COAST GUARD FINANCE SERVICE Revised Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity: Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Estimated Budget (PhP): Total	MOOE	CO	Remarks (brief description of Project)
	I. General Administration and Support												
	A. AIRLINE TICKETS												
100000100001000	1. Finance Service Units Systems Audit	CGFS	NO	NP-53.14 Direct Retail Purchase of POL Products and Airline Tickets	Year-round	Year-round	Year-round	Year-round	GoP	726,000.00	726,000.00		Conduct of systems audit to all FSU's in each CG District
100000100001000	2. Various Travels of CGFS Personnel	CGFS	NO	NP-53.14 Direct Retail Purchase of POL Products and Airline Tickets	Year-round	Year-round	Year-round	Year-round	GoP	100,000.00	100,000.00		Payment to all various official travel of CGFS personnel
	B. MORALE AND WELFARE												
	1. Gender and Development Activities												
100000100001000	Supply and Delivery of Meals for Gender Sensitivity Training (Breakfast-Lunch-PM Snacks)	CGFS	NO	NP-53.9 - Small Value Procuremen	6-Mar-24	N/A	15-Mar-24	18-Mar-24	GoP	71,250.00	71,250.00		In compliance with RA 9710
100000100001000	GAD Capacity Building	CGFS	NO	NP-53.9 - Small Value Procuremen	22-Nov-24	N/A	28-Nov-24	2-Dec-24	GoP	400,000.00	400,000.00		In compliance with RA 9710
	2. Senior Citizen and PWD Related Activities												
100000100001000	Supply and Delivery of Meals for Mental Health Awareness (AM Snacks)	CGFS	NO	NP-53.9 - Small Value Procuremen	6-May-24	N/A	10-May-24	13-May-24	GoP	15,000.00	15,000.00		In compliance with RA 11639
100000100001000	Supply and Delivery of Meals for Disability Sensitivity Training (AM Snacks)	CGFS	NO	NP-53.9 - Small Value Procuremen	6-May-24	N/A	10-May-24	13-May-24	GoP	15,000.00	15,000.00		In compliance with RA 11639
	C. COMMAND AND STAFF REQUIREMENTS OF HCGFS												
100000100001000	1. Supply and Delivery of Office Supplies	CGFS	NO	NP-52.1 (b)- Shopping	7-Mar-24	N/A	22-Mar-24	25-Mar-24	GoP	994,600.00	994,600.00		To support the CGFS day to day operations
100000100001000	2. Supply and Delivery of Janitorial Supplies	CGFS	NO	NP-53.9 - Small Value Procuremen	5-Mar-24	N/A	22-Mar-24	25-Mar-24	GoP	44,050.00	44,050.00		To maintain the cleanliness of CGFS office
100000100001000	3. Supply and Delivery of ICT Equipment	CGFS	NO	NP-53.9 - Small Value Procuremen	8-Mar-24	N/A	21-Mar-24	27-Mar-24	GoP	577,432.00	577,432.00		To provide working station for CGFS personnel
100000100001000	4. Supply and Delivery of Mementos and Badge	CGFS	NO	NP-53.9 - Small Value Procuremen	20-May-24	N/A	24-May-24	27-May-24	GoP	204,250.00	204,250.00		To provide souvenir/mementos to partner agencies during official visits
100000100001000	5. Supply and Delivery of Shirt Jack	CGFS	NO	NP-53.9 - Small Value Procuremen	20-May-24	N/A	24-May-24	27-May-24	GoP	142,200.00	142,200.00		Uniform of CGFS Personnel
100000100001000	6. Supply, Delivery and Installation of CGFS Payroll Back Up System	CGFS	NO	NP-53.9 - Small Value Procuremen	N/A	N/A	23-Dec-24	24-Dec-24	GoP	998,000.00		998,000.00	Establishment of CGFS Payroll Back-Up System as part of the CGFS Contingency Plan 02-2024 "The Big One". Transferred residual
	D. MANDATORY AND OTHER EXPENSES												
100000100001000	1. Supply and Delivery of Official Receipts	CGFS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	21-Mar-24	25-Mar-24	GoP	25,000.00	25,000.00		Official Receipts will be utilized by CRO's nationwide
100000100001000	2. Supply and Delivery of Pensioners Payslips	CGFS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	3-Apr-24	5-Apr-24	GoP	179,845.12	179,845.12		Payslips for issuance to PCG pensioners
100000100001000	3. Rental Expenses	CGFS	NO	Direct Contracting	Year-round	Year-round	Year-round	Year-round	GoP	219,600.00	219,600.00		Photocopying rental expenses
	E. EQUIPMENT READINESS												
100000100001000	1. Quarterly Maintenance of Server and Other Equipment	CGFS	NO	Direct Contracting	Year-round	Year-round	Year-round	Year-round	GoP	284,000.00	284,000.00		For the maintenance of server used in the Centralized Payroll Management Unit
	F. VEHICLE READINESS												
100000100001000	1. Supply and Delivery of Auto Parts	CGFS	NO	NP-53.9 - Small Value Procuremen	N/A	N/A	27-May-24	29-May-24	GoP	33,800.00	33,800.00		Repair and Replacement of CGFS Service Vehicles
	II. Support to Operations												
200000100001000	1. Capability Development and Enhancement Workshop	CGFS	NO	NP 53.1 Lease of Venue	N/A	N/A	22-Mar-24	25-Mar-24	GoP	398,000.00	398,000.00		Live-in workshop of CGFS Personnel
		Grand Total								5,428,027.12	4,430,027.12	998,000.00	

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