. Logistics Workshop</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>100 pax</li> <li>6. MEALS FOR HAULING</li> </ul>	100 pax	100 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H

Supply and Delivery of Meals – RTC (4 pax x 9 activity) (Lunch) Supply and Delivery of Meals – RTC (4 pax x 9 activity) (Dinner)	4 pax 4 pax	36 pax 36 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H
7. Budget Review and Analysis (2 activity)	40 pax per		The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
Supply and Delivery of Meals (Am Snacks, Lunch & PM	delivery	80 pax	Notice to Proceed to December 2024. The Supplier will be notified seven (7)
Snacks) 80 pax			days prior to the delivery date for every activity.
	40 pax per delivery	80 pax	The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule:

			AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
<ul> <li>8. Basic Security and Investigation Seminars (3 days)</li> <li>(Am Snacks, Lunch &amp; PM Snacks)</li> <li>9 pax</li> </ul>	3 pax	9 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
	3 pax	9 pax	The meals shall be served based on the following schedule:
	3 pax	9 pax	AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 130H
9. Field research and studies (3 activities X 16 pax) (Lunch)	16 pax per delivery	48 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
			The Supplier will be notified seven (7) days prior to the delivery date for every activity.
			The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule:

			Lunch: Within 1100H – 1300H
10.Recognition for Completion of the Course on Continuing Professional Teacher Education (CPTE) (15 pax X 4 activities) (AM Snacks)	15 pax per delivery	60 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<ul> <li><b>11.</b> Audit Training Course (3 pax X 2 days)</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> </ul>	3 pax 3 pax	6 pax 6 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule:
	3 pax	6 pax	AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H

<ul> <li>12. Risk Analysis</li> <li>Course</li> <li>(4 pax X 2 days)</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> </ul>	4 pax	8pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
	4 pax	8 pax	The meals shall be served based on the following schedule:
	4 pax	8pax	AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H
<b>13. Documentation</b> <b>Course</b> (2 pax X 1 day) (snacks)	2 pax	2 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H

14. Management Review Meeting (2 pax X 1 day) (snacks)	2 pax	2 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
15. Internal Audit ISO 9001:2015 (5 pax X 2 days) (Snacks)	5 pax per delivery	10 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<b>16. External Audit ISO</b> <b>9001:2015</b> (5 pax X 5 days)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023.

(AM Snacks, Lunch & PM Snacks)	delivery for 5 days	25 pax 25 pax 25 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to RTC TAGUIG The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H
17. CGETDC-AFPETDC Advocacy Summit			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
(AM Snacks & Lunch)			Notice to Proceed to December 2023.
15 pax AM Snacks (Food Packed)	15 pax	15	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
		15 pax	The meals shall be served based on
Lunch (Food Packed)	15 pax	15 pax	the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H
18. Course Management Training			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023.

		n	
(Meals for Instructor) <b>(5</b> <b>Days) (4 Batches)</b> Supply and Delivery of Meals (AM Snacks, Lunch & PM Snacks) 20 pax	delivery	20 pax 20 pax 20 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to RTC TAGUIG The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H
<ul> <li><b>19. CGETDC's Women</b></li> <li><b>Forum</b></li> <li>(Lunch)</li> <li>100 pax</li> </ul>	100 pax	100 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule:

			Lunch: Within 1100H – 1300H
20. 2nd Quarter GFPS Regular Meeting (AM Snacks) 10 pax	10 pax	10 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 1430H – 1530H
<ul> <li>21. 3rd Quarter GFPS Regular Meeting</li> <li>(AM Snacks)</li> <li>10 pax</li> </ul>	10 pax	10 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<ul> <li>22. 4th Quarter GFPS</li> <li>Regular Meeting</li> <li>(AM Snacks)</li> <li>10 pax</li> </ul>	10 pax	10 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023.

			The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<ul> <li>23. Kick-off Ceremony for the Celebration of the "18-Day Campaign to End Violence Against Women</li> <li>200 pax</li> <li>Lunch (Food Packed)</li> </ul>	200 pax	200 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on
24. CGETDC Women's Year-end Assessment			the following schedule: Lunch: Within 1100H – 1300H The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
(AM Snacks) 100 pax	100 pax	100 pax	Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC

25. Committee on Decorum and Investigation (15 pax (Snacks) 15 pax	15 pax per	15 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule:
26. Elderly Filipino			AM Snacks: Within 0930H – 1030H The terms and conditions of the
Week - (Outreach) (AM Snacks)			contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7)
40 pax	40 pax	40 pax	days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule: Snacks: Within 0930H – 1030H

27. International Day of Persons with Disabilities (outreach) (AM Snacks) 40 pax	40 pax	40 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H
<ul> <li>28. CGETDC Mobile Passport Registration with DFA</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>10 pax</li> </ul>	10 pax 10 pax 10 pax	10 pax 10 pax 10 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 0930H – 1030H
29. Community Outreach			The terms and conditions of the contract shall be effective from the

#### (Lunch) 50 pax 50 pax receipt by the winning bidder of the Notice to Proceed to December 2023. 50 pax The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: Lunch: Within 1100H-1300H 30. Blood Letting The terms and conditions of the Activity (3 activity) contract shall be effective from the receipt by the winning bidder of the (Snacks) Notice to Proceed to December 2024. 30 pax The Supplier will be notified seven (7) days prior to the delivery date for 10 pax per every activity. delivery 30 pax The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H - 1030H The terms and conditions of the 31. Community 100 pax **Relation Service (Pre**contract shall be effective from the **Anniversary Activity)** 100 pax receipt by the winning bidder of the Notice to Proceed to December 2024. (AM Snacks) The Supplier will be notified seven (7) 100 pax days prior to the delivery date for every activity.

32. IMO 3.12 ASSESORS COURSE (21 Students) (10 Days) (2 Batches)/Meals for Instructors (AM Snacks, Lunch & PM Snacks) 20 pax	<ul> <li>2 pax per delivery for 10 days</li> </ul>	20pax 20pax 20pax	The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
33. TOE Workshop	40 pax	40 pax	The terms and conditions of the contract shall be effective from the
(AM Snacks & Lunch) 40 pax	40 pax	40 pax	receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity.

<b>34. Range Officer</b> (AM Snacks, Lunch & PM Snacks) (1 pax x 15 days)	1 pax per delivery 1 pax per	15 pax	The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
	delivery 1 pax per delivery	15 pax 15 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
<b>35.CGOAC Class 05</b> Meals for Instructors (lunch) (100 pax)	100 pax 10 pax per delivery for 5 days 10 pax per delivery for 5 days		The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC

Meals for Panelist (Final Staff Study Defense) (10 pax X 5days) (AM Snacks, Lunch & PM Snacks)	<ul> <li>10 pax per delivery for 5 days</li> <li>15 pax</li> <li>15 pax</li> </ul>	100 pax 50 pax 50 pax 50 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
Meals for Medical's, SOG and staff pers (Final PFT/SQT) (15 pax X 1 activity) (AM Snacks)	<ul> <li>3 pax per delivery for 20 days</li> </ul>	15 pax	
Supply and delivery of meals (Lunch) 15 pax	10 pax per delivery for 3 days	15 pax	
Meals for Guest Instructors, Resource Speaker and staff (3 pax X 20 days) (AM Snacks, Lunch & PM Snacks)	<ul> <li>10 pax per delivery for 3 days</li> <li>10 pax per delivery for 3 days</li> </ul>	60 pax 60 pax	

	100 pax	60 pax	
LEAD Academy (10 pax X 3 days)		30 pax	
(AM Snacks, Lunch & PM Snacks)		30 pax	
		30 pax	
Graduation Supply and Delivery of Meals (Lunch) 100 pax		100 pax	
36.GraduationofCGOSEC Class 3(Lunch)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
80 pax	80 pax	80 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
			The meals shall be served based on the following schedule: Lunch: Within 1100H-1300H

<ul> <li>37. CGNOSEC Instructors (60 days)</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>60 pax</li> </ul>	1 pax per delivery 1 pax per delivery 1 pax per delivery	60 pax 60 pax 60 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
<ul> <li>38. CGNOSEC</li> <li>Graduation</li> <li>(Lunch)</li> <li>80 pax</li> </ul>	80 pax	80 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: Lunch: Within 1100H-1300H
39. MUSICIAN SPECIALIZATION COURSE CLASS 04-2024			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.

Convening Meals (AM Snacks) 30 pax Graduation Meals (Lunch)	30 pax	30 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
30 pax Guest Instructors Supply and Delivery of Meals	30 pax 1 pax per delivery for 30 days	30 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
(AM Snacks, Lunch & PM Snacks)	-	30 pax	
30 pax	1 pax per delivery for 30 days	30 pax 30 pax	
SOF/ Medical Teams Meals			
(AM Snacks, Lunch & PM Snacks) 12 pax	12 pax 12 pax	12 pax 12 pax 12 pax	
	LO	OT 2	
40. Curriculum Development and Review			The terms and conditions of the contract shall be effective from the

25 pax		receipt by the winning bidder of the Notice to Proceed to December 2024.
25 pax	25 pax	The Supplier will be notified seven (7) days prior to the delivery date for
		every activity.
25 pax	25 pax	The winning bidder should deliver the goods to HCGETDC
	25 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
		The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
		Notice to Proceed to December 2024.
30 pax	30 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity.
30 pax	30 pax	The winning bidder should deliver the goods to HCGETDC
30 pax	30 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
40 pax	40 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.
	25 pax 25 pax 30 pax 30 pax 30 pax	25 pax 25 pax 25 pax 25 pax 25 pax 25 pax 25 pax 30 pax 30 pax 30 pax 30 pax 30 pax 30 pax

Graduation (Lunch) 40 pax	40 pax	40 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the
Meals for Instructors (AM Snacks, Lunch & PM Snacks) 60 pax	<ol> <li>pax per delivery for 60 days</li> <li>pax per delivery for 60 days</li> <li>pax per delivery for 60 days</li> </ol>	60 pax 60 pax 60 pax	goods to RTC Bataan The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
<ul> <li>43. DRILL</li> <li>INSTRUCTORS COURSE</li> <li>Convening (Lunch)</li> <li>40 pax</li> </ul>	40 pax	40 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity.
Graduation (Lunch) 40 pax Meals for Instructors (AM Snacks, Lunch & PM Snacks)	40 pax	40 pax	The winning bidder should deliver the goods to HCGETDC The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
15 pax	1 pax per delivery for 15 days 1 pax per delivery for 15 days	15 pax 15 pax	1 WI SHACKS. WIUHII 143011 – 1330FI

			,
Meals for SOG/ Medical Teams (AM Snacks, Lunch & PM Snacks)15 pax	1 pax per delivery for 15 days	15 pax	
	15 pax		
	15 pax	15 pax	
	15 pax	15 pax	
		15 pax	
44. PCG-NSTP-CWTS (30 Student) (10 days) (Face to face)			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the
Opening Ceremony Meals			Notice to Proceed to December 2024.
(AM Snacks)		40 pax	The Supplier will be notified seven (7)
40 pax	40 pax		days prior to the delivery date for every activity.
Closing Ceremony			The winning bidder should deliver the goods to HCGETDC
(PM Snacks)		40 pax	
40 pax Supply and Delivery of	40 pax		The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
Meals For Instructor (Php 200.00/pax) (2 pax/day) (40		80 pax	
days) (AM Snacks, Lunch & PM Snacks)	1 pax per delivery for 40 days(2 batches)	80 pax	
80 pax	1 pax per delivery for 40 days(2 batches)	80 pax	
	1 pax per delivery for 40		

	days(2 batches)		
<ul> <li>45. Lateral Entrants Orientation Course (1x35) (23 days)</li> <li>Convening Meals (AM Snacks)</li> <li>40 pax</li> </ul>	40 pax	40 pax	The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024. The Supplier will be notified seven (7) days prior to the delivery date for every activity. The winning bidder should deliver the goods to HCGETDC
Graduation Meals (Lunch) 40 pax	40 pax	40 pax	The meals shall be served based on the following schedule: AM Snacks: Within 0930H – 1030H Lunch: Within 1100H-1300H PM Snacks: Within 1430H – 1530H
Meals for Instructors (AM Snacks, Lunch & PM Snacks) 23 pax	1 pax per delivery for 23 days	23 pax	
	1 pax per delivery for 23 days	23 pax	
	1 pax per delivery for 23 days	23 pax	
46. CGOC CLASS 30- 2023 "B" & "C" and CGOC CLASS 31-2023 "A"			The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2023.
Recognition of CGOC Class 30-2023 "Bravo" (Lunch) 100 pax	100 pax	100 pax	The Supplier will be notified seven (7) days prior to the delivery date for every activity.

			The winning bidder should deliver the goods to RTC BATAAN
			The meals shall be served based on the following schedule: Lunch: Within 1100H – 1300H
Graduation of CGOC Class 30-2023 "Charlie" and Class 31-2023 "Alpha" (Lunch)			
100 pax	100 pax	100 pax	
Graduation of CGOC Class 30-2023 "Bravo" (Lunch)			
100 pax	100 pax	100 pax	
47. CGNOC CL 100-			The terms and conditions of the
108-2023			contract shall be effective from the
Recognition (100pax x 2 RTCs)			receipt by the winning bidder of the Notice to Proceed to December 2023.
(Snacks)			The Supplier will be notified seven (7)
200 pax	100 pax per delivery		days prior to the delivery date for every activity.
	denvery	200 pax	The winning bidder should deliver the goods to RTC BATAAN

			The meals shall be served based on the following schedule: Lunch: Within 1100H – 1300H
Graduation (100 pax x 2 RTCs)			
(Lunch)			
200 pax	100 pax per delivery	200 pax	
	100 pax	100 pax	

#### **CONFORME:**

of Authorized Rep.)]

[Signature of the Authorized Rep.] [in the capacity of] (Please indicate position

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_\_ (Please *indicate name of company)* 



## Section VII. Technical Specifications

Technical Specifications	
	STATEMENT OF COMPLIANCE
	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples independent test

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	offered. Statements of
	"Comply" or "Not Comply"
	must be supported by
	evidence in a Bidders Bid and
	cross-referenced to that
	evidence. Evidence shall be
:	in the form of manufacturer's
1	un-amended sales literature,
1	unconditional statements of
	specification and compliance
	issued by the manufacturer,
	samples, independent test
	data etc., as appropriate. A
	statement that is not
	supported by evidence or is
	subsequently found to be
	contradicted by the evidence
	presented will render the Bid
	under evaluation liable for
	rejection. A statement either
	in the Bidders statement of
	compliance or the supporting
	evidence that is found to be
	e
	evaluation, post-qualification
	or the execution of the
	Contract may be regarded as
	fraudulent and render the
	Bidder or supplier liable for
-	prosecution subject to the
1	provisions of ITB Clause

			3.1(a)(ii) and/or GCC Clause 2.1(a)(ii).
PATICULARS	GENERAL DESCRI UNIT	PTION	STATEMENT OF COMPLIANCE
	LOT 1 – HCGE	ГDС	
CGETDC QUARTERLY PFT (70 pax X 3 Quarters) (AM Snacks) 210 pax	<ol> <li>AM Snacks</li> <li>Choice of Burger, Sa kakanin; and</li> <li>Water, Juice, or Soda a</li> </ol>		Statement of Compliance:
Commander's Time/ Dialogue (Snacks) 193 pax	<ol> <li>Snacks</li> <li>Choice of Burger, Sa kakanin; and</li> <li>Water, Juice, or Soda at</li> </ol>		Statement of Compliance:
<ul> <li>a. Regular Staff</li> <li>Meetings and</li> <li>Conference Meals (27 activities X 20 pax)</li> <li>(Lunch)</li> <li>540 pax</li> <li>(3 activities x 18 pax)</li> </ul>	<ul> <li>2. Lunch</li> <li>Viands:</li> <li>a. 1 Viand of meat (beef)</li> <li>Chicken, fish or other seaf</li> <li>100g per serving)</li> <li>b. At least one (1) full size</li> <li>cup of steamed rice (at lesserving); and</li> <li>c. Water, Juice, or Soda at</li> </ul>	oods (at least of measuring east 150g per	

## SUPPLY AND DELIVERY OF CGETDC MEALS FOR HCGETDC, UNITS AND RTCS FOR $2^{\rm ND}$ TO $4^{\rm TH}$ QUARTER C.Y. 2024

l l		l l
(Lunch)		
54 pax		
c. Command Conference		
(3 activities X 50 pax)		
(Snacks)		
150 pax		
Other Meetings		
a. MADS	1. Snacks	Statement of Compliance:
(Snacks)	a. Choice of Burger, Sandwiches, or	
100 pax	kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
b. Forum of Senior		
Non-Officers	2. Lunch	
(Lunch)	Viands:	
40 pax	a. 1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	

<ul> <li>c. Meetings re Client Planning Seminar Workshop (4 activities X 10 pax)</li> <li>(Snacks)</li> <li>40 pax</li> <li>d. CGETDC Strategic Planning Seminar Workshop</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>40 pax</li> <li>2. Lunch</li> <li>a. Viands: 1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving);</li> <li>c. Water, Juice, or Soda at least 375ml; and</li> </ul>		<ul> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml.</li> </ul>	
d. CGETDC Strategic Planning Seminar Workshopa. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml(AM Snacks, Lunch & PM Snacks)2. Lunch40 pax2. Lunch40 paxa. Viands: 1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); c. Water, Juice, or Soda at least 375ml;	Planning Seminar Workshop (4 activities X 10 pax) (Snacks)	a. Choice of Burger, Sandwiches, or kakanin; and	
Planning Seminar Workshopkakanin; and b. Water, Juice, or Soda at least 375ml(AM Snacks, Lunch & PM Snacks)2. Lunch40 pax2. Lunch40 paxa. Viands: 1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); c. Water, Juice, or Soda at least 375ml;			
Snacks)2. Lunch40 paxa. Viands: 1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); c. Water, Juice, or Soda at least 375ml;	Planning Seminar	kakanin; and	
	Snacks)	<ul> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving);</li> <li>c. Water, Juice, or Soda at least 375ml;</li> </ul>	

<ul> <li>c. Personnel Rotation Board</li> <li>(AM Snacks )</li> <li>15 pax</li> </ul>	<ul> <li>3. AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> <li>4. Lunch <ul> <li>a. Viands:</li> </ul> </li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving);</li> <li>c. Water, Juice, or Soda at least 375ml; and</li> </ul>
d. Awards and Decoration Board	5. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and
(AM Snacks) (15 pax )	b. Water, Juice, or Soda at least 375ml
	6. Lunch a. Viands:
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving);
	c. Water, Juice, or Soda at least 375ml; and

<ul> <li>e. Instructors' Badge Board</li> <li>(Snacks) (15 pax x 2 activities)</li> <li>30 pax</li> </ul>	<ul> <li>7. Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ul>	
f. CGETDC Promotion Board	8. AM Snacks	
(30 pax AM Snacks & 15 Lunch)	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
	<ul> <li>12. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving);</li> <li>c. Water, Juice, or Soda at least 375ml.</li> </ul>	
i CGETDC Anniversary Award Board Supply and Delivery of Meals (AM Snacks) 15 pax	13. AM/PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	

Supply and Delivery of Meals (PM Snacks) 15 pax	b. Water, Juice, or Soda at least 375ml	
j. LOD Board (AM Snacks) 15 pax	14. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
k. Monthly Organizational Meeting (12 pax X 9 months) (AM Snacks) 108 pax	15. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
I . CGETDC Anniversary Acad Board (15 pax) 15 pax (Lunch)	<ul> <li>16. Lunch</li> <li>a. 1 Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> </ul>	

	<ul> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
<ul> <li>m. Academic Board Meeting (T-12) (4 activities X 15 pax)</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>60 pax</li> </ul>	<ul> <li>17. AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> <li>18. Lunch <ul> <li>a. Viands:</li> </ul> </li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml.</li> </ul>	
n. MOA Signing (T12) (3 activities X 20 pax) (AM Snacks) 60 pax	19. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
<b>o. Deferment Board</b> (15 pax X 9 activities) (AM Snacks)	20. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b.Water, Juice, or Soda at least 375ml	

108pax <b>p. BAC Meetings</b> (15 activities X 20 pax) (Lunch) 300 pax	<ul> <li>21.Lunch <ul> <li>a. Viands:</li> </ul> </li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Retirement/Promotion	1.AM Snacks	Statement of Compliance:
Meals (AM Snacks) 200 pax	a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
Meals (Lunch) 200 pax	<ul> <li>2.Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Religious Activities		Statement of Compliance:
<b>a. Lenten Season</b> (AM Snacks) 30 Pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	

b. Mass UPR		
(AM Snacks)	2. AM Snacks	
30 рах	a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
<b>g. Living Rosary</b> (AM Snacks)	9. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	
30 ax	b. Water, Juice, or Soda at least 375ml	
h. Misa de Gallo		
(AM Snacks)	10. AM Snacks	
30 рах	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375m	
Seminar and Workshop		
a. Troop Information and Education (AM Snacks) 100 pax	1.AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	Statement of Compliance:
<ul> <li>b. Logistics</li> <li>Workshop</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> </ul>		
100 pax	b. Water, Juice, or Soda at least 375ml	
	3. Lunch	
	S. Lunch	

c. Meals for Hauling activity to RTCs (t4) Supply and Delivery of Meals – RTC (4 pax x 9 activity) (Lunch) 36 pax	a.Viands: 1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least	Statement of Compliance:
Supply and Delivery of Meals – RTC (4 pax x 9 activity) (Dinner) 36 pax		
Budget Review and Analysis (2 activity)	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> </ol>	Statement of Compliance:

Supply and Delivery of Meals	b. Water, Juice, or Soda at least 375ml	
(Am Snacks, Lunch & PM Snacks)	2. Lunch a. Viands:	
80 pax	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
Basic Security and Investigation Seminars (3 pax x 3 days)	1. AM/PM Snacks a. Choice of Burger, Sandwiches, or	Statement of Compliance:
(Am Snacks, Lunch & PM Snacks)	kakanin; and b. Water, Juice, or Soda at least 375ml	
9 Pax		
	2. Lunch a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
Field research and studies (3 activities X 16	1. Lunch a. Viands:	Statement of Compliance:
pax)		
(Lunch)	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least	
48 pax	100g per serving)	

	<ul><li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li><li>c. Water, Juice, or Soda at least 375ml</li></ul>	
Recognition on Completion of the Course for Continuing Professional Teacher Education (CPTE) (4 activities X 15 pax) (Snacks) 60 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
Audit Training Course (2 pax X 2 days) (AM Snacks, Lunch & PM Snacks)	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
	<ul> <li>2. Lunch a.Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>3. Water, Juice, or Soda at least 375ml</li> </ul>	
<b>Risk Analysis Course</b> (2 pax X 1 day) (AM Snacks, Lunch & PM Snacks)	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:

	<ul> <li>2. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Documentation Course (2 pax X 1 day) (Snacks)	<ol> <li>Lunch         <ul> <li>Viands:</li> </ul> </li> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol>	
Management Review Meeting	1. Lunch a.Viands:	Statement of Compliance:
(2 pax X 1 day) (Snacks)	<ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ol>	
Internal Audit ISO 9001:2015 (5 pax X 2 days)	1. Lunch a. Viands:	Statement of Compliance:

(Lunch)	<ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ol>	
External Audit ISO 9001:2015	1. AM/PM Snacks	Statement of Compliance:
(5 pax X 5 days)	a. Choice of Burger, Sandwiches, or kakanin; and	
(AM Snacks, Lunch & PM Snacks)	b. Water, Juice, or Soda at least 375ml	
	2.Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
CGETDC-AFPETDC	1. AM Snacks	Statement of Compliance:
Advocacy Summit (AM Snacks & Lunch)	a. Choice of Burger, Sandwiches, or kakanin; and	
15 Ax	b. Water, Juice, or Soda at least 375ml	
	2. Lunch a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	

	<ul> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Course Management Training (Meals for Instructor) (5 Days) Meals for Instructor (AM Snacks, Lunch & PM	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
Snacks) 20 pax	<ul> <li>2. Lunch <ul> <li>a. Viands:</li> </ul> </li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
	<ul> <li>3. AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> <li>4. PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> </ul>	

	b. Water, Juice, or Soda at least 375ml	
CGETDC's Women's Forum (Snacks) 100 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
2nd Quarter GFPS Regular Meeting (AM Snacks) 10 pax	<ol> <li>AM Snacks</li> <li>Choice of Burger, Sandwiches, or kakanin; and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
<b>3rd Quarter GFPS</b> <b>Regular Meeting</b> (AM Snacks) 10 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
4th Quarter GFPS Regular Meeting (AM Snacks) 10 pax	<ol> <li>AM Snacks</li> <li>Choice of Burger, Sandwiches, or kakanin; and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:

Kick-off Ceremony for the Celebration of the "18-Day Campaign to End Violence Against Women (Lunch) 100 pax	<ol> <li>Lunch         <ol> <li>Viands:                 <ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> </ol> </li> </ol></li> </ol>	Statement of Compliance:
CGETDC Women's Year-end Assessment Meals (Snacks) 100 pax	Water, Juice, or Soda at least 375ml 1. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	Statement of Compliance:
Committee on Decorum and Investigation (15 pax) (Snacks)	<ol> <li>Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:

Elderly Filipino Week - (Outreach) (AM Snacks) 40 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
International Day of Persons with Disabilities (outreach) (AM Snacks) 40 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
<ul> <li>41 CGETDC Mobile Passport Registration with DFA</li> <li>(AM Snacks, Lunch &amp; PM Snacks)</li> <li>10 pax</li> </ul>	<ol> <li>AM/PM Snacks         <ol> <li>Choice of Burger, Sandwiches, or kakanin; and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> <li>Water, Juice, or Soda at least 375ml         <ol> <li>Lunch</li> <li>Viands:                 <ol> <li>Viands:</li> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> </ol></li></ol>	Statement of Compliance:
Community Outreach	1. Lunch	Statement of Compliance:

(Lunch) 50 pax	<ul> <li>a.1 Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Blood Letting Activity (3 activity) (Snacks) 30 pax	<ol> <li>Lunch         <ol> <li>Lunch</li> <li>Viands:</li> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> </ol>	
Community Relation Service (Pre- Anniversary Activity) (AM Snacks) 80 pax	<ol> <li>AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:
IMO 3.12 ASSESORS COURSE (21 Students) (10 Days) (2 Batches)/Meals for Instructors (AM Snacks, Lunch & PM Snacks)	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	Statement of Compliance:

20 pax	2. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
TOE Workshop	1.AM Snacks	Statement of Compliance:
(AM Snacks & Lunch)	a. Choice of Burger, Sandwiches, or kakanin; and	
40 pax	b. Water, Juice, or Soda at least 375ml	
	2. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
Range Officer	1. AM/PM Snacks	Statement of Compliance:
(AM Snacks, Lunch & PM Snacks)	a. Choice of Burger, Sandwiches, or kakanin; and	
(1 pax x 15 days)	b. Water, Juice, or Soda at least 375ml	

	<ul> <li>2. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
CCGOAC Class 05 Meals for Instructors(100 pax)	<ol> <li>Lunch         <ol> <li>Viands:</li> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> </ol>	Statement of Compliance:
Meals for Panelist (Final Staff Study Defense) (10 pax X 5days) (AM Snacks, Lunch & PM Snacks)	<ol> <li>AM/PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> <li>Lunch</li> <li>a. Viands:</li> </ol>	

	<ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ol>	
Meals for Medical's, SOG and staff pers (Final PFT/SQT) (15 pax X 1 activity) (AM Snacks)	3.AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
Supply and delivery of meals (Lunch) 15 pax	<ul> <li>4. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Meals for Guest Instructors, Resource Speaker and staff (3 pax X 20 days) (AM Snacks, Lunch & PM Snacks)	5. AM/PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	

	b. Water, Juice, or Soda at least 375ml	
	6. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
LEAD Academy (10 pax X 3 days)		
AM Snacks, Lunch & PM	7. AM/PM Snacks	
Snacks)	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
	8. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving) b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
Graduation Meals	c. Water, Juice, or Soda at least 375ml	
(Lunch)		
80 pax	9. Lunch	

81 Graduation of	<ul> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> <li>1. Lunch</li> </ul>	
CGOSEC Class 3 (Lunch) 80 pax	<ul> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
CGNOSEC Instructors Meals (60 days X 1 pax) (AM Snacks, Lunch & PM Snacks) 60 pax	<ol> <li>AM/PM Snacks         <ol> <li>AM/PM Snacks</li> <li>Choice of Burger, Sandwiches, or kakanin; and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> <li>Water, Juice, or Soda at least 375ml</li> <li>Lunch         <ol> <li>Lunch</li> <li>Viands:                 <ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> </ol> </li> </ol></li></ol>	Statement of Compliance:

	<ul> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
CGNOSEC Graduation Class (Lunch) 80 pax	<ol> <li>Lunch         <ol> <li>Viands:</li> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> </ol>	Statement of Compliance:
Lateral Entrants Orientation Course (1x35) (23 days)	1. AM/PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	Statement of Compliance:
Meals for Instructors (AM Snacks, Lunch & PM Snacks)	b. Water, Juice, or Soda at least 375ml	
23 pax	2. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
Convening Meals		

(AM Snacks)	3. AM Snacks	
45 pax	a. Choice of Burger, Sandwiches, or kakanin; and	
	b.Water, Juice, or Soda at least 375ml	
Graduation Meals		
(AM Snacks)	4. AM Snacks	
45 pax	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
MUSICIAN SPECIALIZATION	1. AM Snacks	Statement of Compliance:
COURSE CLASS 04- 2024	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
30 pax		
Guest Instructors Meals	2. AM/PM Snacks	
(AM Snacks, Lunch & PM Snacks)	a. Choice of Burger, Sandwiches, or kakanin; and	
30 pax	b. Water, Juice, or Soda at least 375ml	
	3. Lunch	
	a. Viands:	

	<ul> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> </ul>	
	c. Water, Juice, or Soda at least 375ml	
Graduation Meals (Lunch)	4. Lunch a. Viands:	
30 pax	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
SOF/ Medical Teams	5. AM Snacks	
Meals (AM Snacks) 11 pax	a. Choice of Burger, Sandwiches, or kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
Instructors Meals (Lunch)	6. Lunch	
12 pax	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	

Instructors Meals (PM Snacks) 12 pax	<ul> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> <li>7. PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ul>	
	LOT 2 - RTC TAGUIG	
Curriculum Development and Review in Collaboration with other Universities (AM Snacks, Lunch & PM Snacks) 48 pax	<ol> <li>AM/PM Snacks         <ol> <li>Choice of Burger, Sandwiches, or kakanin; and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> <li>Water, Juice, or Soda at least 375ml         <ol> <li>Lunch</li> <li>Viands:                 <ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>Water, Juice, or Soda at least 375ml</li> </ol> </li> </ol> </li> </ol>	Statement of Compliance:
Handbook/ Manual Development and Review	1. AM/PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	Statement of Compliance:

(AM Snacks, Lunch & PM Snacks)	b. Water, Juice, or Soda at least 375ml	
30 pax	<ul> <li>2. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
PCG-NSTP-CWTS (30 Student) (10 days) (Face to face)	1. AM Snacks a. Choice of Burger, Sandwiches, or kakanin; and	Statement of Compliance:
Opening Ceremony Meals (AM Snacks) 40 pax	b. Water, Juice, or Soda at least 375ml	
Closing Ceremony Meals (PM Snacks) 40 pax	<ol> <li>PM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ol>	
Meals for Instructor (Php 200.00/pax) (2 pax/day) (40 days) (AM Snacks, Lunch & PM Snacks)	3. AM/PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	

80 pax		
	4. Lunch	
	a. Viands:	
	<ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> </ol>	
	c. Water, Juice, or Soda at least 375ml	
TACTICAL OFFICERS	1. Lunch	Statement of Compliance:
COURSE	a. Viands:	
Convening (Snacks)	1 Viand of meat (beef) & 1 viand of	
40 pax	Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
	2. Lunch	
Graduation (Lunch) 39 pax	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	

	c. Water, Juice, or Soda at least 375ml	
Meals (Lunch)- Instructors 60 pax	<ul> <li>3. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> </ul>	
Instructors Meals (AM Snacks) 87 pax	<ul> <li>c. Water, Juice, or Soda at least 375ml</li> <li>4. AM Snacks</li> <li>a. Choice of Burger, Sandwiches, or kakanin; and</li> <li>b. Water, Juice, or Soda at least 375ml</li> </ul>	
Instructors Meals (PM Snacks) 60 pax	5. PM Snacks a. Choice of Burger, Sandwiches, or kakanin; and b. Water, Juice, or Soda at least 375ml	
DRILL INSTRUCTORS COURSE	1. Lunch a. Viands:	Statement of Compliance:

Convening (Snacks) 40 pax	<ol> <li>Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ol>	
Graduation (Lunch)	2. Lunch	
40 pax	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
Instructors Meals (AM Snacks, Lunch & PM Snacks)	3. AM/PM Snacks a. Choice of Burger, Sandwiches, or	
15 pax	kakanin; and	
	b. Water, Juice, or Soda at least 375ml	
	4. Lunch	
	a. Viands:	
	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	

	<ul><li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li><li>c. Water, Juice, or Soda at least 375ml</li></ul>	
Meals for SOG/ Medical Teams (AM Snacks, Lunch & PM Snacks) 15 pax	a. Choice of Burger, Sandwiches, or	
	<ul> <li>6. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
CGOC CLASS 30-2023 "B" & "C" and CGOC CLASS 31-2023 "A"	1. Lunch a. Viands:	Statement of Compliance:
Recognition of CGOC Class 30-2023 "Bravo" (Lunch)	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
100 pax	<ul><li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li><li>c. Water, Juice, or Soda at least 375ml</li></ul>	

Graduation of CGOC Class 30-2023 "Charlie" and Class 31-2023 "Alpha" (Lunch) 100 pax	<ul> <li>2. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
Graduation of CGOC Class 30-2023 "Bravo" (Lunch) 100 pax	<ul> <li>3. Lunch</li> <li>a. Viands:</li> <li>1 Viand of meat (beef) &amp; 1 viand of Chicken, fish or other seafoods (at least 100g per serving)</li> <li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li> <li>c. Water, Juice, or Soda at least 375ml</li> </ul>	
CGNOC CL 100-108- 2023 Recognition (100pax x 2	1. Lunch a. Viands:	Statement of Compliance:
RTCs) (Lunch)	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
200 pax	<ul><li>b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and</li><li>c. Water, Juice, or Soda at least 375ml</li></ul>	
	c. water, Juice, or Soda at least 375ml	

Graduation (100 pax x 2 RTCs)	2. Lunch	
(Lunch)	a. Viands:	
200	1 Viand of meat (beef) & 1 viand of Chicken, fish or other seafoods (at least 100g per serving)	
	b. At least one (1) full size of measuring cup of steamed rice (at least 150g per serving); and	
	c. Water, Juice, or Soda at least 375ml	
OTHER REQUIREMENTS		Please indicate either: "Comply" or "Not Comply"
General Terms and Condit	tions	
a) The budget for the pack exceed the following amoun	ted meals and/or catering services shall not ts:	Statement of Compliance:
b) AM/PM Snacks (Packed M (PhP100.00);	Meals/ Catering Services): One Hundred Pesos	
c) Lunch/Dinner (Packed Meals/ Catering Services): Two Hundred Pesos (PhP200.00);		
d) AM Snacks, Lunch and PM Snacks (Packed Meals /Catering Services) for the whole day activity: Five Hundred Pesos (PhP500.00);		
Requirement/s if declared	as Lowest/Single Calculated Bids	
TWG and BAC Secretariat to conduct site inspection to ascertain the authenticity of the store and supporting documents       g		Statement of Compliance:
The winning Supplier/Provider shall prepare food selection being offered during the Post-Qualification for the conformity of the technical specification.		
Certificate of Dealership/Distributorship		

Requirement/if awarded the contract:	
5.1. Delivery Period and Completeness:	
The terms and conditions of the contract shall be effective from the receipt by the winning bidder of the Notice to Proceed to December 2024.	
The winning Supplier or Service Provider will be notified three (3) days prior to the scheduled date of activity with respect to the venue of activity/engagement.	
The winning Supplier or Service Provider shall submit to the end-user the menu five (5) days prior to the scheduled supply and delivery of packed meals and/or provision for the required catering services for checking and approval.	Statement of Compliance:
All food packs shall be packed in an eco-friendly and recyclable container with eco-friendly table napkins and complete eco-friendly cutlery. On the other hand, for catering service, all necessary utensils and services shall be provided.	
Usage of hairnet and gloves by the kitchen personnel must be observed all the time.	
The meals for catering services shall be served based on the following schedule: Breakfast: Within 0630H – 0830H AM Snacks: Within 0930H – 1030H Lunch: Within 1100H – 1300H PM Snacks: Within 1430H – 1530H Dinner: Within 1730H – 2000H	
Packed meals shall be delivered based on the following schedule: Breakfast: Within 0600H – 0700H AM Snacks: Within 0900H – 1030H Lunch: Within 1100H – 1200H PM Snacks: Within 1400H – 1500H Dinner: Within 1730H – 1830H	

## 5.2. Delivery Place:

The winning bidder should deliver the goods to the respective location of the following End-Users:

**Lot 1: HCGETDC** – Coast Guard Education, Training and Doctrine Command, Muelle dela Industria, Farola Compound, Binindo, Manila

Lot 2: RTC TAGUIG – # 39 ML Quezon St., New Lower Bicutan, Taguig, 1632 Metro Manila, RTC Taguig, CGETDC

**RTC BATAAN-** NPC, PSALM Convention and Training Center, Nuclear Power Village, Bagac, Bataan

## 5.3. Menu:

The menu should consist of a varied selection of vegetables, fruits, beef, chicken, and seafood. Vegetables should always be available.

The menu shall include viands using different forms of cooking (grilled, steamed).

Food must not appear too oily. Color combination and food presentation must be observed. Texture and consistency of the food delivered should be observed accordingly.

Hot food should be served hot; cold food should be served cold.

Morning and afternoon snacks should NOT be the same. The menu for lunch and dinner shall likewise NOT be the same.

Two or more foods with strong flavors should be avoided in the same meal.

Portion control in serving viands must be observed and standardized.

The winning Supplier or Service Provider shall have interest and commitment to provide healthy meals. Healthy meal is defined as a

Healthy Diet which is complete with all the essential nutrients needed to perform daily activities and is balanced in terms of carbohydrates, proteins, vitamins, and mineral distribution. Healthy meals help support the goal of gradually changing to a healthy diet and healthy lifestyle. x-x-x-x-x-nothing follows-x-x-x-x-x

Conforme:

[Signature of the Authorized Rep.] [in the capacity of] (Please indicate position of Authorized Rep.)]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_\_ (Please indicate name of compan



# Section VIII. Checklist of Technical and Financial Documents

### **Checklist of Technical and Financial Documents**

Each Bidder shall submit one (1) original and six (6) copies of the first and second components of its bid through their duly authorized representatives.

All envelopes shall:

contain the name of the contract to be bid in **capital letters**;

bear the name and address of the Bidder in capital letters;

be addressed to the BAC with the following details:

#### BIDS AND AWARDS COMMITTEE (BAC)

#### PHILIPPINE COAST GUARD – NATIONAL HEADQUARTERS

bear the specific identification of this bidding process; and

bear a warning "DO NOT OPEN BEFORE..." the date and time for the opening of bids.

I. TE	CHNICAL COMPONENT ENVELOPE (with tabbings)
	Class "A" Documents
<u>Legal Doc</u>	<u>uments</u>
	Valid and updated Philippine Government Electronic Procurement System (PhilGEPS) Platinum Certificate of Registration and Membership in accordance with Section 8.5.2 of the 2016 Revised IRR of RA 9184; Provided that all of the eligibility documents submitted to PhilGEPS are maintained and updated;
	OR
	In case any of the eligibility documents submitted to PhilGEPS is not updated, combination of a PhilGEPS Platinum Certificate of Registration and Membership, with any of the valid/updated Class "A" Eligibility Documents shall be submitted:
	1. Securities and Exchange Commission (SEC) Registration Certificate for corporations, partnerships and/or joint ventures, Department of Trade and Industry

(DTI) Registration Certificate for sole proprietorship, or Cooperative Development Authority (CDA) Registration Certificate for cooperatives; **AND/OR** 

2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184; **AND/OR** 

3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); **AND/OR** 

4. Latest Audited Financial Statements (AFS), stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.

#### OR;

In lieu of the PhilGEPS Platinum Certificate of Registration and Membership. bidders shall submit all of the proceeding valid and/or updated Class "A" Eligibility Documents; Provided that the bidder having the LCB/SCB submit/s a valid and updated PhilGEPS Platinum Certificate of Registration and Membership within five (5) calendar days from receipt of the BAC notice of the LCB/SCB during the postqualification process

1. SEC Registration Certificate for corporations, partnerships and/or joint ventures, DTI Registration Certificate for sole proprietorship, or CDA Registration Certificate for cooperatives;

2. Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas.

	In cases of recently expired Mayor's/Business Permits, it shall be accepted together with the official receipt as proof that the bidder has applied for the renewal within the period prescribed by the concerned local government unit, provided that the renewed permit shall be submitted as a post-qualification requirement in accordance with Section 34.2 of the 2016 Revised IRR of R.A. 9184; 3. Valid Tax Clearance Certificate per Executive Order (E.O.) No. 398, series of 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR); <b>AND</b> 4. Latest AFS stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year. In case the AFS for the preceding calendar year is not yet available, said AFS should not be earlier than two (2) years from the deadline for the Submission and Receipt of Bids.
Technical	Documents
	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
	The Statement of all On-going Government and Private Contracts shall indicate for each contract, the following:
	name of the contract; date of the contract; contract period;
	owner's name and address; kinds of goods;
	amount of contract and value of outstanding contracts; date of delivery (please state estimated date of delivery)
	For purposes of post-qualification bidders are also required to attached the following: (if applicable)
	Notice to Proceed Purchase Order
	(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, which should have been completed within five (5) years prior to the deadline for the submission and receipt of bids and equivalent to at least twenty-five percent (25%) of the ABC or amounting to at least Two Hundred Eighty-Nine Thousand Two Hundred Pesos (Php 289,200.00) Only

<ul> <li>The statement identifying the Single Largest Completed Contract (SLCC) shall indicate the following:</li> <li>(a) name of the contract;</li> <li>(b) date of the contract;</li> <li>(c) contract period;</li> <li>(d) owner's name and address;</li> <li>(e) kinds of goods;</li> <li>(f) amount of completed contracts, adjusted by the bidder to current prices using PSA's consumer price index, if necessary for purposes of meeting the SLCC requirement;</li> </ul>							
(h) date of delivery (actual date contract); and	e of delivery for the single largest completed						
(i) end user's acceptance or off contract, which shall be attached to t	ficial receipt(s) or sales invoice issued for the the statement of SLCC.						
For purposes of post-qualification, bidders are required to attach the entire set of the Contract, Purchase Order or Memorandum of Agreement to the Statement Identifying the SLCC.							
-	e in the aforesaid Statement of All On-going s and Statement Identifying the SLCC the						
Contact Person; and							
Contact Details (telephone/fax/cellphone number and/or email address)							
	7. If in the form of a Surety Bond, submit also a Commission, based on the following schedule:						
Cash, cashier's/ manager's check issued by a Universal or Commercial Bank;	Surety Bond, callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission authorized to issue said security specific for the project						
Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or	the ABC]						

Commercial Bank, if issued by a foreign bank					
[at least Two Percent (2%) of the ABC]					
Lot 1 HCGETDC	Lot 1 HCGETDC				
Php 17,276.00	Php 43,190.00				
Lot 2 UNITS (LDDC & CGSSMA) AND RTC'S (RTC TAGUIG & RTC BATAAN)	Lot 2 UNITS (LDDC & CGSSMA) AND RTC'S (RTC TAGUIG & RTC BATAAN)				
Php 5,860.00	Php 14,650.00				
	<u>OR;</u>				
Original copy of Notarized Bid Secur template provided under GPPB Circ	-	n the GPPB			
Duly signed Section VI (Schedule of	f Requirements); and				
(e) Conformity with the Technical authorized representative. As eviden- bidders shall be required to provid unconditional statements of spe- manufacturer, brochures, pamphlets.	e manufacturer's un-amended sale cification and compliance issu	npliance, the es literature,			
(f) Original duly signed Omnibus S	Sworn Statement (OSS);				
and if applicable, Original Special Power of Attorney for sole proprietorships, Notarized Secretary's Certificate/Board Partnership Resolution in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.					
Reminder: If the prospective bidder's Receipt, Opening and Preliminary authorized representative to do, exe and/or to represent the prospective bi can include the name/s of said rep	Examination of Bids is differe ecute and perform any and all ac idder in the bidding, then the prospe	nt from the ets necessary ective bidder			

authorization (e.g., original copy of the duly notarized Secretary's Certificate for corporations, Board/Partnership Resolution for partnerships, corporations, and/or joint ventures or an original copy of the Special Power of Attorney for sole proprietorships, whichever is applicable)
<u>Financial Documents</u>
(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) which must be at least to the ABC amounting as follows:
LOT 1 HCGETDC - Php 863,800.00
LOT 2 UNITS (LDDC & CGSSMA) AND RTC'S (RTC TAGUIG & RTC BATAAN) - Php 293,000.00
Bidders must submit a computation of its NFCC, which must be at least equal to the ABC, calculated as follows:
NFCC = [(Current assets minus current liabilities) (15)] minus the value of all outstanding or uncompleted portions of the projects under ongoing contracts, including awarded contracts yet to be started, coinciding with the contract to be bid.
The values of the domestic bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.
For purposes of computing the foreign bidders' NFCC, the value of the current assets and current liabilities shall be based on their audited financial statements prepared in accordance with international financial reporting standards.
<u>OR;</u>
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
If the prospective bidder opts to submit a committed Line of Credit, it must be at least equal to ten percent (10%) of the ABC to be bid or in the amount of <i>indicated below</i> if issued by a foreign universal or commercial bank, it shall be confirmed or authenticated by a local universal or commercial bank:
LOT 1 HCGETDC - Php 863,800.00
LOT 2 UNITS (LDDC & CGSSMA) AND RTC'S (RTC TAGUIG & RTC BATAAN) - Php 293,000.00

Class "B" Documents
(h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
<u>OR;</u>
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
Failure to enter into a joint venture in the event of a contract award shall be ground for the forfeiture of the bid security.
Each partner of the joint venture shall submit their respective valid and updated PhilGEPS Platinum Certificate of Registration and Membership in accordance with Section 8.5.2 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (R.A.) No. 9184.
In case any of the eligibility documents submitted to PhilGEPS by any of the partners of the joint venture is not updated, a combination of a valid PhilGEPS Platinum Certificate of Registration and Membership, with any of the valid/updated Class "A" Eligibility Documents shall be submitted:
SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives; Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
Valid Tax Clearance Certificate; and AFS, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.
In the event that one of the partners of the joint venture does not have a valid and updated PhilGEPS Platinum Certificate of Registration and Membership, then it shall submit the following eligibility documents:
SEC Registration Certificate for corporations, partnerships and/or joint ventures; DTI Registration Certificate for sole proprietorship; or CDA Registration Certificate for cooperatives;
Valid Mayor's or Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
Valid Tax Clearance Certificate; and AFS, stamped "received" by the BIR or its duly accredited and authorized institutions, for the preceding calendar year.

The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance: *Provided*, That the partner responsible to submit the NFCC shall likewise submit the Statement of all of its ongoing contracts and Audited Financial Statements.

### II. FINANCIAL COMPONENT ENVELOPE (with tabbings)

(i) Original of duly signed and accomplished Financial Bid Form; and

(j) Original of duly signed and accomplished Price Schedule(s)

All financial bids shall be rounded up to two (2) decimal place.

(k) Other documentary requirements under RA 9184

ADDITIONAL REQUIREMENTS TO BE COMPLIED BY THE WINNING SUPPLIER:

Within ten (10) calendar days from receipt of the Notice of Award (NOA), the winning supplier shall submit a Performance Securing Declaration or any form of Performance Security in accordance with the following schedule pursuant to Section 39 of the 2016 Revised IRR of R.A. 9184 which shall be denominated in Philippine Pesos, posted in favor of the Philippine Coast Guard and shall remain valid until issuance by the Philippine Coast Guard of the Certificate of Final Acceptance, to wit:

Cash, cashier's/ manager's check issued by a Universal or Commercial Bank; Bank draft/ guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank; Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank	by a surety or insurance company duly certified by the Insurance Commission authorized to issue said security specific for the project
[at least Two Percent (5%) of the Contract	[at least Thirty Percent (30%) of the
Price]	Contract Price]

## Section IX. Bidding Forms

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### **BID FORM**

Date : \_\_\_\_\_ Project Identification No. \_\_\_\_\_

#### To: [name and address of Procuring Entity]

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers *[insert numbers]*, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to *[supply/deliver/perform] [description of the Goods]* in conformity with the said PBDs for the sum of *[total Bid amount in words and figures]* or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules,

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

[Insert this paragraph if Foreign-Assisted Project with the Development Partner: Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address Amount and Purpose of of agent Currency, Commission or gratuity

(if none, state "None") ]

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: \_\_\_\_\_\_Legal capacity:

Signature: \_\_\_\_\_

Duly authorized to sign the Bid for and behalf of:\_\_\_\_\_\_ Date: \_\_\_\_\_\_

#### For Goods Offered from Abroad [shall be submitted with the Bid if bidder is offering goods from Abroad]

#### Kindly supply the required information in the spaces provided. Do not forget to indicate the "Country of Origin" of the goods offered. Any alteration to any of the terms and conditions contained in the document may cause your disqualification except if said alteration or revision is a result of a Supplemental/Bid Bulletin.

Name of Bidder \_\_\_\_\_. Invitation to Bid Number \_\_\_. Page\_of \_\_\_\_.

Item	Description	Country of origin	Quantity	Unit price <sup>CIF</sup> port of entry (specify port) or <sup>CIP</sup> named place (specify border point or place of destination)	Total CIF or CIP price per item (col. 4 x 5)	Unit Price Delivere d Duty Unpaid (DDU)	Unit price Delivered Duty Paid (DDP)	Total Price deliver ed DDP (col 4 x 8)

[Signature of the Authorized Rep.] [in the capacity of] (Please indicate position of Authorized Rep.)]

#### **\*BIDDERS SHALL NOT ALTER THIS FOR**

For Goods Offered From Within the Philippines [shall be submitted with the Bid if bidder is offering goods from within the Philippines]

Kindly supply the required information in the spaces provided. Do not forget to indicate the "Country of Origin" of the goods offered. Prospective bidders have the option to indicate the appropriate amount, "0" or "Not Applicable (N/A)" for columns 6, 7 and 8. Any alteration to any of the terms and conditions contained in the document may cause your disqualification except if said alteration or revision is a result of a Supplemental/Bid Bulletin.

Name of Bidder \_\_\_\_\_. Invitation to Bid Number \_\_\_. Page\_ of \_\_\_\_.

1	2	3	4	5	6	7	8	9	10
		Country of origin	Quantity	Unit price EXW per item	Transportatio n and Insurance and all other costs incidental to delivery, per item	Sales and other taxes payable if Contra ct is awarde d, per item	Cost of Incident al Services , if applicab le, per item	Total Price, per unit (col 5+6+7 +8)	Total Price delivered Final Destinatio n (col 9) x (col 4)

[Signature of the Authorized Rep.]

[in the capacity of] (Please indicate position

of Authorized Rep.)]

## **\*BIDDERS SHALL NOT ALTER THIS FORM**

Contract Agreement Form for the Procurement of Goods (Revised) [Not required to be submitted with the Bid, but it shall be submitted within ten (10) days after receiving the Notice of Award]

#### **CONTRACT AGREEMENT**

THIS AGREEMENT made the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ between [name of PROCURING ENTITY] of the Philippines (hereinafter called "the Entity") of the one part and [name of Supplier] of [city and country of Supplier] (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly [brief description of goods and services] and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures in specified currency] (hereinafter called "the Contract Price").

#### NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, *viz*.:

- i. Philippine Bidding Documents (PBDs);
  - i. Schedule of Requirements;
  - ii. Technical Specifications;
  - iii. General and Special Conditions of Contract; and
  - iv. Supplemental or Bid Bulletins, if any
- i. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

- ii. Performance Security;
- iii. Notice of Award of Contract; and the Bidder's conforme thereto; and
- v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. <u>Winning bidder agrees that</u>

### additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.

3. In consideration for the sum of [total contract price in words and figures] or such other sums as may be ascertained, [Named of the bidder] agrees to [state the object of the contract] in accordance with his/her/its Bid.

4. The [*Name of the procuring entity*] agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Name and Signature]

[Insert Signatory's Legal Capacity]

[Insert Name of Supplier]

for:

for:

[Insert Procuring Entity]

## ACKNOWLEDGEMENT

REPUBLIC OF THE PHILIPPINES) \_\_\_\_\_\_) S.S.

BEFORE ME, a Notary Public for and in City of \_\_\_\_\_, Philippines, this \_\_\_\_\_day of \_\_\_\_\_, 20\_, personally appeared:

NAME

## **ID ISSUED AT/ON**

known to me and known to be the same person who execute the foregoing instrument consisting of \_\_\_\_\_\_ (\_\_) pages, including the page whereon the acknowledgments is written and acknowledged before me that the same is his/her free and voluntary act and deed and that of the Corporation/Sole Proprietorship he/she represents.

WITNESS MY HAND AND NOTARIAL SEAL, at the place and on the date first above written.

Doc No. \_\_\_\_; Page No.\_\_\_\_: Book No.\_\_\_\_; Series of 20\_\_.

## **Omnibus Sworn Statement (Revised)** [shall be submitted with the Bid]

#### REPUBLIC OF THE PHILIPPINES ) CITY/MUNICIPALITY OF \_\_\_\_\_ ) S.S.

### AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

#### 1. [Select one, delete the other:]

[*If a sole proprietorship:*] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[*If a partnership, corporation, cooperative, or joint venture:*] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

#### 2. [Select one, delete the other:]

[*If a sole proprietorship:*] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[*If a partnership, corporation, cooperative, or joint venture:*] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable;)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, <u>by itself or by relation,</u> <u>membership, association, affiliation, or controlling interest with another blacklisted</u> <u>person or entity as defined and provided for in the Uniform Guidelines on Blacklisting;</u>

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;

5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

## 6. [Select one, delete the rest:]

[*If a sole proprietorship:*] The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[*If a partnership or cooperative:*] None of the officers and members of [*Name of Bidder*] is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[*If a corporation or joint venture:*] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and

8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:

a. Carefully examining all of the Bidding Documents;

b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;

c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and

d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the [Name of the Project].

9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity]

**IN WITNESS WHEREOF**, I have hereunto set my hand this \_\_\_\_ day of \_\_\_\_, 20\_\_\_ at \_\_\_\_, Philippines.

Affiant

## [Jurat]

[Format shall be based on the latest Rules on Notarial Practice]

### **BID SECURING DECLARATION FORM**

REPUBLIC OF THE PHILIPPINES) CITY OF \_\_\_\_\_\_) S.S.

#### **BID SECURING DECLARATION Project Identification No.:** *[Insert number]*

To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
- 2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
- 3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
  - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
  - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
  - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE] [Insert signatory's legal capacity] Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

#### NAME OF NOTARY PUBLIC

Serial No. of Comm	nission
Notary Public for _	until
Roll of Attorneys N	lo
PTR No [ <i>a</i>	late issued], [place issued]
IBP No [a	late issued], [place issued]

Doc. No. \_\_\_\_\_ Page No. \_\_\_\_\_ Book No. \_\_\_\_\_ Series of \_\_\_\_\_

### STATEMENT OF ALL ON-GOING GOVERNMENT AND PRIVATE CONTRACTS

#### Kindly supply the required information in the spaces provided.

Name of Bidder \_\_\_\_\_. Invitation to Bid Number \_\_\_. Page\_ of \_\_\_\_.

Name of the Contract	Date of the Contrac t	Contra ct Durati on	Owner's Name and Address	Contact Person and Contact Details (Tel./Cel l No. and/or Email Address)	Kinds of Goods	Date of Delivery (Please indicate estimated date of delivery)	Amount of Contract	Value of Outstandi ng Contracts
Government C	Contracts:							
Private Contra	acts:							
						Total		

[Signature of the Authorized Rep.] of Authorized Rep.)] [in the capacity of] (Please indicate position

Duly authorized to sign Bid for and on behalf of (Please indicate name of company)

## NOTE:

The aforesaid statement should include those contracts awarded but not yet started.

Further, bidders should indicate "None" or "No On-going Government and/or Private Contracts" if they do not have any on-ongoing government and/or private contracts in the corresponding rows and/or column, including contracts awarded but not yet started, whether similar or not similar in nature and complexity to the contract to be bid.

## STATEMENT OF THE SINGLE LARGEST COMPLETED CONTRACT

#### Kindly supply the required information in the spaces provided.

Name of Bidder \_\_\_\_\_. Invitation to Bid Number \_\_\_. Page\_ of \_\_\_\_.

Name of the Contract	Date of the Contract	Contract Duration	Owner's Name and Address	Contact Person and Contact Details (Tel./Cell No. and/or Email Address)	Kinds of Goods	Amount of Contract adjusted by the bidder to current prices using PSA's consumer price index, if necessary for purposes of meeting the SLCC requiremen t;	Date of Delivery (Please indicate actual date of delivery)

[Signature of the Authorized Rep.]

[in the capacity of] (Please indicate position of Authorized Rep.)]

NOTE:

Bidders shall submit and attach a copy of the end-user's acceptance or official receipt(s) or sales invoice.

## NFCC COMPUTATION

## Kindly supply the required information in the spaces provided.

Name of Bidder \_\_\_\_\_\_. Invitation to Bid Number \_\_\_. Page\_of \_\_\_\_.

ABC	ONE MILLION ONE HUNDRED FORTY- FIFTY-SIX THOUSAND EIGHT HUNDRED PESOS (P <sup>H</sup> P 1,156,800.00) <sup>ONLY</sup>		
DETAILS	AMOUNT		
Current Assets			
	Minus		
Current Liabilities			
Difference of Current Assets and Current Liabilities			
	Multiplied by		
K	15		
Total (Product)			
	Minus		

Total value of all outstanding contracts, including those awarded but not yet started	
Total NFCC Computation	

\_\_\_

[Signature of the Authorized Rep.] [in the capacity of] (Please indicate position of Authorized Rep.)]

Duly authorized to sign Bid for and on behalf of (Please indicate name of company)

## **Performance Securing Declaration (Revised)**

[if used as an alternative performance security but it is not required to be submitted with the Bid, as it shall be submitted within ten (10) days after receiving the Notice of Award]

REPUBLIC OF THE PHILIPPINES) CITY OF \_\_\_\_\_\_) S.S. x------x

#### PERFORMANCE SECURING DECLARATION

Invitation to Bid: [Insert Reference Number indicated in the Bidding Documents] To: [Insert name and address of the Procuring Entity]

I/We, the undersigned, declare that:

- 1. I/We understand that, according to your conditions, to guarantee the faithful performance by the supplier/distributor/manufacturer/ contractor/consultant of its obligations under the Contract, I/we shall submit a Performance Securing Declaration within a maximum period of ten (10) calendar days from the receipt of the Notice of Award prior to the signing of the Contract.
- 2. I/We accept that: I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of one (1) year if in case it is my first offense, or two (2) years if I have a prior similar offense upon receipt of your Blacklisting Order if I/we have violated my/our obligations under the Contract.
- 3. I/We understand that this Performance Securing Declaration shall cease to be valid upon:
  - a. issuance by the Procuring Entity of the Certificate of Final Acceptance, subject to the following conditions:
    - i. Procuring Entity has no claims filed against the contract awardee;
    - ii. It has no claims for labor and materials filed against the contractor; and
    - iii. Other terms of the contract; or
  - b. replacement by the winning bidder of the submitted PSD with a performance security in any of the prescribed forms under Section 39.2 of the 2016 IRR of RA No. 9184 as required by the end-user.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this \_\_\_\_\_ day of [month] [year] at [place of execution].

[Insert NAME OF BIDDER'S AUTHORIZED REPRESENTATIVE] [Insert Signatory's Legal Capacity] Affiant

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of [month] [year] at [place of execution], Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her [insert type of government identification card used], with his/her photograph and signature appearing thereon, with no. \_\_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Witness my hand and seal this \_\_\_\_ day of [month] [year].

#### NAME OF NOTARY PUBLIC

Serial No. of Commission	on
Notary Public for	until
Roll of Attorneys No.	
PTR No [date i	ssued], [place issued]
IBP No [date i	ssued], [place issued]

Doc. No	
Page No.	
Book No.	
Series of	

## DIAGRAM FOR THE SEALING AND MARKING OF THE BID ENVELOPES

