



**National Headquarters Philippine Coast Guard
HEADQUARTERS COAST GUARD DISTRICT SOUTHERN VISAYAS
Brgy Loco, Port Area, Dumaguete City, Negros Oriental**



Annual Procurement Plan FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity?	Mode of Procurement	Advertisement/Posting of IB/REI	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. GENERAL ADMINISTRATION AND SUPPORT												
100000100001000	A. PERSONNEL READINESS												
	1. LOCAL TRAVELS	HCGD	NO	NP-Sec 53.14 Direct Retail Purchase of Petroleum and Airline Tickets		WITHIN FY 2025			GoP	400,000.00	400,000.00		
	2. REPRESENTATION EXPENSES FOR COMMAND SUPERVISION	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		WITHIN FY 2025			GoP	344,000.00	344,000.00		
100000100001000	B. COMMAND MORALE AND WELFARE ACTIVITIES												
	1. Deliberation for Recruitment and Promotion	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	100,000.00	100,000.00		
	2. Quarterly Command Conference	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		QUARTERLY			GoP	175,000.00	175,000.00		
	3. CGDSV Anniversary	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	275,600.00	275,600.00		
	4. Turn-over of Command Ceremony	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	22,500.00	22,500.00		
	5. CGDSV Audit Engagement	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	100,000.00	100,000.00		
	6. Annual General Inspection	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	150,000.00	150,000.00		
	7. Provision for other Repair and Maintenance	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		WITHIN FY 2025			GoP	90,000.00	90,000.00		
100000100001000	C. COMMON-USED SUPPLIES												
	1. Common-used Supplies Available at PS-DBM	HCGD and Stations	NO	NP-Sec 53.5 - Agency-to-Agency		1ST QUARTER			GoP	1,022,750.00	1,022,750.00		
	2. Common-used Supplies not Available at PS-DBM	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	129,000.00	129,000.00		
100000100001000	D. SEMI-EXPENDABLE FURNITURES AND FIXTURES	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	950,700.00	950,700.00		
100000100001000	E. SEMI-EXPENDABLE OFFICE EQUIPMENT	HCGD	NO	NP-Sec 53.10 Small Value Procurement		1ST QUARTER			GoP	405,000.00	405,000.00		
100000100001000	F. MACHINERY	HCGD	NO	NP-Sec 53.11 Small Value Procurement		1ST QUARTER			GoP	140,000.00	140,000.00		
100000100001000	G. PARAPHERNALIAS FOR CEREMONIES	HCGD	NO	NP-Sec 53.12 Small Value Procurement		1ST QUARTER			GoP	327,250.00	327,250.00		
100000100001000	H. SUPPLY AND DELIVERY OF MEMENTO	HCGD	NO	NP-Sec 53.13 Small Value Procurement		1ST QUARTER			GoP	151,750.00	151,750.00		
100000100001000	I. CGDSV STRATEGIC PLANNING	HCGD	NO	NP-Sec 53.14 Small Value Procurement		4TH QUARTER			GoP	200,000.00	200,000.00		
200000100001000	J. GAD ACTIVITIES												
	1. NATIONAL WOMEN'S MONTH CELEBRATION	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		4TH QUARTER			GoP	42,000.00	42,000.00		
	2. 18- DAY CAMPAIGN TO END VAWC	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		4TH QUARTER			GoP	34,000.00	34,000.00		
	3. GENDER SENSITIVITY TRAINING	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	2,000.00	2,000.00		
	4. COMMITTEE ON DECORUM AND INVESTIGATION SESSION/SEMINAR	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	2,000.00	2,000.00		
	5. ESTABLISHMENT OF GENDER AND DEVELOPMENT NURTURING AREA	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	108,500.00	108,500.00		
	6. TROOPS INFORMATION AND EDUCATION (T&E) REGARDING GYNECOLOGICAL LEAVE AND SPECIAL LEAVE BENEFITS	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	1,000.00	1,000.00		
	7. CGDSV PHYSICAL ENHANCEMENT AND CAPABILITY DEVELOPMENT ACTIVITY	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		3RD QUARTER			GoP	311,504.00	311,504.00		
100000100001000	K. PROVISION FOR UNFORSEEN CONTINGENCIES FOR ADMIN REQUIREMENTS												
	1. HCGDSV	HCGD	NO	NP-Sec 53.9 Small Value Procurement		WITHIN FY 2025			GoP	150,000.00	150,000.00		
100000100001000	L. PROVISION FOR TAXES, INSURANCE PREMIUMS AND OTHER FEES												
	1. TAXES, DUTIES AND LICENSES	HCGD	NO			WITHIN FY 2025			GoP	80,000.00	80,000.00		
	2. FIDELITY BOND PREMIUMS	HCGD	NO			WITHIN FY 2025			GoP	100,000.00	100,000.00		
	3. OTHER PROFESSIONAL FEES	HCGD	NO			WITHIN FY 2025			GoP	30,000.00	30,000.00		
	II. SUPPORT TO UNIT OPERATIONS												
200000100001000	A. REPAIR AND MAINTENANCE	HCGD and Stations	NO	NP-Sec 53.9 Small Value Procurement		1ST QUARTER			GoP	80,000.00	80,000.00		
	B. PROCUREMENT OF TARPULIN FOR CGDSV ACTIVITIES AND TRAININGS	HCGD and Stations	NO	NP-Sec 53.10 Small Value Procurement		1ST QUARTER			GoP	49,250.00	49,250.00		
200000100001000	C. OTHER TRAININGS AND SEMINARS												

	1. TESDA DEFENSIVE DRIVING	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND QUARTER	GoP	18,500.00	18,500.00		
	2. I LOVE PCG COURSE	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST AND 3RD QUARTER	GoP	19,000.00	19,000.00		
	3. DICT (MICROSOFT PRODUCTIVITY TOOLS)	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND QUARTER	GoP	9,500.00	9,500.00		
200000100001000	D. COMMUNITY RELATIONS SERVICE ACTIVITIES									
	1. CONDUCT OF PLANS, PROGRAMS AND ACTIVITIES INTENDED FOR SENIOR CITIZEN AND PERSONS WITH DISABILITY (PWD)	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER	GoP	196,000.00	196,000.00		
200000100001000	E. PROVISION FOR DRINKING WATER	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER	GoP	438,000.00	438,000.00		
100000100001000	F. FACILITY READINESS									
	1. PROVISION OF ELECTRICITY REQUIREMENTS	HCGD and Stations	NO	Renewal of Contract	WITHIN FY 2025	GoP	4,277,434.23	4,277,434.23		
	2. PROVISION OF WATER REQUIREMENTS	HCGD and Stations	NO	Renewal of Contract	WITHIN FY 2025	GoP	800,533.88	800,533.88		
	3. LEASE OF OFFICE SPACE	HCGD and Stations	NO	NP- Sec 53.10 Lease of Real Property	WITHIN FY 2025	GoP	309,156.00	309,156.00		
100000100001000	G. PROVISION OF SUBSCRIPTION REQUIREMENTS									
	1. INTERNET SUBSCRIPTION	HCGD and Stations	NO	Renewal of Contract	WITHIN FY 2025	GoP	232,788.00	232,788.00		
	2. AUDIO AND VIDEO CONFERENCING SUBSCRIPTION	HCGD and Stations	NO	Renewal of Contract	WITHIN FY 2025	GoP	8,000.00	8,000.00		
	H.REPAIR AND MAINTENANCE-BUILDING	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER	GoP	1,296,686.86	1,296,686.86		
	III. UNIT OPERATIONS									
	A. MARITIME SEARCH AND RESCUE PROGRAM									
310100100001000	1. MARITIME SEARCH AND RESCUE OPERATION									
	I. Repair and Maintenance of Operational Motor Vehicle of CGDSV and its Stations									
	I.a. PREVENTIVE MAINTENANCE SERVICE (PMS) CGS SNOG MOTOR VEHICLE PLATE NR. SNE 1157	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	226,234.92	226,234.92		
	I.b. PREVENTIVE MAINTENANCE SERVICE (PMS) CGS NNOC MOTOR VEHICLE PLATE NR. SNE 1115	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	226,234.92	226,234.92		
	I.c. PREVENTIVE MAINTENANCE SERVICE (PMS) CGS SIQUIJOR MOTOR VEHICLE PLATE NR. SNE 1069	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	226,234.92	226,234.92		
	I.d. PREVENTIVE MAINTENANCE SERVICE (PMS) CGS NOR MOTOR VEHICLE PLATE NR. 131210	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	226,234.92	226,234.92		
	I.e. PREVENTIVE MAINTENANCE SERVICE OF CGDSV AND ITS STATION JACK TRUCK	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	400,000.00	400,000.00		
	I.f. PROCUREMENT OF TIRES FOR CGDSV MOTOR VEHICLES	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	358,080.00	358,080.00		
	I.g. GENERAL REPAIR OF CGDSV MOTOR VEHICLES	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	400,000.00	400,000.00		
	I.h. SUPPLY AND DELIVERY OF MECHANICAL TOOLS AND EQUIPM	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	WITHIN FY 2025	GoP	73,835.00	73,835.00		
	II. WASAR TRAINING	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER	GoP	78,000.00	78,000.00		
	III. BASIC FIREFIGHTING AND FIRE SAFETY	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 4TH QTR	GoP	91,000.00	91,000.00		
	IV. PROVISION FOR UNFORESEEN CONTINGENCIES FOR OPERATIONAL REQUIREMENTS									
	IV.a. CGS Negros Oriental	HCGD and Stations	NO		WITHIN FY 2025	GoP	100,000.00	100,000.00		
	IV.b. CGS Northern Negros Oriental	HCGD and Stations	NO		WITHIN FY 2025	GoP	100,000.00	100,000.00		
	IV.c. CGS Southern Negros Occidental	HCGD and Stations	NO		WITHIN FY 2025	GoP	100,000.00	100,000.00		
	IV.d. CGS Siquijor	HCGD and Stations	NO		WITHIN FY 2025	GoP	100,000.00	100,000.00		
	V. SUPPLY AND DELIVERY OF MATERIALS FOR THE REPAIR AND MAINTENANCE OF WATER ASSETS	HCGD and Stations	NO		WITHIN FY 2025	GoP	300,000.00	300,000.00		
	2. DISASTER RESPONSE OPERATIONS									
	I.a. Supply and Delivery of Materials for Search and Rescue Operations for HCGDSV, Stations and Sub Stations	HCGD and Stations	NO		1ST QUARTER	GoP	810,800.00	810,800.00		
	I.b. Supply and Delivery of Disaster Response Supplies for Stations and Sub Stations	HCGD and Stations	NO		1ST QUARTER	GoP	34,000.00	34,000.00		

310200100002000	1. SHORE OPERATIONS												
	i. SECURITY AWARENESS SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND QUARTER			GoP	2,000.00	2,000.00			
	ii. BLOTTER REPORT	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST AND 3RD QUARTER			GoP	20,000.00	20,000.00			
	iii. DC20 TRAINING/FILING CASE	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST AND 3RD QUARTER			GoP	18,000.00	18,000.00			
	iv. EORA	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	3RD QUARTER			GoP	25,000.00	25,000.00			
	v. BASIC VIP PROTECTION COURSE	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 4TH QUARTER			GoP	20,000.00	20,000.00			
	vi. FIREARMS FAMILIARIZATION AND PROFICIENCY	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 4TH QUARTER			GoP	13,000.00	13,000.00			
	vii. BASIC INCIDENT COMMAND SYSTEM TRAINING/SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	4TH QUARTER			GoP	11,000.00	11,000.00			
310200100002000	2. SEA BASED OPERATIONS												
	i. SSN MARKINGS	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 3RD QUARTER			GoP	132,000.00	132,000.00			
	3. MARINE ENVIRONMENTAL PROTECTION PROGRAM												
310300100001000	i. SITE INSPECTION												
310300100002000	ii. SITE RECOVERY ACTIVITIES												
	ii.a. COASTAL CLEAN-UP ACTIVITY	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	90,000.00	90,000.00			
	ii.b. OIL SPILL RESPONSE OPERATIONS SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	15,000.00	15,000.00			
	ii.c. MANGROVE/TREE PLANTING ACTIVITY	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	45,000.00	45,000.00			
310300100003000	iii. ENFORCE LAWS, RULES AND REGULATIONS FOR THE PROTECTION OF MARINE ENVIRONMENT	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	2,700.00	2,700.00			
	4. MARITIME SAFETY PROGRAM												
	i. SALVAGE OPERATIONS												
310400100002000	ii. PROVISION OF AIDS TO NAVIGATION, VESSEL TRAFFIC SYSTEM AND MARITIME COMMUNICATIONS	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	970,600.00	970,600.00			
	iii. OTHER TRAININGS AND SEMINARS												
	iii.a. NATIONAL MARITIME WEEK	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	3RD QUARTER			GoP	25,000.00	25,000.00			
	iii.b. MARITIME FORUM	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	2,000.00	2,000.00			
	iii.c. PRE-DEPARTURE INSPECTION TRAINING/SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 4TH QUARTER			GoP	11,400.00	11,400.00			
	iii.d. VESSEL SAFETY ENFORCEMENT INSPECTION TRAINING	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND QUARTER			GoP	7,400.00	7,400.00			
	iii.e. EMERGENCY READINESS EVALUATION TRAINING/SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST QUARTER			GoP	6,600.00	6,600.00			
	iii.f. MARITIME CASUALTY INVESTIGATION TRAINING/SEMINAR	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	2ND AND 3RD QUARTER			GoP	43,400.00	43,400.00			
	iii.g. RECREATIONAL SAFETY ENFORCEMENT INSPECTION TRAINING	HCGD and Stations	NO	NP- Sec 53.10 Small Value Procurement	1ST AND 3RD QUARTER			GoP	14,600.00	14,600.00			
	iii.h. PRE-DEPLOYMENT COURSE	HCGD and Stations	NO	NP- Sec 53.11 Small Value Procurement	1ST AND 3RD QUARTER			GoP	37,000.00	37,000.00			
	Total:								18,830,837.68	18,830,837.68			

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