

PAMBANSANG PUNONGHIMPILAN TANOD BAYBAYIN NG PILIPINAS National Headquarters Philippine Coast Guard NATIONAL HEADQUARTERS AND HEADQUARTERS SERVICE SUPPORT GROUP 139 25th Street, Port Area 1018 Manila

REQUEST FOR QUOTATION

Date: <u>04 April 2025</u> RFQ No.: <u>RFQ-0425-181</u>

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usiness/Mayor'sPe	ermit No.:		
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The Philippine Coast Guard (PCG), through its National Headquarters and Headquarters Service Support Group Bids and Awards Committee (NHQ and HSSG-BAC), intends to procure for the SUPPLY AND DELIVERY OF EVENT PARAPHERNALIA FOR NATIONAL HEADQUARTERS PHILIPPINE COAST GUARD with an ABC of ONE MILLION FOUR HUNDRED FIFTY-ONE THOUSAND NINE HUNDRED FIFTY PESOS (PHP1,451,950.00) ONLY in accordance with Section 34 (Small Value Procurement) of the Implementing and Regulations of Republic Act No. 12009.

Please quote your best offer for the item described herein, subject to the Terms and Conditions provided at the last page of this RFQ. Submit your quotation duly signed by you or your duly authorized representative in (1) sealed bid envelopes, not later than 07 April 2025 at 08:00 am at NHQHSSG Logistics National Headquarters Philippine Coast Guard 139 25th Street, Port Area 1018 Manila.

All envelopes shall:

a. contain the name of the project in capital letters;

¹ In case of discrepancy on the business name as reflected on this RFQ and as reflected in the Mayor's/Business Permit, the latter shall prevail.

² Copy of PhilGEPS Certificate of Registration and Membership (Platinum or Red membership) shall be submitted as well along with the accomplished RFQ

- bear the name and address of the Bidder in capital letters;
- c. be addressed to the BAC with the following details:

NATIONAL HEADQUARTERS AND HEADQUARTERS SERVICE SUPPORT GROUP - BIDS AND AWARDS COMMITTEE (BAC)

- d. bear the RFQ Number; and
- e. bear a warning "DO NOT OPEN BEFORE than 07 April 2025 at 08:00 am"

The following documents are likewise required to be submitted on the specified deadlines:

Documents	Deadline	Remarks
Copy of 2025 Mayor's or Business Permit	Upon submission of Quotation	None
Income/Business Tax Returns	Upon submission of Quotation	Latest Income Tax Return (Annual Income Tax of the Preceding Tax Year) or Business Tax Return (Value Added Tax or Percentage Tax Return covering the Previous six (6) months).
Notarized Omnibus Sworn Statement	Upon submission of Quotation	Please use the GPPB-prescribed format attached herein or download through this link: 070320230mnibus-Sworn-StatementRevised-as-of-07.03.2023.docx

For any inquiries or clarifications, please contact the Headquarters Service Support Group Office at 0927-742-1645 with e-mail address <a href="https://headquarters.new.headquarters.headq

LT ZAIRA MARGARETTE R DE CHAVEZ PCG
Chairperson, NHQ and USSG Bids and Wards Committee

INSTRUCTIONS

Note: Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is <u>highly encouraged</u> to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ <u>only</u> pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) All mandatory technical specifications must be complied with. Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

I. <u>TECHNICAL SPECIFICATIONS</u>
Please quote your <u>best offer</u> for the item/s below. Please do not leave any blank items. Indicate "O" if item being offered is for free.

80	PPLY AND DELIVERY OF EVENT F HEADQUARTERS PHILIF	PINE COAST	GUARD	KNATIONAL
	ITEMS	Unit	Qty	Statement of Compliance (Please fill up each row with either: "Comply" or "Not Comply")
PCG Log	go 1 Star			
Specificat	tions:			
FLAG	ions.			
	olor: Navy Blue			
	ze: 93cm x 176cm		\$ N.9	
	aterial: Nylon	pcs	15	
INCLUD	ES			
	andard PCG Logo Size: 26cms			
	ar Size: 34cm			
	ussle Color : Yellow			
PCG Log	go 2 Star			
Specificat	tions:			
FLAG				
	olor: Navy Blue	y 1		
	ze: 93cm x 176cm			
	aterial: Nylon	pcs	5	
	70			
INCLUD				
	andard PCG Logo Size: 26cm			
	ar Size: 32cm			
• Tu	issle Color : Yellow	l. R		
PCG Log	go 3 Star			
Specificat	tions:			
FLAG		i i čevi		1 = A = 1
• Co	olor: Navy Blue			
• Si	ze: 93cm x 176cm	pcs	5	
• M	aterial: Nylon	pes		
INCLUD				
	andard PCG Logo Size: 26cm			*****
	ar Size: 28cm			15.2
 Tu 	issle Color : Yellow	Acres de la companya		A STATE OF THE STA

PCG Logo 4 Star			100000000000000000000000000000000000000
Specifications:			
FLAG			
Color: Navy Blue			
• Size: 93cm x 176cm			
Material: Nylon	pcs	2	
- Material Hyton	1 50		
INCLUDES			
 Standard PCG Logo Size: 26cm 			
Star Size: 27cm			
Tussle Color : Yellow			
Interment Flag Nylon			
Specifications:			
• Size: 188cm x 90cm			
Material: Nylon	pcs	5	
Color: Red, Blue, White, Yellow			
A blue-red horizontal bicolour with a white			
horizontal bicolour, gold sun with 8 rays and			
three five-pointed stars at each corner of the triangle.			
Interment Flag Cotton			
interment Flag Cotton			
Specifications:			
• Size: 188cm x 90cm			
Material: Cotton		5	
 Color: Red, Blue, White, Yellow 	pcs	3	
 A blue-red horizontal bicolour with a white 			
horizontal bicolour, gold sun with 8 rays and			
three five-pointed stars at each corner of the			
triangle.	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	- One - Day	
National Ensign			
Specifications:			
• Size: 188cm x 93cm			
Material: Nylon			
Color: Red, Blue, White, Yellow	pcs	5	
Tussle Color: Yellow	pes		
A blue-red horizontal bicolour with a white			
horizontal bicolour, gold sun with 8 rays and	100		
three five-pointed stars at each corner of the	1 5 1 1		No. of the control of
triangle.			
Hoist Flag 1 star			
			7
Specifications:	the street part of		9 - 1 - 2
 Color: Navy Blue 	pcs	5	,
• Size: 60cm x 95cm	Pes	J	
 Material: Nylon 			
INCLUDES	1 72.0		
Star size: 27cm			

Hoist Flag 2 star			
Specifications:			
Color: Navy BlueSize: 60cm x 95cm	pcs	4	
	pes	7	
Material: Nylon			
INCLUDES			
Star size: 27cm			
Hoist Flag 3 star			
Specifications:			
Color: Navy Blue	200	3	
 Size: 60cm x 95cm 	pcs	3	
Material: Nylon			
INCLUDES			
Star size: 27cm			
Hoist Flag 4 star			
Specifications:			
Color: Navy Blue		•	
 Size: 60cm x 95cm 	pcs	2	
Material: Nylon			
INCLUDES			
• Star size: 27cm			
PCG Flag			
Specifications:			
 Size: 188cm x 93cm 	pcs	5	and the state of t
 Color: Navy Blue 	pes	3	
Material: Nylon			
 Standard PCG Logo Size: 56cm 			
Tussle Color: Yellow			
Flag Pole			
Specifications:			
• Size: 8 ft	pairs	10	
Color: Maroon			
With Ornament			
Material: Wood Flag Stand		orabot unassentina	
Flag Stand Specifications:			
Size: 1ftx13cm			
Color: Maroon	pcs	10	
With Ornament	1-1.5		1 100
Material: Wood			
Flag and Pennants	1		
and I chimanes			
Specifications:	pcs	36	
• Size: 97cmx60cm"		- 1 × 1	1
Material: Cotton	A sign of		1 × 1

Flag and Pennants Welcome Aboard			
Specifications: • Size: 93cmx60cm" • Material: Cotton	pcs	13	
Gloves			
Specifications: Standard size Color: (White-200pairs) (Black-110pairs) Material: Cotton	pairs	310	
Orange Scarf			
Specifications: Size: 29cm x 20cm Color: Orange Material: Nylon	pcs	200	
Tussle	144		
Specifications: Size: 8cm Color: Blue and Yellow Material: Silk	dozen	3	
Retractable Tent			
 Specifications: Foldable Frame included Easy Installation Double line sewing, Small padded blocks inside avoid abrasion Self-adhesive straps fix the cover to frame Size: 3mx6m Color: Blue 	pes	2	
Materials:			
 Nylon Fabric Frame: aluminum oxidized alloy Connector: High Strength Aluminum 			
Harness (black)			
Specifications: Dimension: Cone Size: 5 Strap Size: 50" Color: Black Material: Leather	pcs	15	
Industrial Fan 30"			Lagaran de la companya de la company
Specifications: • Fan Size: 26" (660mm) diameter	pcs	5	

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 Blade: 3 Leaf Aluminum Power: 250 - 280W Air Volume: approx. 205m³/min Voltage: 220-240V Frequency 50/60Hz Cord: 0.75mm² Fan speed: 1200RPM Base: Solid X-Base (Cast Iron) 3 Speed Setting Adjustable Height: Minimum 160 cm With Built-in Thermal Cut-off Fuse Low Noise 			
Air Coolers Specifications: Power: 310 watts Heavy Duty Speed powerful airflow at 7,500m3/h with 3 sides cooling pad for 50-60sqm area Water tank capacity: at least 60 liters Color: off-white gray accent Dimension: (L)34'x(W)19"X(H)54"	pes	5	
Customized Arc/Dome Tent Specifications: Length: approx. 17ft Width: approx. 22ft Classification: Heavy Duty Collapsible Tent Fabric: White S400 Canvas (with customized logo) Framework: Galvanized Iron Schedule 20 At least 3/4 Trusses Approx 2 Diameter Post adjustable height up 10ft to 12ft Inclusions: Free installation of the tent Smooth Stephen Schedule 20 Installation manual	set	1	
Swords with Scabbard and Belt Specifications: Grip: Metal with leaves of Ivory or Ivory like plastic the Pommel is a Dolphin made of brass Sword Knot: ½ gold lace loop with slide and tassel	pcs	16	

Cross Guard: Gold platted with engraved PCG			
Logo			
 Blade: 30 inches long, made of stainless-steel 	11		
cross section is diamond ridge. Has double			
channel from bottom of the etching to the point	1 12 12	11.	
of the blade, all exposed surfaces are polished stainless-steel			
 Scabbard: Plain black synthetic leather with 		escribe.	
dolphin details engraved on a gold plated metal			
the chape/tip of the scabbard has engraved PCG coat of arms plated with gold	1 - 6-7-1 24		
 Sword Belt: Synthetic Leather, Black 	1000	55. Ped 1	
• Dimensions:			a Sheet on the Ann
 ¾" wide with ¾" sling straps of the same material. 			
Buckle: 2 inches in diameter with gold plate		Earlie a	7.06.8547.32.180.408
mounting with pouch and PCG Logo			
See attached Annex 1 for sample photo			

OTHER REQUIREMEN	ITS	Please indicate either: "Comply" or "Not Comply
Submission of Updated Tax Clearance	The winning supplier shall submit its updated tax clearance PRIOR to contract signing pursuant to BIR Revenue Regulations No. 017-2024 requiring all entities who have existing contracts with the government to present their updated tax clearance prior to the final settlement of the contract.	
Submission of Performance Security	Not Required	
Delivery Period	All items shall be delivered within Thirty (30) Calendar Days upon receipt of Notice to Proceed	
Delivery Place	National Headquarters, Philippine Coast Guard, NHQ-HSSG Office 139 25th St. Port Area, 1018 Manila	
Payment	Payment shall be processed upon completion of delivery in accordance with the required quantity and technical specifications and subject to the acceptance in writing by the end-user	
Inspection and Acceptance Parameters	The inspection and test shall be conducted at the National Headquarters Philippine Coast Guard by the end-user and the Technical Inspection and Acceptance Committee (TIAC), Only items in conformity with the required quantity and technical specifications shall be accepted.	

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Contact Person for	LTJG GLENN PAUL A LUPNACA PCG TWG CHAIRMAN, NHQ and HSSG	
Clarification regarding technical specifications	Contact Number: 0963-223-0665 Email Address: hsgbac@gmail.com	

Notes:

No portion of the contract shall be sub-contracted;
 Price Quotation (unit and total prices) shall be rounded off up to two (2) decimal places

FINANCIAL QUOTATION

SUPPLY AND DELIVE HEADQUARTERS PHILIP			RNALIA FOR	NATIONAL
TECHNICAL SPECIFICA	BEST OFFER/QUOTATION All prices quoted are INCLUSIVE of all applicable taxes [e.g. Value Added Tax (VAT), income tax, local taxes], fiscal duties, levies, government permits, fees, and other charges relative to the acquisition and delivery of items to PCG			
ITEMS	Unit	Qty	Unit Cost	Total Cost
PCG Logo 1 Star	pcs	15	And the second of the first	
PCG Logo 2 Star	pcs	5		
PCG Logo 3 Star	pcs	5		
PCG Logo 4 Star	pcs	2		
Interment Flag Nylon	pcs	5		
Interment Flag Cotton	pcs	5		
National Ensign	pcs	5		
Hoist Flag 1 star	pcs	5		
Hoist Flag 2 star	pcs	4	derkelanning se	
Hoist Flag 3 star	pcs	3		And the second
Hoist Flag 4 star	pcs	2		
PCG Flag	pcs	5		
Flag Pole	pcs	10		
Flag Stand	pcs	10		
Flag and Pennants	pcs	36		
Flag and Pennants Welcome Aboard	pcs	13		
Gloves	pairs	310		
Orange Scarf	pcs	200		
Tussle	dozen	3	Proceedings of the	
Retractable Tent	pcs	2	and the part of	
Harness (black)	pcs	15		Service August 2
Industrial Fan 30"	pcs	5		

TECHNICAL SPECIFICATION	BEST OFFER/QUOTATION			
			All prices quoted are INCLUSIVE of all applicable taxes [e.g. Value Added Tax (VAT), income tax, local taxes], fiscal duties, levies, government permits, fees, and other charges relative to the acquisition and delivery of items to PCG	
ITEMS	Unit	Qty	Unit Cost	Total Cost
Air Coolers Heavy Duty Type	pcs	5		
Canopy Tent	set	1		
Swords with Scabbard and Belt	pcs	16		
Grand Total Cost for	PhP			
Amount in words of Grand Total Cost for				

TERMS AND CONDITIONS:

- 1. Bidders/Suppliers shall provide correct accurate information required in this form.
- 2. Price quotation/s must be valid for a period of forty-five (45) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
- 4. Quotation exceeding the Approved Budget for the Contract shall be rejected.
- 5. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 6. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the HSG-BAC shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- 7. Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein
- 8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- 9. The Philippine Coast Guard shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- 10. Liquidated damages equivalent to one-tenth of one (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Philippine Coast Guard thru Headquarters Support Group shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

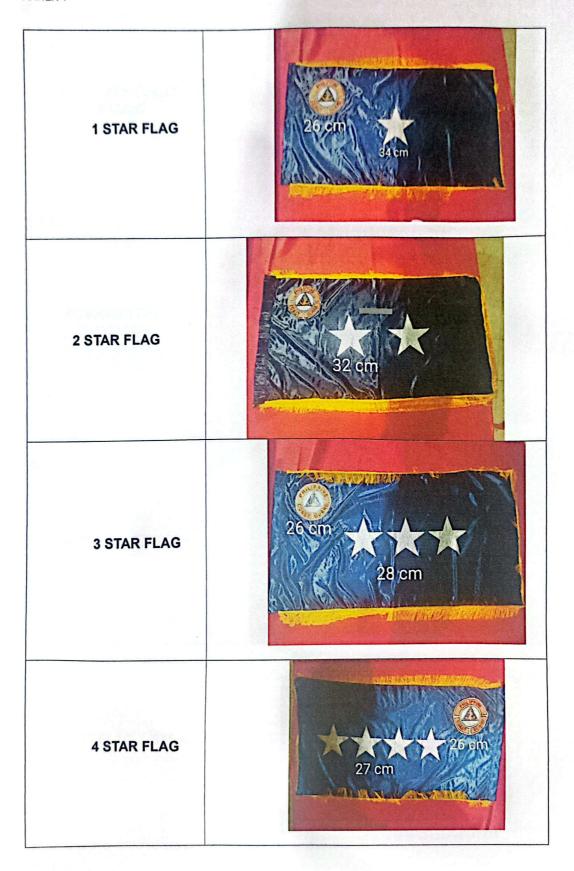
- 11. In order to assure that patent or latent defects shall be corrected by the Supplier, a warranty shall be required from the Supplier for a minimum period one (1) year for non-expendable supplies or three (3) months for expendable supplies. The obligation for the warranty shall be covered by, at the Supplier's option, either retention money in an amount equivalent to at least one percent (1%) of every progress payment, or a special bank guarantee equivalent to at least one percent (1%) of the total Contract Price. The said amounts shall only be released after the lapse of the warranty period; provided, however, that the Supplies/Equipment delivered are free from patent and latent defects and all the conditions imposed under this Contract have been fully met.
- 12. Other terms and conditions relative to the project are provided in the attached Purchase Order/Service Contract.

Payment after rece	ipt of billin	nade thro	of ac	and B	ank's LE s maintai	DAP-ADA/ ined in othe	Bank Tra r bank, b	ansfei ank t	r facility, with ransfer fees s	in fift shall	een (1 be cha	5) days orgeable
Payment Banking I Account I Account	nstitution:	(should	be	the	exact	account	name	as	registered	in	the	bank):
Bank Bra		Corround			onao.		-		Michael a deimaile			

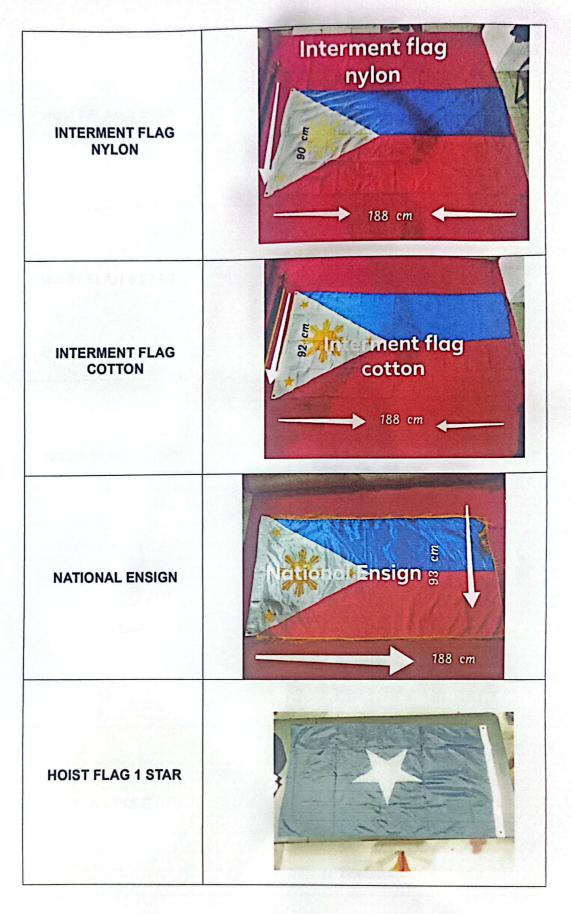
BIDDER'S COMMITMENT:

We hereby agree and bind ourselves to the terms and conditions herein specified, to the manner of procurement and evaluation set up by the Bids and Awards Committee (BAC), to the provisions of the Purchase Order / Contract and to the rules and regulations of the Government and Philippine Coast Guard.

Signature over Printed Nam	е
TIN:	
Position	
Company Represented	



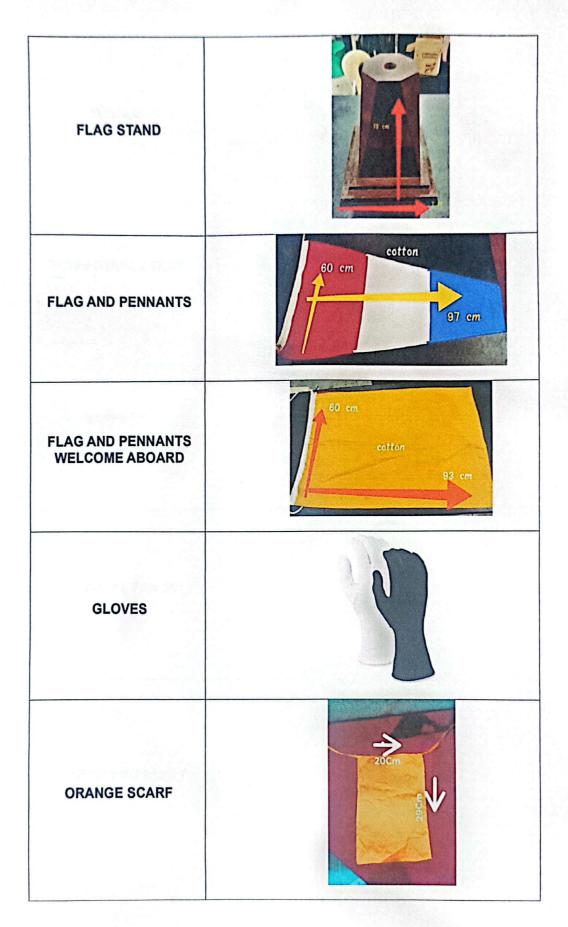
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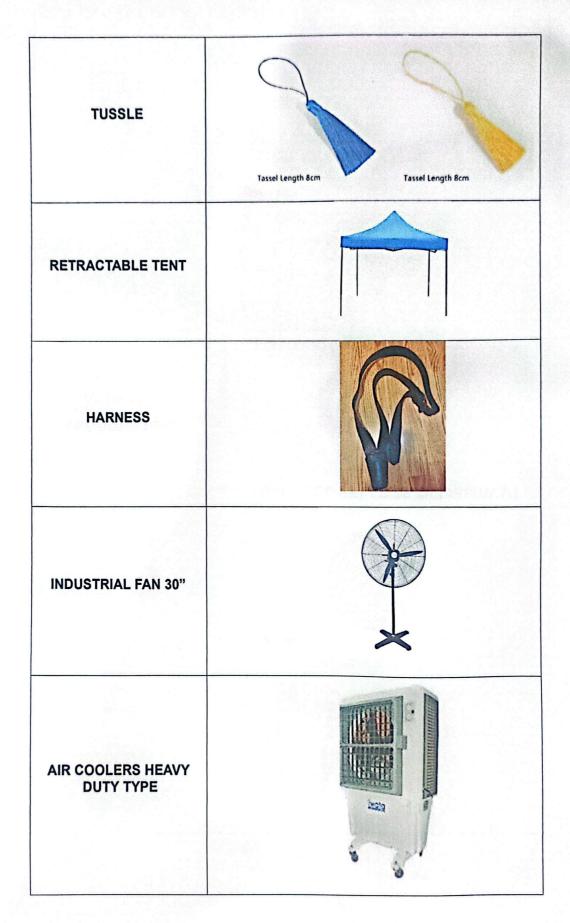
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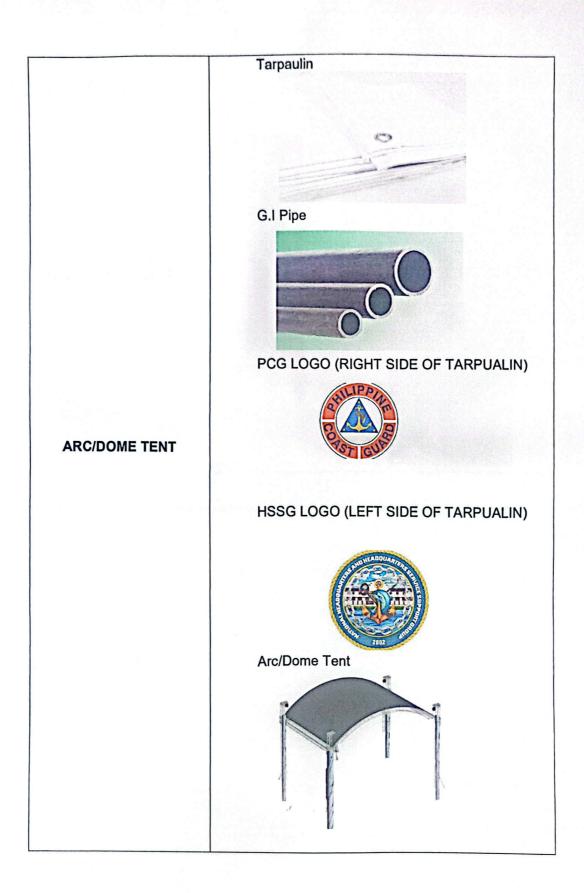
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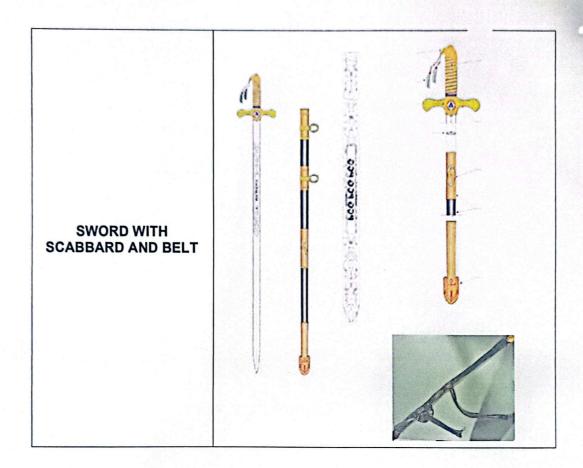


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Disclaimer: This photo is for reference only, we do not have any brand preference.