



REPUBLIC OF THE PHILIPPINES

PHILIPPINE COAST GUARD

139 25th Street, South Harbor, Port Area, 1018 Manila

**INVITATION TO BID FOR SUPPLY AND DELIVERY OF MEMENTO,
TROPHIES, TOKENS, PLAQUES AND OTHER AWARD
PARAPHERNALIA FOR HMARSLEC AND FORCES VARIOUS
ACTIVITIES, PROGRAMS AND EVENTS CY 2025**

1. The Maritime Security Law Enforcement Command (MARSLEC) of the *Philippine Coast Guard* through the General Appropriations Fund for FY of 2025 intends to apply the sum of ***One Million One Hundred Nine Thousand One Hundred Eighty-Nine Pesos and 40/100 (Php1,109,189.40)*** being the total ABC to payments under the contract for the **Supply and Delivery of Memento, Trophies, Tokens, Plaques and Other Award Paraphernalia for HMARSLEC and Forces Various Activities, Programs and Events CY 2025.**

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The *Philippine Coast Guard* now invites bids for the above Procurement Project. Delivery of the Services is required based on the delivery schedule provided under Section VI (Schedule of Requirements). Bidders should have completed, within five (5) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the Headquarters Maritime Security Law Enforcement Command (MARSLEC) and inspect the Bidding Documents at the address given below from Monday to Friday during office hours from **08:00 AM to 05:00 P.M.**, except non-working days (i.e., Saturday and Sunday), legal holiday, or special non-working holiday, or other nonworking days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **06 February 2025 to 26 February 2025** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB in accordance with the following schedule:

ABC Range	Cost of the Sale of Bidding Documents (In PhP)
More than 1 Million up to 5 Million	PhP5,000.00
More than 5 Million up to 10 Million	PhP10,000.00

6. The procuring Entity shall allow the bidder to present its proof of payment for the fees *in person or through email*.
7. The ***Philippine Coast Guard*** will hold a Pre-Bid Conference on **14 February 2025, 09:00 AM** at its physical address located at Headquarters Maritime Security Law Enforcement Command Conference Room, CG Base Taguig, Lot 1 ML Quezon St., New Lower Bicutan, Taguig City, which shall be open to prospective bidders.
8. Bids must be duly received by the MARSLEC BAC Secretariat through manual submission at **Headquarters Maritime Security Law Enforcement Command Conference Room, Coast Guard Base Taguig Lot 1 ML Quezon St., New Lower Bicutan, Taguig City**, on or before **26 February 2025, 10:00 AM**. Late bids shall not be accepted.
9. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
10. Bid opening shall be on **26 February 2025, 10:00 AM** onwards at the **Headquarters Maritime Security Law Enforcement Command Conference Room, CG Base Taguig, Lot 1 ML Quezon St., New Lower Bicutan, Taguig City**, Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
11. Bidders shall bear all costs associated with the preparation and submission of their bids, and the Philippine Coast Guard will in no case, be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

Bidders should note that the Philippine Coast Guard will accept bids only from those that have paid the applicable fee for the Bidding Documents.

The Philippine Coast Guard assumes no responsibility whatsoever to compensate or indemnify bidders for any expenses incurred in the preparation of their bids.

In accordance with Government Procurement Policy Board (GPPB) Circular 06-2005 - Tie-Breaking Method, the Bids and Awards Committee (BAC) shall use a non-discretionary and non-discriminatory measure based on sheer luck or chance, which is "DRAW LOTS," in the event that two (2) or more bidders have been post-qualified and determined as the bidder having the Lowest Calculated Responsive Bid (LCRB) to determine the final bidder having the LCRB, based on the following procedures:

- a) In alphabetical order, the bidders shall pick one rolled paper.
- b) The lucky bidder who would pick the paper with a "CONGRATULATIONS" remark shall be declared as the final bidder having the LCRB and recommended for award of the contract.

12. The PCG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
13. For further information, please refer to:

P/ENS GLORIA CLAUDINE A DE LUNA PCG

Asst. Procurement Officer, MARSLEC

Headquarters Maritime Security Law Enforcement Command

Coast Guard Base Taguig, Lot 1 ML Quezon St.

New Lower Bicutan, Taguig City

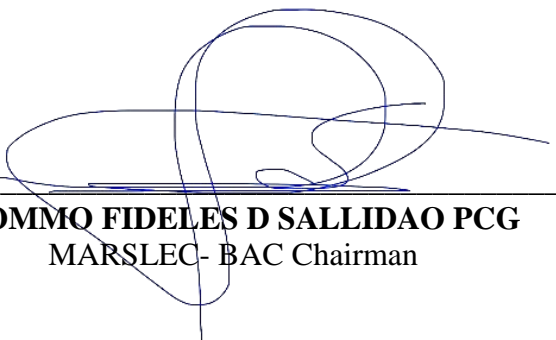
Contact Number: 0927-693-7763

Email Address: procurementmarslec@gmail.com

14. You may visit the following websites:

For downloading of Bidding Documents: www.philgeps.gov.ph and www.coastguard.gov.ph

06 February 2025



COMMO FIDEL D SALLIDAO PCG
MARSLEC- BAC Chairman