



PHILIPPINE COAST GUARD

COAST GUARD DISTRICT SOUTHERN TAGALOG

Brgy. Sta Clara, Batangas City ,Batangas

INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF ICT OFFICE EQUIPMENT

1. The **Coast Guard District Southern Tagalog** through the **General Appropriations Fund for CY 2024** intends to apply the total sum of **One Million Two Hundred Three Thousand Eight Hundred Pesos Only (PhP 1,203,800.00)** being the total ABC to payments under the contract for the **SUPPLY AND DELIVERY OF ICT OFFICE EQUIPMENT**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **Coast Guard District Southern Tagalog** now invites bids for the above Procurement Project. Delivery of the Goods is required based on the delivery schedule provided under Section VI (Schedule of Requirements) of this Bidding Documents commencing from the date of receipt of the Notice to Proceed with warranty of at least one (1) year upon acceptance. Bidders should have completed, **within five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fail*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Coast Guard Procurement Service Unit- Southern Tagalog and inspect the Bidding Documents at the address given below from Mondays to Fridays during office hours from 8:00 AM – 5:00 PM.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **24 May 2024 to 13 June 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB based on the following schedule:

ABC RANGE	COST OF BIDDING DOCUMENTS
PhP500,000.00 and below	PhP500.00
Above PhP500,000.00 to PhP1,000,000.00	PhP1,000.00
Above PhP1,000,000.00 to PhP5,000,000.00	PhP5,000.00
Above PhP5,000,000.00 to PhP10,000,000.00	PhP10,000.00
Above PhP10,000,000.00 to PhP50,000,000.00	PhP25,000.00

Note: The cost of the bidding documents that the bidders have to pay shall be based on the total ABC that the bidder shall participate and submit its bid.

The Procuring Entity shall allow the bidder to present its proof of payment for the fees ***in person or through email.***

6. The ***Coast Guard District Southern Tagalog*** will hold a Pre-Bid Conference on **31 May 2024, 1:00 PM** at the Coast Guard District Southern Tagalog PCGA Hall, Sta. Clara, Batangas City, Batangas, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **13 June 2024, 1:00 PM**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **13 June 2024, 1:00 PM onwards** at the given address below at the **Coast Guard District Southern Tagalog PCGA Hall, Sta. Clara, Batangas City, Batangas**, Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. Bidders shall bear all costs associated with the preparation and submission of their bids, and the Coast Guard District Southern Tagalog will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the Coast Guard District Southern Tagalog will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The Coast Guard District Southern Tagalog assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

**SUPPLY AND DELIVERY OF SPARE PARTS FOR REPAIR AND MAINTENANCE OF CGDSTL
ALUMINUM BOATS**

"DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
- b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.

11. The Coast Guard District Southern Tagalog reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
12. For further information, please refer to:

CG LTJG JEZZA ANNE A DEQUITO
OIC, Procurement Service Unit- STL
Coast Guard District Southern Tagalog
Sta. Clara, Batangas City, Batangas
Contact Number: (+63)919-008-3793
Email Address: cgdslprocurement@gmail.com

13. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph and
www.coastguard.gov.ph

(24 May 2024)



CG LTJG DAWN D BATERBONIA
BAC Chairman