



**PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS**  
National Headquarters Philippine Coast Guard  
**NATIONAL HEADQUARTERS AND HEADQUARTERS SERVICE SUPPORT GROUP**  
139 25<sup>th</sup> Street, Port Area  
1018 Manila

**REQUEST FOR QUOTATION**

Date: **06 June 2025**

RFQ No.: **RFQ-0525-263**

Name of Company/Business Name<sup>1</sup>: \_\_\_\_\_

Address: \_\_\_\_\_

Business/Mayor's Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number (required)<sup>2</sup>: \_\_\_\_\_

The **Philippine Coast Guard (PCG)**, through its National Headquarters and Headquarters Service Support Group Bids and Awards Committee (NHQ and HSSG-BAC), intends to procure for the **SERVICE MAINTENANCE AND REPLACEMENT OF PARTS OF NHQ AND HSSG VEHICLES** with an ABC of **ONE MILLION FIVE HUNDRED NINE THOUSAND SEVEN PESOS (PHP 1,509,007.00) ONLY** in accordance with **Section 34 (Small Value Procurement)** of the Implementing Rules and Regulations of Republic Act No. 12009.

Please quote your **best offer** for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative in manual submission **not later than 09 June 2025 at 08:00 am** at **NHQHSSG Logistics National Headquarters Philippine Coast Guard 139 25<sup>th</sup> Street, Port Area 1018 Manila**.

The following documents are likewise required to be submitted on the specified deadlines:

Documents	Deadline	Remarks
Copy of Valid Mayor's or Business Permit	Upon submission of Quotation	In case not yet available, you may submit your expired Business or Mayor's permit with Official Receipt of renewal application. However, a copy of your updated valid Mayor's or Business Permit shall be required to be submitted <b>after award of contract but before payment</b> .
Income/Business Tax Returns	Upon submission of Quotation	Latest Income Tax Return (Annual Income Tax of the Preceding Tax Year) or Business Tax Return (filed for the

<sup>1</sup> In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Mayor's/Business Permit, the latter shall prevail.

<sup>2</sup> Copy of PhilGEPS Certificate of Registration and Membership (Platinum or Red membership) shall be submitted as well along with the accomplished RFQ



		preceding quarter which should not be earlier than two (2) quarters from the date of submission and receipt of quotation.
Notarized Omnibus Sworn Statement	Upon submission of Quotation	Please use the GPPB-prescribed format attached herein or download through this link: <u>07032023Omnibus-Sworn-StatementRevised-as-of-07.03.2023.docx</u>

For any inquiries or clarifications, please contact the Headquarters Service Support Group Office at 0963-2230-665 with e-mail address [hsqbac@gmail.com](mailto:hsqbac@gmail.com).

  
**LT ZAIRA MARGARETTE R. DE CHAVEZ PCG**  
 Chairperson, NHQ and HSSG Bids and Awards Committee

#### INSTRUCTIONS:

**Note:** Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) **All mandatory technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:



**I. TECHNICAL SPECIFICATIONS**

Please quote your **best offer** for the item/s below. Please do not leave any blank items. Indicate "O" if item being offered is for free.

Name of Project: SERVICE MAINTENANCE AND REPLACEMENT OF PARTS OF NHQ AND HSSG VEHICLES			
ITEMS	Unit	Qty	Statement of Compliance (Please fill up each row with either: "Comply" or "Not Comply") Brand Offered (Please indicate the brand to be offered)
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: TOYOTA HILUX (SNE 1172)</b>			
Engine Oil Fully Synthetic	Ltrs	10	Statement of Compliance:
Oil Filter	Pc	1	Statement of Compliance:
Air Filter	Pc	1	Statement of Compliance:
Fuel Filter	Pc	1	Statement of Compliance:
Cabin Filter	Pc	1	Statement of Compliance:
Brake Pad	Set	1	Statement of Compliance:
Brake Shoe	Set	1	Statement of Compliance:
Wheel Cap	Pcs	4	Statement of Compliance:
Break Cleaners	Pc	1	Statement of Compliance:
Wiper Blade	Set	1	Statement of Compliance:
Brake Fluid	Btl	1	Statement of Compliance:
Beta Grey	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Big	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Small	Set	1	Statement of Compliance:
Front Shock Absorber	Pc	1	Statement of Compliance:
Rear Shock Absorber	Pc	1	Statement of Compliance:
LH & RH Shock Mounting Front	Pc	3	Statement of Compliance:
LH Stabilizer Link	Pcs	1	Statement of Compliance:
RH Stabilizer Link	Pc	1	Statement of Compliance:



Clamp Bushing	Pc	1	Statement of Compliance:
Caliper Kit	Pc	1	Statement of Compliance:
Drive Belt	Pc	1	Statement of Compliance:
Tensioner Bearing	Pc	1	Statement of Compliance:
Idler Bearing	Pc	1	Statement of Compliance:
Machine Shop	Pc	1	Statement of Compliance:
LH Suspension Bushing	Pc	1	Statement of Compliance:
RH Suspension Bushing	Pc	1	Statement of Compliance:
Upper Ball Joint	Pc	3	Statement of Compliance:
Lower Ball Joint	Pc	3	Statement of Compliance:
Automatic Transmission Fluid	Pc	1	Statement of Compliance:
Coolant	Btls	7	Statement of Compliance:
Signal Light Set LH/RH	Pcs	3	Statement of Compliance:
X-Joint	Pcs	1	Statement of Compliance:
Timing Belt	Set	1	Statement of Compliance:
Wheel Alignment and Camber Correction	Pcs	3	Statement of Compliance:
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1	Statement of Compliance:
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2	Statement of Compliance:
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	sets	4	Statement of Compliance:
EGR Cleaning	Lot	4	Statement of Compliance:
Diagnostics Scan	Lot	4	Statement of Compliance:



SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: TOYOTA HILUX (SNE 1174)			
Engine Oil Fully Synthetic	Ltrs	10	Statement of Compliance:
Oil Filter	Pc	1	Statement of Compliance:
Air Filter	Pc	1	Statement of Compliance:
Fuel Filter	Pc	1	Statement of Compliance:
Cabin Filter	Pc	1	Statement of Compliance:
Brake Pad	Set	1	Statement of Compliance:
Brake Shoe	Set	1	Statement of Compliance:
Wheel Cap	Pcs	4	Statement of Compliance:
Break Cleaners	Pc	1	Statement of Compliance:
Wiper Blade	Set	1	Statement of Compliance:
Brake Fluid	Btl	1	Statement of Compliance:
Beta Grey	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Big	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Small	Set	1	Statement of Compliance:
Front Shock Absorber	Pc	1	Statement of Compliance:
Rear Shock Absorber	Pc	1	Statement of Compliance:
LH & RH Shock Mounting Front	Pcs	3	Statement of Compliance:
LH Stabilizer Link	Pc	1	Statement of Compliance:
RH Stabilizer Link	Pc	1	Statement of Compliance:
Clamp Bushing	Pc	1	Statement of Compliance:
Caliper Kit	Pc	1	Statement of Compliance:
Drive Belt	Pc	1	Statement of Compliance:
Tensioner Bearing	Pc	1	Statement of Compliance:
Idler Bearing	Pc	1	Statement of Compliance:



Machine Shop	Pc	1	Statement of Compliance:
LH Suspension Bushing	Pc	1	Statement of Compliance:
RH Suspension Bushing	Pc	1	Statement of Compliance:
Upper Ball Joint	Pc	3	Statement of Compliance:
Lower Ball Joint	Pc	3	Statement of Compliance:
Automatic Transmission Fluid	Pc	1	Statement of Compliance:
Coolant	Btls	7	Statement of Compliance:
Signal Light Set LH/RH	Pcs	3	Statement of Compliance:
X-Joint	Pcs	1	Statement of Compliance:
Timing Belt	Set	1	Statement of Compliance:
Wheel Alignment and Camber Correction	Pcs	3	Statement of Compliance:
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1	Statement of Compliance:
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2	Statement of Compliance:
<b>SERVICE MAINTENANCE PMS:</b> -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Air Filter Cleaning -Coolant Top-up	Set	4	Statement of Compliance:
EGR Cleaning	Lot	4	Statement of Compliance:
Diagnostics Scan	Lot	4	Statement of Compliance:
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: ISUZU JACKTRUCK (SAA 8661)</b>			
Engine Oil Fully Synthetic	Ltrs	7	Statement of Compliance:
Oil Filter	Pc	1	Statement of Compliance:
Air Filter	Pc	1	Statement of Compliance:
Fuel Filter	Pc	1	Statement of Compliance:



Cabin Filter	Pc	1	Statement of Compliance:
Brake Pad	Set	1	Statement of Compliance:
Brake Shoe	Set	1	Statement of Compliance:
Wheel Cap	Pcs	4	Statement of Compliance:
Break Cleaners	Pc	1	Statement of Compliance:
Wiper Blade	Set	1	Statement of Compliance:
Brake Fluid	Btl	1	Statement of Compliance:
Beta Grey	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Big	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Small	Set	1	Statement of Compliance:
Front Shock Absorber	Pc	1	Statement of Compliance:
Rear Shock Absorber	Pc	1	Statement of Compliance:
LH & RH Shock Mounting Front	Pc	2	Statement of Compliance:
LH Stabilizer Link	Pcs	1	Statement of Compliance:
RH Stabilizer Link	Pc	1	Statement of Compliance:
Clamp Bushing	Pc	1	Statement of Compliance:
Wheel Cylinder	Pcs	8	Statement of Compliance:
Drive Belt	Pc	3	Statement of Compliance:
Tensioner Bearing	Pc	1	Statement of Compliance:
Idler Bearing	Pc	1	Statement of Compliance:
Machine Shop	Pc	1	Statement of Compliance:
Cross Joint Bearing	Pc	1	Statement of Compliance:
LH Suspension Bushing	Pc	1	Statement of Compliance:
RH Suspension Bushing	Pc	1	Statement of Compliance:
Upper Ball Joint	Pc	2	Statement of Compliance:
Lower Ball Joint	Pc	2	Statement of Compliance:
Automatic Transmission Fluid	Pc	1	Statement of Compliance:



Signal Light Set LH/RH	Set	2	Statement of Compliance:
X-Joint	Pcs	1	Statement of Compliance:
Timing Belt	Pcs	1	Statement of Compliance:
Wheel Alignment and Camber Correction	Set	2	Statement of Compliance:
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1	Statement of Compliance:
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2	Statement of Compliance:
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	Set	4	Statement of Compliance:
Coolant Top-up	Lot	4	Statement of Compliance:
<b>SERVICE MAINTENANCE AND REPLACEMENT OIF PARTS: HYUNDAI H-100 (NCM 7234)</b>			
Engine Oil Fully Synthetic	Ltrs	7	Statement of Compliance:
Oil Filter	Pc	1	Statement of Compliance:
Air Filter	Pc	1	Statement of Compliance:
Fuel Filter	Pc	1	Statement of Compliance:
Cabin Filter	Pc	1	Statement of Compliance:
Brake Pad	Set	1	Statement of Compliance:
Brake Shoe	Set	1	Statement of Compliance:
Break Cleaners	Pc	1	Statement of Compliance:
Wiper Blade	Set	1	Statement of Compliance:
Brake Fluid	Btl	1	Statement of Compliance:
Beta Grey	Pc	1	Statement of Compliance:
Suspension Bushing RH/RH Big	Pc	1	Statement of Compliance:



Suspension Bushing RH/RH Small	Set	1	Statement of Compliance:
Front Shock Absorber	Pc	1	Statement of Compliance:
Rear Shock Absorber	Pc	1	Statement of Compliance:
LH & RH Shock Mounting Front	Pc	1	Statement of Compliance:
LH Stabilizer Link	Pcs	1	Statement of Compliance:
RH Stabilizer Link	Pc	1	Statement of Compliance:
Clamp Bushing	Pc	1	Statement of Compliance:
Wheel Cylinder	Pcs	1	Statement of Compliance:
Drive Belt	Pc	1	Statement of Compliance:
Tensioner Bearing	Pc	1	Statement of Compliance:
Idler Bearing	Pc	1	Statement of Compliance:
Machine Shop	Pc	1	Statement of Compliance:
Cross Joint Bearing	Pc	1	Statement of Compliance:
LH Suspension Bushing	Pc	1	Statement of Compliance:
RH Suspension Bushing	Pc	1	Statement of Compliance:
Upper Ball Joint	Pc	2	Statement of Compliance:
Lower Ball Joint	Pc	2	Statement of Compliance:
Automatic Transmission Fluid	Pc	1	Statement of Compliance:
Coolant	Btls	7	Statement of Compliance:
Wiper Blade for Windshield Front and Rear	Btls	1	Statement of Compliance:
Signal Light Set LH/RH	Pcs	2	Statement of Compliance:
X-Joint	Set	1	Statement of Compliance:
Timing Belt	Pcs	1	Statement of Compliance:
Wheel Alignment and Camber Correction	Lot	2	Statement of Compliance:
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake	Lot	1	Statement of Compliance:



Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant			
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2	Statement of Compliance:
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	Set	4	Statement of Compliance:
Diagnostics Scan	Lot	4	Statement of Compliance:
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: ISUZU PCG BUS (SND 1303)</b>			
Element; Oil Filter	Pc	4	Statement of Compliance:
Element; Fuel Filter	Pc	1	Statement of Compliance:
Cartridge Kit	Pc	1	Statement of Compliance:
Filter; ACL	Pc	1	Statement of Compliance:
Absorber ASM; Shock, FRT	Pc	2	Statement of Compliance:
Absorber ASM; Shock, RR	Pc	2	Statement of Compliance:
King Pin Kit	Pc	1	Statement of Compliance:
Rod; Tie	Pc	1	Statement of Compliance:
Seal; Oil RR Hub	Pc	2	Statement of Compliance:
Seal; Oil RR Hub	Pcs	2	Statement of Compliance:
BVP Gear Oil 85W-140 (1L)	Pcs	5	Statement of Compliance:
BVP ATF/PSF (1L)	Pc	1	Statement of Compliance:
Engine Oil	Ltrs	60	Statement of Compliance:
<b>SERVICE MAINTANANCE AND REPLACEMENT OF PARTS: ISUZU COASTER BUS (SND 1302)</b>			
Element; Oil Filter	Pcs	4	Statement of Compliance:
Filter; ACL	Pc	1	Statement of Compliance:
Filter; ACL, Inner	Pc	1	Statement of Compliance:
King Pin Set RH	Pc	1	Statement of Compliance:



King Pin Set LH	Pc	1	Statement of Compliance:
Rod End; Tie Rod RH	Pc	1	Statement of Compliance:
Rod End; Tie Rod LH	Pc	1	Statement of Compliance:
BVP Gear Oil 85W-140(1L)	Pcs	14	Statement of Compliance:
BVP ATF/PSF (1L)	Pcs	3	Statement of Compliance:
Seal; Oil FRT	Pcs	2	Statement of Compliance:
Journal ASM; Prof Shaft	Pc	1	Statement of Compliance:
Rubber; Cushion	Pc	1	Statement of Compliance:
Bearing; Center	Pc	1	Statement of Compliance:
Absorber; Shock	Pcs	2	Statement of Compliance:
Sedimentary; Fuel	Pc	1	Statement of Compliance:
Engine Oil	Ltrs	60	Statement of Compliance:

OTHER REQUIREMENTS		Please indicate either: "Comply" or "Not Comply"
<b>Submission of Updated Tax Clearance</b>	The winning supplier shall submit its updated tax clearance PRIOR to processing of payment pursuant to BIR Revenue Regulations No. 017-2024 requiring all entities who have existing contracts with the government to present their updated tax clearance prior to the final settlement of the contract.	
<b>Delivery Period</b>	Service shall be rendered within Thirty (30) CD upon receipt of Notice to Proceed. All items shall have warranty of three (3) months upon acceptance. The guidelines and requirements for warranty as provided in Section 90 of the IRR of RA No. 12009 shall be strictly complied with both by the Procuring Entity and the winning supplier/contractor.	
<b>Delivery Place</b>	National Headquarters and Headquarters Service Support Group Supply Accountable Office (NHQ-HSSG SAO) at 161A,652 Bonifacio Dr. Port Area Manila 1018 Metro Manila	
<b>Payment</b>	Payment shall be processed upon completion of delivery in accordance with the required quantity and technical specifications and subject to the acceptance in writing by the end-user	



<b>Inspection and Acceptance Parameters</b>	<p>The inspection and test shall be conducted at the National Headquarters Philippine Coast Guard by the end-user and the Technical Inspection and Acceptance Committee (TIAC).</p> <p>Only items in conformity with the required quantity and technical specifications shall be accepted.</p>
<b>Contact Person for Clarification regarding technical specifications</b>	<p><b>LTJG GLENN PAUL A LUPNACAN PCG</b>  <b>TWG CHAIRMAN, HSSG</b>          Contact Number: 09632230665          Email Address: hsgbac@gmail.com</p>

**Notes:**

- 1) *No portion of the contract shall be sub-contracted;*
- 2) *Price Quotation (unit and total prices) shall be rounded off up to two (2) decimal places*

**II. FINANCIAL QUOTATION**

<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS OF NHQ AND HSSG VEHICLES</b>					
<b>TECHNICAL SPECIFICATIONS AND/OR SCOPE OF WORK</b>				<b>BEST OFFER/QUOTATION</b>	
				All prices quoted are INCLUSIVE of all applicable taxes (e.g. Value Added Tax (VAT), income tax, local taxes), fiscal duties, levies, government permits, fees, and other charges relative to the acquisition and delivery of items to PCG	
<b>ITEMS</b>	<b>Unit</b>	<b>Qty</b>	<b>Unit Cost</b>	<b>Total Cost</b>	<b>ITEMS</b>
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: TOYOTA HILUX (SNE 1172)</b>					
Engine Oil Fully Synthetic	Ltrs	10			
Oil Filter	Pc	1			
Air Filter	Pc	1			
Fuel Filter	Pc	1			
Cabin Filter	Pc	1			
Brake Pad	Set	1			
Brake Shoe	Set	1			
Wheel Cap	Pcs	4			
Break Cleaners	Pc	1			
Wiper Blade	Set	1			
Brake Fluid	Btl	1			
Beta Grey	Pc	1			
Suspension Bushing RH/RH Big	Pc	1			
Suspension Bushing RH/RH Small	Set	1			
Front Shock Absorber	Pc	1			
Rear Shock Absorber	Pc	1			
LH & RH Shock Mounting Front	Pc	3			
LH Stabilizer Link	Pcs	1			



RH Stabilizer Link	Pc	1			
Clamp Bushing	Pc	1			
Caliper Kit	Pc	1			
Drive Belt	Pc	1			
Tensioner Bearing	Pc	1			
Idler Bearing	Pc	1			
Machine Shop	Pc	1			
LH Suspension Bushing	Pc	1			
RH Suspension Bushing	Pc	1			
Upper Ball Joint	Pc	3			
Lower Ball Joint	Pc	3			
Automatic Transmission Fluid	Pc	1			
Coolant	Btls	7			
Signal Light Set LH/RH	Pcs	3			
X-Joint	Pcs	1			
Timing Belt	Set	1			
Wheel Alignment and Camber Correction	Pcs	3			
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1			
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2			
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	set	4			
EGR Cleaning	Lot	4			
Diagnostics Scan	Lot	4			
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: TOYOTA HILUX (SNE 1174)</b>					
Engine Oil Fully Synthetic	Ltrs	10			
Oil Filter	Pc	1			
Air Filter	Pc	1			
Fuel Filter	Pc	1			
Cabin Filter	Pc	1			



Brake Pad	Set	1			
Brake Shoe	Set	1			
Wheel Cap	Pcs	4			
Break Cleaners	Pc	1			
Wiper Blade	Set	1			
Brake Fluid	Btl	1			
Beta Grey	Pc	1			
Suspension Bushing RH/RH Big	Pc	1			
Suspension Bushing RH/RH Small	Set	1			
Front Shock Absorber	Pc	1			
Rear Shock Absorber	Pc	1			
LH & RH Shock Mounting Front	Pc	3			
LH Stabilizer Link	Pcs	1			
RH Stabilizer Link	Pc	1			
Clamp Bushing	Pc	1			
Caliper Kit	Pc	1			
Drive Belt	Pc	1			
Tensioner Bearing	Pc	1			
Idler Bearing	Pc	1			
Machine Shop	Pc	1			
LH Suspension Bushing	Pc	1			
RH Suspension Bushing	Pc	1			
Upper Ball Joint	Pc	3			
Lower Ball Joint	Pc	3			
Automatic Transmission Fluid	Pc	1			
Coolant	Btls	7			
Signal Light Set LH/RH	Pcs	3			
X-Joint	Pcs	1			
Timing Belt	Set	1			
Wheel Alignment and Camber Correction	Pcs	3			
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1			
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2			
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System	Set	4			



-Check Brake Fluid Top-up					
-Check Gear Oil Top-up					
-Air Filter Cleaning					
-Coolant Top-up					
EGR Cleaning	Lot	4			
Diagnostics Scan	Lot	4			
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: ISUZU JACKTRUCK (SAA 8661)</b>					
Engine Oil Fully Synthetic	Ltrs	7			
Oil Filter	Pc	1			
Air Filter	Pc	1			
Fuel Filter	Pc	1			
Cabin Filter	Pc	1			
Brake Pad	Set	1			
Brake Shoe	Set	1			
Wheel Cap	Pcs	4			
Break Cleaners	Pc	1			
Wiper Blade	Set	1			
Brake Fluid	Btl	1			
Beta Grey	Pc	1			
Suspension Bushing RH/RH Big	Pc	1			
Suspension Bushing RH/RH Small	Set	1			
Front Shock Absorber	Pc	1			
Rear Shock Absorber	Pc	1			
LH & RH Shock Mounting Front	Pc	2			
LH Stabilizer Link	Pcs	1			
RH Stabilizer Link	Pc	1			
Clamp Bushing	Pc	1			
Wheel Cylinder	Pcs	8			
Drive Belt	Pc	3			
Tensioner Bearing	Pc	1			
Idler Bearing	Pc	1			
Machine Shop	Pc	1			
Cross Joint Bearing	Pc	1			
LH Suspension Bushing	Pc	1			
RH Suspension Bushing	Pc	1			
Upper Ball Joint	Pc	2			
Lower Ball Joint	Pc	2			
Automatic Transmission Fluid	Pc	1			
Signal Light Set LH/RH	Set	2			
X-Joint	Pcs	1			
Timing Belt	Pcs	1			
Wheel Alignment and Camber Correction	Set	2			
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner,	Pcs	1			



Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant					
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2			
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top- up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	Set	4			
Coolant Top-up	Lot	4			
<b>SERVICE MAINTENANCE AND REPLACEMENT OIF PARTS: HYUNDAI H-100 (NCM 7234)</b>					
Engine Oil Fully Synthetic	Ltrs	7			
Oil Filter	Pc	1			
Air Filter	Pc	1			
Fuel Filter	Pc	1			
Cabin Filter	Pc	1			
Brake Pad	Set	1			
Brake Shoe	Set	1			
Break Cleaners	Pc	1			
Wiper Blade	Set	1			
Brake Fluid	Btl	1			
Beta Grey	Pc	1			
Suspension Bushing RH/RH Big	Pc	1			
Suspension Bushing RH/RH Small	Set	1			
Front Shock Absorber	Pc	1			
Rear Shock Absorber	Pc	1			
LH & RH Shock Mounting Front	Pc	1			
LH Stabilizer Link	Pcs	1			
RH Stabilizer Link	Pc	1			
Clamp Bushing	Pc	1			
Wheel Cylinder	Pcs	1			
Drive Belt	Pc	1			
Tensioner Bearing	Pc	1			
Idler Bearing	Pc	1			
Machine Shop	Pc	1			
Cross Joint Bearing	Pc	1			



LH Suspension Bushing	Pc	1			
RH Suspension Bushing	Pc	1			
Upper Ball Joint	Pc	2			
Lower Ball Joint	Pc	2			
Automatic Transmission Fluid	Pc	1			
Coolant	Btls	7			
Wiper Blade for Windshield Front and Rear	Btls	1			
Signal Light Set LH/RH	Pcs	2			
X-Joint	Set	1			
Timing Belt	Pcs	1			
Wheel Alignment and Camber Correction	Lot	2			
Perform Change Oil, Replace the Following: Oil Filter, Air Cleaner, Fuel and Cabin Filter, Replace Brake Shoe, Brake Pad, Brake Fluid, Park Light Bulb, Wiper Blade and Coolant	Lot	1			
TINSMITH: Straighten, Reform and Align Damage Portion	Lot	2			
SERVICE MAINTENANCE PMS: -Change Oil -Oil Filter -Check Brake System -Check Brake Fluid Top-up -Check Gear Oil Top-up -Windshield Washer Top-up -Air Filter Cleaning -Coolant Top-up	setss	4			
Diagnostics Scan	Lot	4			
<b>SERVICE MAINTENANCE AND REPLACEMENT OF PARTS: ISUZU PCG BUS (SND 1303)</b>					
Element; Oil Filter	Pc	4			
Element; Fuel Filter	Pc	1			
Cartridge Kit	Pc	1			
Filter; ACL	Pc	1			
Absorber ASM; Shock, FRT	Pc	2			
Absorber ASM; Shock, RR	Pc	2			
King Pin Kit	Pc	1			
Rod; Tie	Pc	1			
Seal; Oil RR Hub	Pc	2			



Seal; Oil RR Hub	Pcs	2			
BVP Gear Oil 85W-140 (1L)	Pcs	5			
BVP ATF/PSF (1L)	Pc	1			
Engine Oil	Ltrs	60			
<b>SERVICE MAINTANANCE AND REPLACEMENT OF PARTS: ISUZU COASTER BUS (SND 1302)</b>					
Element; Oil Filter	Pcs	4			
Filter; ACL	Pc	1			
Filter; ACL, Inner	Pc	1			
King Pin Set RH	Pc	1			
King Pin Set LH	Pc	1			
Rod End; Tie Rod RH	Pc	1			
Rod End; Tie Rod LH	Pc	1			
BVP Gear Oil 85W-140(1L)	Pcs	14			
BVP ATF/PSF (1L)	Pcs	3			
Seal; Oil FRT	Pcs	2			
Journal ASM; Prof Shaft	Pc	1			
Rubber; Cushion	Pc	1			
Bearing; Center	Pc	1			
Absorber; Shock	Pcs	2			
Sedimentary; Fuel	Pc	1			
Engine Oil	Ltrs	60			
<b>Grand Total Cost for</b>	PhP _____				
<b>Amount in words of Grand Total Cost for</b>	_____				

**TERMS AND CONDITIONS:**

1. Bidders/Suppliers shall provide correct accurate information required in this form.
2. Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotation exceeding the Approved Budget for the Contract shall be rejected.
5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the HSG-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
7. Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The Philippine Coast Guard shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Liquidated damages equivalent to one-tenth of one (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Philippine Coast Guard thru Headquarters Support Group shall rescind the contract



once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

11. In order to assure that patent or latent defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period one (1) year for non-expendable supplies or three (3) months for expendable supplies. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period; provided, however, that the Supplies/Equipment delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.

12. Other terms and conditions relative to the project are provided in the attached Purchase Order/Service Contract.

**Terms of Payment:**

*Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within fifteen (15) days after receipt of billing. In case of accounts maintained in other bank, bank transfer fees shall be chargeable against the creditor's account.*

**Payment Details:**

Banking Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

Account Name (should be the exact account name as registered in the bank): \_\_\_\_\_

Bank Branch: \_\_\_\_\_

**BIDDER'S COMMITMENT:**

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase Order / Contract and to the rules and regulations of the Government and Philippine Coast Guard.

Very truly yours,

\_\_\_\_\_  
Signature over Printed Name

TIN: \_\_\_\_\_

\_\_\_\_\_  
Position

\_\_\_\_\_  
Company Represented

\_\_\_\_\_  
Address / Tel. No. / Fax No