

## REQUEST FOR QUOTATION

Date: \_\_\_\_\_

RFQ No.: CGNS-0425-006

Name of Company/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Business/Mayor's Permit No.: \_\_\_\_\_

TIN: \_\_\_\_\_

PhilGEPS Registration Number (required)<sup>1</sup>: \_\_\_\_\_

The **COAST GUARD NURSING SERVICE** through its Bids and Awards Committee (BAC), intends to procure **SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE UTILITY VEHICLES**, through **Negotiated Procurement Section 53.9 (Small Value Procurement)** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184, with an **Approved Budget for the Contract (ABC)** of **EIGHTY-ONE THOUSAND EIGHT HUNDRED FORTY-TWO PESOS (P81,842.00) ONLY**.

Hereunder are the procurement of Materials for Coast Guard Nursing Service Utility Vehicles

LOT NO.	ITEMS	QTY	UNIT	U/P	ABC
	<b>Supply and Delivery of Materials for Coast Guard Nursing Service Vehicles</b>				
	<b>NISSAN URVAN (DIESEL A/T)</b>				
	Fully Synthetic Engine Oil	24	ltrs	₱ 750.00	₱ 18,000.00
	Oil Filter	3	pcs	₱ 1,200.00	₱ 3,600.00
	Air Filter	1	pc	₱ 3,000.00	₱ 3,000.00
	Fuel Filter	1	pc	₱ 500.00	₱ 500.00
	Coolant	8	ltrs	₱ 200.00	₱ 1,600.00
	Brake Fluid	2	ltrs	₱ 600.00	₱ 1,200.00
	Brake Cleaner	4	can	₱ 314.75	₱ 1,259.00
	Brake Paste	2	pcs	₱ 500.00	₱ 1,000.00
	Brake Pads	1	set	₱ 2,000.00	₱ 2,000.00
	Brake Shoe	1	set	₱ 2,800.00	₱ 2,800.00
	Cabin Air Filter	2	pcs	₱ 1,500.00	₱ 3,000.00
	Heavy Duty Floor Jack	1	pc	₱ 3,000.00	₱ 3,000.00
	Deep Dish Matt	1	set	₱ 5,250.00	₱ 5,250.00
	Portable Digital Air Compressor	1	pc	₱ 1,800.00	₱ 1,800.00

<sup>1</sup> Copy of PhilGEPS Certificate of Registration and Membership (Platinum or Red membership) shall be submitted as well along with the accomplished RFQ

				<b>Sub-Total</b>	<b>₱ 48,009.00</b>
<b>YAMAHA NMAX (Version 2)</b>					
	Air Filter	1	pc	₱ 495.00	₱ 495.00
	Fuel Filter	1	pc	₱ 550.00	₱ 550.00
	Coolant	2	ltrs	₱ 165.00	₱ 330.00
	Spark Plug	2	pcs	₱ 385.00	₱ 770.00
	Engine Oil	11	ltrs	₱ 605.00	₱ 6,655.00
	Gear Oil	6	pcs	₱ 209.00	₱ 1,254.00
	V Belt	2	pcs	₱ 968.00	₱ 1,936.00
	Center Spring	1	pc	₱ 500.00	₱ 500.00
	Clutch Spring	1	set	₱ 500.00	₱ 500.00
	CVT Cleaner	3	pcs	₱ 180.00	₱ 540.00
	Ball Race	1	set	₱ 870.00	₱ 870.00
				<b>Sub-Total</b>	<b>₱ 14,400.00</b>
<b>ISUZU NMR 85 (DIESEL M/T)</b>					
	Engine Oil - Fully Synthetic	9	ltrs	₱ 547.00	₱ 4,923.00
	Engine Oil Filter	1	pc	₱ 700.00	₱ 700.00
	Clutch/Brake Fluid	1	ltr	₱ 635.00	₱ 635.00
	Fuel Filter	1	pc	₱ 1,430.00	₱ 1,430.00
	Air Filter	1	pc	₱ 1320.00	₱ 1320.00
	Cabin Filter	1	pc	₱ 625.00	₱ 625.00
	Coolant	14	ltrs	₱ 250.00	₱ 3500.00
	Brake Pad	1	set	₱ 2800.00	₱ 2800.00
	Brake Shoe	1	set	₱ 3500.00	₱ 3500.00
				<b>Sub-total</b>	<b>₱ 19,433.00</b>
				<b>TOTAL</b>	<b>₱ 81,842.00</b>

Anent this, please quote your **best offer** described herein, **subject to the Terms and Conditions** indicated at the last page of this RFQ. Submit your quotation duly signed by your authorized representative **not later than 28 April 2025 at 09:00 AM** via electronic mail at **cgnsgrvcns6@gmail.com**.

The following documents are likewise required to be submitted along with the accomplished RFQ on the aforementioned deadline:

Document	Remarks
<b>Copy of 2025 Mayor's or Business Permit</b>	In case not yet available, you may submit your expired 2024 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your updated 2025 Mayor's or Business Permit shall be <b>required to be submitted <u>after award of contract but before payment</u></b>

Document	Remarks
<b>Notarized Omnibus Sworn Statement (OSS)</b>	If unable to have the document notarized, you may submit a <b>signed unnotarized OSS</b> (in the prescribed template), subject to compliance therewith <b><u>after award of contract but before payment</u></b>

Should you have questions or concerns on the subject procurement project, you may communicate with us at mobile number **0918-652-7047** or email us at **cgnsgrvcns6@gmail.com**.

  
**LTJG RACHEL O CAMMAGAY NC PCG**  
Head BAC Secretariat, CGNS

#### **INSTRUCTIONS:**

Note: Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) **All mandatory technical specifications (with asterisk) must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

#### **TERMS AND CONDITIONS:**

- (1) Bidders shall provide correct and accurate information required in this form.
- (2) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- (3) Price quotation/s must be valid for a period of **forty-five (45) calendar days** from the deadline of submission.
- (4) Price quotation/s, to be denominated in Philippine peso, shall **include all taxes, duties, and/or levies payable**.
- (5) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- (6) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the OTCNCGNS shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- (7) Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein.
- (8) The item/s shall be delivered according to the accepted offer of the bidder.
- (9) Item/s delivered shall be inspected by the OTCNCGNS on the scheduled date and time.
- (10) The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
- (11) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to

the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.**

- (12) Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The OTCNCGNS may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

After having carefully read and accepted the Instructions, and Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Technical Specifications		
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (check one column only)	REMARKS
	Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered	
SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE UTILITY VEHICLES		All prices quoted are INCLUSIVE of all applicable taxes "Value Added Tax (VAT), income tax, local taxes, fiscal duties, and other charges relative to the acquisition and delivery of items to PCG,

SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE VEHICLES			
Approved Budget of the Contract (ABC): <u>Eight-One Thousand Eight Hundred Forty-Two Pesos (Php 81,842.00) Only</u>			
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Check one column only)		REMARKS
	YES	NO	
<b>A.</b>  <u><b>NISSAN URBAN (DIESEL A/T)</b></u>  Fully Synthetic Engine Oil - SAE 10W-40  Oil Filter - 15208-65F0E  Air Filter - 16546-02N01  Fuel Filter - 16400-3XN1A  Coolant - Blue ready to use  Brake Fluid - DOT 3  Brake Cleaner - Non chlorinated  Brake Paste - High temp resistance up to 1100C			

SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE VEHICLES			
Approved Budget of the Contract (ABC): <u>Eight-One Thousand Eight Hundred Forty-Two Pesos (Php 81,842.00) Only</u>			
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE <i>(Check one column only)</i>		REMARKS
	YES	NO	
Brake Pads - DB1769  Brake Shoe - PDS1174  Cabin Air Filter - 27891-3YF0A  Heavy Duty Floor Jack - 3 Tons  Deep Dish Matt - All 5 Rows  Portable Digital Air Compressor - 150 PSI Rechargeable Electronic			
<b><u>YAMAHA NMAX (VERSION 2)</u></b>			
Air Filter - B6H-E4451-00  Fuel Filter - 54P-E3915-00  Coolant - Ready to use  Spark Plug - 94700-00866  Engine Oil - Fully Synthetic  Gear Oil - 80w 90  V Belt - B65-E7641-00  Center Spring - 800 Rpm  Clutch Spring - 800 Rpm  CVT Cleaner - Quick and easy to use  Ball Race - 13 Grams			
<b><u>ISUZU NMR85 (DIESEL M/T)</u></b>			
Engine Oil - 10w 40 Fully Synthetic  Engine Oil Filter			

SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE VEHICLES			
Approved Budget of the Contract (ABC): <u>Eight-One Thousand Eight Hundred Forty-Two Pesos (Php 81,842.00) Only</u>			
TECHNICAL SPECIFICATIONS	STATEMENT OF COMPLIANCE (Check one column only)		REMARKS
	YES	NO	
<ul style="list-style-type: none"> <li>- 8-98018858-0</li> <li>Clutch/Brake Fluid</li> <li>- DOT 4 synthetic brake fluid</li> <li>Fuel Filter</li> <li>- 8-97542540-0</li> <li>Air Filter</li> <li>- WA1031</li> <li>Cabin Filter</li> <li>- 8-97387-096-1</li> <li>Coolant</li> <li>- Orange, ready to use</li> <li>Brake Pads</li> <li>- Ceramic</li> <li>Brake Shoe</li> <li>- Non-Asbestos, 8973319320</li> </ul>			
<b>B. Payment Arrangement:</b> Payment shall be made after the conduct of activity* <b>(Within forty-five days after Submission of Billing and User Acceptance)</b>			

**FINANCIAL OFFER:**

**Terms of Payment:**

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within forty-five (45) days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account. Payment Details:

Banking Institution: \_\_\_\_\_

Account Number: \_\_\_\_\_

Account Name: \_\_\_\_\_

Branch: \_\_\_\_\_

Please quote your **best offer** for **ANY** based on the aforementioned technical specifications. Please do not leave any blank items. Indicate "0" if item being offered is for free.

SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE VEHICLES			
Approved Budget of the Contract (ABC): <u>Eight-One Thousand Eight Hundred Forty-Two Pesos (Php 81,842.00) Only</u>			
ITEMS DESCRIPTION	QUANTITY (A)	OFFERED PRICE PER UNIT (B)	TOTAL OFFERED QUOTATION (AXB)
<b>NISSAN URVAN (DIESEL A/T)</b>			
Fully Synthetic Engine Oil	24 ltrs		

- SAE 10W-40			
Oil Filter - 15208-65F0E	3 pcs		
Air Filter - 16546-02N01	1 pc		
Fuel Filter 16400-3XN1A	1 pc		
Coolant - Blue ready to use	8 ltrs		
Brake Fluid - DOT 3	2 ltrs		
Brake Cleaner - Non chlorinated	4 can		
Brake Paste - High temp resistance up to 1100C	2 pcs		
Brake Pads - DB1769	1 set		
Brake Shoe - PDS1174	1 set		
Cabin Air Filter - 27891-3YF0A	2 pcs		
Heavy Duty Floor Jack - 3 Tons	1 pc		
Deep Dish Matt - All 5 Rows	1 set		
Portable Digital Air Compressor - 150 PSI Rechargeable Electronic	1 pc		

YAMAHA NMAX (VERSION 2)			
Air Filter - B6H-E4451-00	1 pc		
Fuel Filter - 54P-E3915-00	1 pc		
Coolant - Ready to use	2 ltrs		
Spark Plug - 94700-00866	2 pcs		
Engine Oil - Fully Synthetic	11 ltrs		
Gear Oil - 80w 90	6 pcs		
V Belt - B65-E7641-00	2 pcs		
Center Spring - 800 Rpm	1 pc		
Clutch Spring - 800 Rpm	1 set		
CVT Cleaner - Quick and easy to use	3 pcs		
Ball Race - 13 Grams	1 set		

ISUZU NMR 85 (DIESEL M/T)			
Engine Oil - 10w 40 Fully Synthetic	9 ltrs		
Engine Oil Filter - 8-98018858-0	1 pc		
Clutch/Brake Fluid - DOT 4 synthetic brake fluid	1 ltr		
Fuel Filter - 8-97542540-0	1 pc		
Air Filter - WA1031	1 pc		

Cabin Filter - 8-97387-096-1	1 pc		
Coolant - Orange, ready to use	14 ltrs		
Brake Pads - Ceramic	1 set		
Brake Shoe - Non-Asbestos, 8973319320	1 set		
<b>TOTAL PRICE</b>			

<b>SUPPLY AND DELIVERY OF MATERIALS FOR COAST GUARD NURSING SERVICE VEHICLES</b>		
<b>Approved Budget of the Contract (ABC): <u>Eight-One Thousand Eight Hundred Forty-Two Pesos (Php 81,842.00) Only</u></b>		
<b>Offered Price per Item (A1)</b>	<b>Number of Activities (B1)</b>	<b>Total Offered Quotation (A1 x B1)</b>
NISSAN URVAN (DIESEL A/T)	1 Vehicle	<b>In Words:</b> _____ _____
YAMAHA NMAX (Version 2)	1 Vehicle	_____ _____
ISUZU NMR 85 (DIESEL M/T)	1 Vehicle	<b>In Figures:</b> _____

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Position/Designation

\_\_\_\_\_  
Office Telephone/Fax/Mobile Nos.

\_\_\_\_\_  
Official Email Address/es