#### **REQUEST FOR QUOTATION**

	Date:
	<b>RFQ No.:</b> _CGNS-0425-009_
Name of Company/Business Name:	
Address:	
Business/Mayor's Permit No.:	
TIN:	
PhilGEPS Registration Number ( <b>required)</b> 1:	

The COAST GUARD NURSING SERVICE, through its Bids and Awards Committee (BAC), intends to procure for the SUPPLY AND DELIVERY OF MEALS, PROCUREMENT OF TARPAULIN AND SUPPLY AND DELIVERY OF TRAINING SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025 FOR FY 2025, through Section 53.9 (Negotiated Procurement - Small Value Procurement) of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget for the Contract (ABC) of Three Hundred Twenty Thousand Seven Hundred Ten Pesos (₱320,710.00) Only.

LOT NO.	ITEMS	QTY	UNIT	UNIT PRICE	АВС
1	Supply and Delivery of Meals for Launching, Convening and Graduation Ceremony of Healthcare Technician Specialization Course (CGHTSC) CL 01-2025 (Grazing Table Set-Up) Opening and Convening Ceremony AM Snacks				
	Graduation Ceremony Am Snacks	50 50	pax pax	150.00 150.00	7,500.00 7,500.00
2	Procurement of Tarpaulin for Convening and Graduation Ceremony for Coast Guard Healthcare Technician Specialization Course (CGHTSC) CL 01-2025	2	pcs	1500.00	3,000.00
3	Supply and Delivery of Training Supplie Healthcare Technician Specialization Co				
	Ballpen (Black)	30	pcs	35.00	1,050.00
	Non-Permanent Marker (Black)	30	pcs	80.00	2,400.00
	Non-Permanent Marker (Red)	30	pcs	80.00	2,400.00
	Non-Permanent Marker (Blue)	30	pcs	80.00	2,400.00
	Record Book	30	pcs	100.00	3,000.00
	ID Holder	30	pcs	50.00	1,500.00

<sup>&</sup>lt;sup>1</sup> Copy of PhilGEPS Certificate of Registration and Membership (Platinum or Red membership) shall be submitted as well

along with the accomplished RFQ

1 7 5 7 7		'	TOTAL	320,710.00
Nasopharyngeal Airway (NPA)	30	pcs	300.00	9,000.00
Compressed Gauze	30	pcs	250.00	7,500.00
CPR Mouth Cover	30	pcs	135.00	4,050.00
Malleable Splint	30	pcs	180.00	5,400.00
Emergency Trauma Shear	30	pcs	110.00	3,300.00
Survival Whistle	30	pcs	60.00	1,800.00
Micropore	30	pcs	70.00	2,100.00
Elastic Bandage	30	pcs	120.00	3,600.00
Triangular Bandage	30	pcs	180.00	5,400.00
Emergency Thermal Blanket	30	pcs	250.00	7,500.00
Pulse Oximeter	30	pcs	550.00	16,500.00
Thermometer	30	pcs	200.00	6,000.00
BP Apparatus	30	pcs	2000.00	60,000.00
Individualized First Aid Kit (IFAK) Bag	30	pcs	800.00	24,000.00
Chest Seal	15	pcs	600.00	9,000.00
Israeli Bandage	15	pcs	1000.00	15,000.0
Tactical Torniquet	15	pcs	1000.00	15,000.0
Povidone Pads	3	packs	180.00	540.00
Medical Plaster	2	packs	200.00	400.0
Cotton Balls	3	packs	220.00	660.0
Alcohol	2	gals	750	1,500.0
Clean Gloves	3	box	350.00	1,050.0
Surgical face Mask	5	box	150.00	750.0
Arm Chair Monoblock	30	pcs	1750.00	52,500.0
White Board with Stand	2	pcs	8000.00	16,000.0
Specialty Paper	7	Packs	250.00	1,750.0
Photopaper	3	packs	320.00	960.0
Parchment Paper	2	packs	350.00	700.0
Certificate Frame	15	pcs	500.00	7,500.0
ID Lace/Lanyard  Certificate Holder	30	pcs	150.00 200.00	4,500.0 6,000.0

Anent this, please quote your **best offer** described herein, **subject to the Terms and Conditions** indicated at the last page of this RFQ. Submit your quotation duly signed by your authorized representative **not later than 30 April 2025 at 09:00 AM** via electronic mail at **pcgns4@gmail.com**.

The following documents are likewise required to be submitted along with the accomplished RFQ on the aforementioned deadline:

Document	Remarks
Copy of 2025 Mayor's or Business Permit	In case not yet available, you may submit your expired 2024 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your updated 2025 Mayor's or Business Permit shall be <b>required</b> to be submitted after award of contract but before payment
Notarized Omnibus Sworn Statement (OSS)	If unable to have the document notarized, you may submit a <b>signed unnotarized OSS</b> (in the prescribed template), subject to compliance therewith <b>after award of contract but before payment</b>

Should you have questions or concerns on the subject procurement project, you may communicate with us at mobile number **0918-652-7047** or email us at **pcgns4@gmail.com**.

LTJG RACHEL O CAMMAGAY NC PCG
Head BAC Secretariat, CGNS

#### **INSTRUCTIONS:**

Note: Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is <u>highly encouraged</u> to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) All mandatory technical specifications (with asterisk) must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

#### **TERMS AND CONDITIONS:**

- (1) Bidders shall provide correct and accurate information required in this form.
- (2) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- (3) Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
- (4) Price quotation/s, to be denominated in Philippine peso, shall **include all taxes**, **duties**, **and/or levies payable**.
- (5) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- (6) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the OTCNCGNS shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- (7) Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein.

- (8) The item/s shall be delivered according to the accepted offer of the bidder.
- (9) Item/s delivered shall be inspected by the OTCNCGNS on the scheduled date and time.
- (10) The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
- (11) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours, upon receipt of our advice. Please note that the corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.
- (12) Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The OTCNCGNS may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Instructions, and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

TECHNICA	AL SPECIFICATIONS	
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (check one column only)	REMARKS
SUPPLY AND DELIVERY OF MEALS, PROCUREMENT OF TARPAULIN AND SUPPLY AND DELIVERY OF TRAINING SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025 FOR FY 2025	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered	All prices quoted are INCLUSIVE of all applicable taxes "Value Added Tax (VAT), income tax, local taxes, fiscal duties, and other charges relative to the acquisition and delivery of items to PCG,

#### LOT 1. SUPPLY AND DELIVERY OF MEALS FOR CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025 Approved Budget for the Contract: Fifteen Thousand Pesos (Php 15,000.00) Only. STATEMENT OF **COMPLIANCE** TECHNICAL SPECIFICATIONS **REMARKS** (Check one column only) YES A. Food\* CONVENING CEREMONY OF **HEALTHCARE TECHNICIAN** SPECIALIZATION COURSE (CGHTSC) CL 01-2025 AM Snacks -Creamy Pesto Chicken -Toasted Breas -Bottled Water

# LOT 1. SUPPLY AND DELIVERY OF MEALS FOR CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract:	Fifteen Thousand Pesos (	Php 15,000.00)	Only.

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TECHNICAL SPECIFICATIONS	STATEME COMPLIA (Check one co	REMARKS	
	YES	NO	
GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025			
AM Snacks -Tuna Pesto Pasta			
-Toasted Bread -Bottled Water			
B. Others			
Must serve NON-PORK dishes			
C. Payment Arrangement: Payment shall be made after the conduct of activity* (Within forty-five days after Submission of Billing and User Acceptance)			

LOT 2. PROCUREMEN	IT OF TARPAU	LIN	
Approved Budget for the Contract: Three	Thousand Pesos (	Php 3,000.00	) Only.
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Check one column only) YES NO		REMARKS
A. Tarpaulin*			
TARPAULIN FOR CONVENING AND GRADUATION CEREMONY FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025  • Streamer Landscape 8ft x 4ft • The design will be coordinated with CGNS			
B. Payment Arrangement: Payment shall be made after the conduct of activity* (Within forty-five days after Submission of Billing and User Acceptance)			

### LOT 3. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten (Php 302 710 00) Only

TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Check one column only)		REMARKS	
A. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025	YES	NO		
Ballpen (Black)				
Features: - Black - Ball point 0.5 mm				
Non-Permanent Marker (Black)				
Features: - Black - Fine tip				
Non-Permanent Marker (Red)				
Features: - Red - Fine tip				
Non-Permanent Marker (Blue)				
Features: - Blue - Fine Tip				
Record Book				
Features: - 200 leaves				
ID Holder				
Features: - Vertical - 74x105mm				
ID Lace/Lanyard				
Features: - Maroon (Personalized CGHTSC) - Width:1 inch - Length: 20.5 inches				

### LOT 3. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE

TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten (Php 302,710.00) Only.

TECHNICAL SPECIFICATIONS  STATEMENT OF COMPLIANCE (Check one column only) YES NO  Certificate Holder  Features: - 2 sided - A4 size with Logo	REMARKS
YES NO  Certificate Holder  Features: - 2 sided	REWARKS
Certificate Holder  Features: - 2 sided	
Features: - 2 sided	
- 2 sided	
- 2 sided	
- A4 size with Logo	
Certificate Frame	
Features:	
- Glass	
- A4 size (for SMEs)	
- A4 Size (IOI OIVIES)	
Parchment Paper	
i aronnient i aper	
Features:	
- A4	
- 80 gsm	
- 100s	
<u>Photopaper</u>	
Features:	
- Glossy	
- A4 size	
- 20s	
- 203	
Specialty Paper	
Specially Paper	
Footures	
Features:	
- Board type	
- A4 white	
- 10s	
White Board with Stand	
Features:	
- With Wheels	
- Size 4x8ft	
Arm Chair Monoblock	
Features:	
- Plastic	
i idolio	
Surgical face Mask	
Surgical face Mask	
Features:	
- Non-woven polypropylene	

### LOT 3. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten (Php 302.710.00) Only.

TECHNICAL SPECIFICATIONS	Only. STATEMENT OF COMPLIANCE (Check one column only)		REMARKS
	YES	NO	1
<u>Clean Gloves</u> Features:			
- Latex / Nitrile  Alcohol			
Features: - 70% Isopropyl - 500ml/bottle			
Cotton Balls			
Features: - 200s			
Medical Plaster			
Features: - Cotton Padding			
Povidone Pads			
Features: - Absorbent - Non-woven fabric or gauze			
Individualized First Aid Ki (IFAK) Bag			
Features: - PCG logo (size and dimension with photo) - Size: - Durable - Water resistant			
BP Apparatus			
<ul> <li>Sphygmomanometer (Adult Cuff)</li> <li>+ Stethoscope</li> </ul>			
<u>Thermometer</u>			
Features: - Digital			

### LOT 3. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten (Php 302 710 00) Only

REMARKS

## LOT 3. SUPPLIES AND MATERIALS FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten (Php 302 710 00) Only

302,710.00			<u>,</u>
TECHNICAL SPECIFICATIONS	(Check one column only)		REMARKS
	YES	NO	
Emergency Trauma Shear			
Features: - Stainless Steel			
Malleable Splint			
Features: - Bendable Metal / Aluminum core - Foam or Padding Covering			
CPR Mouth Cover			
Features: - Plastic or Latex-Free Material - 2 to 3 inches width			
Compressed Gauze			
Features: - Cotton/Synthetic Fiber			
Chest Seal			
Features: - Occlusion band aid chest seal			
Nasopharyngeal Airway (NPA)			
Features: - Plastic or silicone			
B. Payment Arrangement: Payment shall be made after the conduct of activity* (Within forty-five days after Submission of Billing and User Acceptance)			

Please quote your <u>best offer</u> for **ANY** based on the aforementioned technical specifications. Please do not leave any blank items. Indicate "0" if item being offered is for free.

# LOT 1. SUPPLY AND DELIVERY OF MEALS FOR LAUNCHING, CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Fifteen Thousand Pesos (Php 15,000.00) Only.			
ITEMS DESCRIPTION	QUALITY (A)	OFFERED PRICE PER UNIT (B)	TOTAL OFFERED QUOTATION (AXB)
A. Food			
CONVENING CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025			
AM Snacks - Creamy Pesto Chicken - Toasted Breas - Bottled Water			
GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025			
AM Snacks - Tuna Pesto Pasta - Toasted Bread - Bottled Water			
		TOTAL PRICE	

LOT 2. PROCUREMENT OF TARPAULIN			
Approved Budget for the Contract: Three Thousand Pesos (Php 3,000.00) Only.			
ITEMS DESCRIPTION	QUALITY (A)	OFFERED PRICE PER UNIT (B)	TOTAL OFFERED QUOTATION (AXB)
A. Tarpaulin*	in*		
TARPAULIN FOR CONVENING AND GRADUATION CEREMONY FOR COAST GUARD HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025			

Standard Form Number: SF-GOOD-60 Revised on: 31 May 2022 Standard Form Title: Request for Quotation		
<ul> <li>Streamer Landscape 8ft x 4ft</li> <li>The design will be coordinated with CGNS</li> </ul>		

## LOT 3. SUPPLY AND DELIVERY OF MEALS FOR LAUNCHING, CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

**TOTAL PRICE** 

Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten Pesos (Php 302,710.00) Only.

	Pesos (Php 302,7	iv.vv) Only.	T
ITEMS DESCRIPTION	QUANTITY (A)	OFFERED PRICE PER UNIT (B)	TOTAL OFFERED QUOTATION (AXB)
Ballpen (Black)	30 pcs		
Non-Permanent Marker (Black)	30 pcs		
Non-Permanent Marker (Red)	30 pcs		
Non-Permanent Marker (Blue)	30 pcs		
Record Book	30 pcs		
ID Holder	30 pcs		
ID Lace/Lanyard	30 pcs		
Certificate Holder	30 pcs		
Certificate Frame	15 pcs		
Parchment Paper	2 packs		
Photopaper	3 packs		
Specialty Paper	7 packs		
White Board with Stand	2 pcs		
Arm Chair Monoblock	30 pcs		
Surgical face Mask	5 boxes		
Clean Gloves	3 boxes		
Alcohol	2 gal		
Cotton Balls	3 packs		
Medical Plaster	2 packs		
Povidone Pads	3 packs		
Tactical Torniquet	15 pcs		
Israeli Bandage	15 pcs		
Chest Seal	30 pcs		
Individualized First Aid Kit (IFAK) Bag	30 pcs		
BP Apparatus	30 sets		
Thermometer	30 pcs		
Pulse Oximeter	30 pcs		
Emergency Thermal Blanket	30 pcs		
Triangular Bandage	30 pcs		
Elastic Bandage	30 pcs		
Micropore	30 pcs		
Survival Whistle	30 pcs		

Standard Form Number: SF-GOOD-60 Revised on: 31 May 2022

Standard Form Title: Request for Quotation

Emergency Trauma Shear	30 pcs		_
Malleable Splint	30 pcs		
CPR Mouth Cover	30 pcs		
Compressed Gauze	30 pcs		
Nasopharyngeal Airway (NPA)	30 pcs		
		TOTAL PRICE	

#### **FINANCIAL OFFER:**

Terms of Payment:
Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within forty-five (45) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account. Payment Details:
Banking Institution:
Account Number:
Account Name:
Branch:

Please quote your <u>best offer</u> for **ANY** based on the aforementioned technical specifications. Please do not leave any blank items. Indicate "0" if item being offered is for free.

# LOT 1. SUPPLY AND DELIVERY OF MEALS FOR LAUNCHING, CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025

Approved Budget for the Contract: Fifteen Thousand Pesos (Php 15,000.00) Only. Offered Price per Activity **Total Offered Quotation Number of Activities (B1)** (A1) (A1 x B1) LAUNCHING, CONVENING **CEREMONY OF** In Words: **HEALTHCARE TECHNICIAN SPECIALIZATION** COURSE (CGHTSC) CL 01-2025 **Two Activities** - AM Snacks **GRADUATION** In Figures: **CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION** COURSE (CGHTSC) CL 01-2025 AM Snacks

Standard Form Number: SF-GOOD-60 Revised on: 31 May 2022

Standard Form Title: Request for Quotation			
LOT	2. PROCUREMENT OF TARPA	AULIN	
Approved Budget fo	r the Contract: Three Thousand Pes	os (Php 3,000.00) Only.	
Offered Price per Activity (A1)	Number of Activities (B1)  Total Offered Quotation (A1 x B1)		
LAUNCHING AND CONVENING CEREMONY (CGHCTSC)		In Words:	
GRADUATION CEREMONY (CGHCTSC)	Two Activities	In Figures:	

LOT 2. PROCUREMENT OF TARPAULIN		
Approved Budget for the Contract: Three Hundred Two Thousand Seven Hundred Ten Pesos (Php 302,710.00) Only.		
Offered Price per Activity (A1)	Number of Activities (B1)	Total Offered Quotation (A1 x B1)
SUPPLY AND DELIVERY OF MEALS FOR LAUNCHING, CONVENING AND GRADUATION CEREMONY OF HEALTHCARE TECHNICIAN SPECIALIZATION COURSE (CGHTSC) CL 01-2025	One Activity	In Words:  In Figures:

Signature over Printed Name
Position/Designation
Office Telephone/Fax/Mobile Nos.
Official Email Address/es