



**OFFICE OF THE COMMANDER**  
**COAST GUARD INTERNAL AUDIT**  
National Headquarters Philippine Coast Guard  
3F 637 Delgado Building Bonifacio Drive corner  
25<sup>th</sup> Street Port Area, Manila 1018

**NOTICE TO PROCEED**

**LYKA ABAD**

Sole Proprietor/Authorized Representative  
**THE SELAH GARDEN HOTEL INC.**  
Park Avenue, Pasay City, Manila

**Dear Ms. Abad:**

The attached Purchase Order (PO)/Contract Agreement having been approved, notice is hereby given to **THE SELAH GARDEN HOTEL INC.**, and may commence on the Lease of Venue for Annual Planning, Performance Review, and Organizational Assessment (APPR-OA). This pertains to the Venue and Meals needed for the First Quarter Assessment of this office to be conducted on 27 March 2025.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the **Purchase Order/Contract Agreement** in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies of this document in the spaces provided below. Keep one (1) copy and return the other to the CGIA Procurement Office at the **3F 637 Delgado Building Bonifacio Drive Corner, 25<sup>th</sup> Street Port Area, Manila.**

Very truly yours,

  
**MITZIE S. SILVA-CAMPO**  
**COMMO PCG**  
Head of the Procuring Entity

Name of the Representative of the Bidder Lyka Abad  
Authorized Signature L. Abad  
Date: 21 March 2025