

Republic of the Philippines
PHILIPPINE COAST GUARD
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the PHILIPPINE COAST GUARD in the CSC website:

MS JOAN M AZORES

HRMO

Date:

February 12, 2025

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ACCOUNTANT II *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A2-67-2019	16	43560	Bachelor's degree in Commerce/Business Administration major in Accounting	4 hours of relevant training	One (1) year of relevant experience	RA 1080	N/A	Coast Guard District Palawan (LFMC) / Puerto Princesa City, Palawan
2	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-1-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Southern Tagalog (LFMC) / Batangas City
3	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-3-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Central Visayas (LFMC) / Cebu City
4	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-8-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Northwestern Luzon (LFMC) / La Union
5	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-10-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Bicol (LFMC) / Legazpi City
6	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-11-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Southern Mindanao (LFMC) / General Santos City
7	ACCOUNTANT I *** Reposting ***Applicants from the previous posting are required to re-signify their intent to apply	PCG-DOTrB-A1-12-2019	12	32245	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Coast Guard District Eastern Visayas (LFMC) / Ormoc City, Leyte
8	DENTIST II	PCG-DOTrB-DENT2-25-2017	17	47247	Doctor of Dental Medicine or Dental Surgery	4 hours of relevant training	One (1) year of relevant experience	RA 1080	N/A	Coast Guard Dental Service / Manila
9	DENTIST I	PCG-DOTrB-DENT1-26-2017	14	37024	Doctor of Dental Medicine or Dental Surgery	None required	None required	RA 1080	N/A	Coast Guard Dental Service / Manila
10	ADMINISTRATIVE OFFICER III (SUPPLY OFFICER II)	PCG-DOTrB-ADOF3-44-2019	14	37024	Bachelor's Degree	4 hours of relevant training	One (1) year of relevant experience	Career Service (Professional) Second Level Eligibility	N/A	Coast Guard Logistics System Command (CG SAO)
11	ADMINISTRATIVE ASSISTANT III (COMMUNICATIONS EQUIPMENT OPERATOR III)	PCG-DOTrB-ADAS3-15-2017	9	23226	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	One (1) year of relevant experience	Communications Equipment Operator (MC 10 s. 13 CAT II)	N/A	Coast Guard Weapons, Communications, Electronics and Information Systems Command
12	ADMINISTRATIVE AIDE VI (COMMUNICATIONS EQUIPMENT OPERATOR II)	PCG-DOTrB-ADA6-27-2017	6	18957	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Communications Equipment Operator (MC 10 s. 13 CAT II)	N/A	Coast Guard Weapons, Communications, Electronics and Information Systems Command
13	ADMINISTRATIVE AIDE IV (COMMUNICATIONS EQUIPMENT OPERATOR I)	PCG-DOTrB-ADA4-18-2017	4	16833	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Communications Equipment Operator (MC 10 s. 13 CAT II)	N/A	Coast Guard Weapons, Communications, Electronics and Information Systems Command
14	ADMINISTRATIVE AIDE VI (DISBURSING OFFICER I)	PCG-DOTrB-ADA6-57-2017	6	18957	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Coast Guard District Northeastern Mindanao (FSU) / Butuan City, Agusan del Norte
15	ADMINISTRATIVE ASSISTANT II (ACCOUNTING CLERK III)	PCG-DOTrB-ADAS2-52-2019	8	21448	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Coast Guard District BARMM (FSU) / Maguindanao
16	ADMINISTRATIVE ASSISTANT II (ACCOUNTING CLERK III)	PCG-DOTrB-ADAS2-57-2019	8	21448	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Coast Guard District Northwestern Luzon (FSU) / La Union
17	ADMINISTRATIVE AIDE IV (CLERK II)	PCG-DOTrB-ADA4-19-2017	4	16833	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Coast Guard Adjutant / Manila
18	ENGINEER II	PCG-DOTrB-ENG2-38-2017	16	43560	Bachelor's degree in Engineering relevant to the job preferably Geodetic Engineer	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Coast Guard Real Estate Management Service
19	ADMINISTRATIVE AIDE IV (CLERK II)	PCG-DOTrB-ADA4-20-2017	4	16833	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	National Headquarters and Headquarters Service Support Group
20	ADMINISTRATIVE AIDE IV (CLERK II)	PCG-DOTrB-ADA4-21-2017	4	16833	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	National Headquarters and Headquarters Service Support Group
21	ADMINISTRATIVE AIDE VI (DISBURSING OFFICER I)	PCG-DOTrB-ADA6-56-2017	6	18957	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Coast Guard Fleet
22	ADMINISTRATIVE AIDE VI (CLERK III)	PCG-DOTrB-ADA6-50-2017	6	18957	Completion of two years studies in college	None required	None required	Career Service (Subprofessional) First Level Eligibility	N/A	Office of the Deputy Chief of Coast Guard Staff for Maritime Safety Services, CG-8

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 26, 2025.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MS JOAN M AZORES

Administrative Officer IV

National Headquarters Philippine Coast Guard 139 25th St., Port Area, Manila

nupao.recruitment2025@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.