National Headquarters Philippine Coast Guard
HEADQUARTERS COAST GUARD DISTRICT SOUTHERN VISAYAS
Brgy Looc, Port Area, Dumaguete City, Negros Oriental

Annual Procurement Plan FY 2025

Code (PAP)	Procurement Project	PMO / End - User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	I. GENERAL ADMINISTRATION AND SUPPORT												
100000100001000	**A. LOCAL TRAVELS**		NO	NP- 35.13 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant Products, Electronic Charging Devices, and Online Subscriptions.		WITHIN FY 2025			GoP	348,780.00	348,780.00		
	B. GENDER AND DEVELOPMENT ACTIVITIES												
	a. LIVE-IN ACTIVITIES												
	1. CHILD CARE MATERIALS FOR ESTABLISHMENT OF GENDER AND DEVELOPMENT (GAD) NURTURING AREA												
	i. Supply and Delivery of Child Care Materials for the Establishment of Gender and Development (GAD) Nurturing Area	CGGAD SV	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	07-Jul-25	1ST QUARTER	15-Jul-25	16-Jul-25	GoP	135,360.00	135,360.00		
	2. CGDSV Physical Enhancement and Capability Development Activity												
	i. Supply and delivery of Athletic Uniforms for the HCGDSV Physical enhancement and capability development activity and other related activities	DSSO	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	13-May-25	2ND QUARTER	23-May-25	23-May-25	GoP	750,000.00	750,000.00		COMPLETED
	ii. Supply and delivery of trophies for CGDSV Various Activities	DSSO	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	21-Apr-25	2ND QUARTER	30-Apr-25	02-May-25	GoP	25,000.00	25,000.00		COMPLETED
	3. Gender Leadership Forum												
	i. Lease of Venue with Meals and Hotel Accomodation for Gender Leadership Forum	CGGAD SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	17-Feb-25	2ND QUARTER	28-Mar-25	31-Mar-25	GoP	325,000.00	325,000.00		COMPLETED
	4. Basic GAD Orientation												
	i. Lease of Venue with Meals and Hotel Accomodation for Basic GAD Orientation	CGGAD SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	03-Jun-25	2ND QUARTER	11-Jun-25	13-Jun-25	GoP	387,500.00	387,500.00		COMPLETED
	5. Gender Sensitivity Training												
	i. Lease of Venue with Meals and Hotel Accomodation for Gender Sensitivity Training	CGGAD SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	04-Aug-25	3RD QUARTER	13-Aug-25	14-Aug-25	GoP	600,000.00	600,000.00		
	6. Awareness and Capacity building (Live-in with PCG personnel as Attendee)												
	i. Lease of Venue with Meals and Hotel Accomodation Awareness and Capacity building	CGGAD SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	06-Oct-25	4TH QUARTER	15-Oct-25	16-Oct-25	GoP	435,000.00	435,000.00		
	7. Seminar on Anti-Trafficking in Persons, Anti-Sexual Harrasment Law, Safe Spaces Act and Anti-Rape Law												
	i. Lease of Venue with Meals and Hotel Accommodation for Seminar on Anti-Trafficking in Persons, Anti-Sexual Harrasment Law, Safe Spaces Act and Anti-Rape Law	CGGAD SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	06-Oct-25	4TH QUARTER	15-Oct-25	16-Oct-25	GoP	430,000.00	430,000.00		
	8. LIVE-IN ACTIVITIES (LFMC)												
	i. Lease of Venue with Meals and Hotel Accommodation for LFMC-SV GAD Related Activities	LFMC-SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	06-Oct-25	4TH QUARTER	15-Oct-25	16-Oct-25	GoP	29,040.00	29,040.00		
	9. ADVOCACY T-SHIRTS												
	i. Supply and Delivery of Printed Advocacy T-Shirt (Customized) for National Women's Month Celebration	CGGAD SV	NO	NP- Sec 53.9 Small Value Procurement	17-Feb-25	1ST QUARTER			GoP	100,000.00	100,000.00		COMPLETED

	ii. Supply and delivery of T-shirt for LFMC-SV APPR-OA	LFMC-SV	NO	NP- Sec 53.9 Small Value Procurement	25-Feb-25	1ST QUARTER	06-Mar-25	09-Mar-25	GoP	10,500.00	10,500.00		COMPLETED
	10. LIVE-IN ACTIVITIES (MEPERO-SV)												
	i. Lease of Venue with meals and accomodation for a series of activities on GAD Capacity Development	MEPERG-SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	04-Aug-25	3RD QUARTER	13-Aug-25	14-Aug-25	GoP	228,300.00	228,300.00		
	11. MSIF GAD ACTIVITY (MSI Group)												
	i. Lease of Venue with meals and accomodation for a series of activities on GAD Capacity Development	MSIF	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	04-Aug-25	3RD QUARTER	13-Aug-25	14-Aug-25	GoP	15,000.00	15,000.00		
	C. REPAIR AND MAINTENANCE OF VARIOUS FACILITIES												
	i. Supply and Delivery of Materials for the Overall Repair and Maintenance of CGDSV	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	974,054.45	974,054.45		
	ii. Supply and delivery of Various Materials for the Repair and Maintenance of CGSS Zamboanguita Building	CGS NOR	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	169,575.54	169,575.54		
	iii. Supply and delivery of Materials for the Repair and Maintenance of CGSS Ilog (CGS SNOC) Office	CGS SNOC	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	20,000.00	20,000.00		
	iv. Supply and delivery of Materials for the Repair and Maintenance of CGSS Cauayan (CGS SNOC) Female Barracks	CGS SNOC	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	56,735.00	56,735.00		
	v. Supply and delivery of Materials for the Repair and Maintenance of CGSS Sipalay (CGS SNOC) Female Barracks	CGS SNOC	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	50,850.00	50,850.00		
	vi. Supply and delivery of Materials for overall Repair and Maintenance of CGS SNOC	CGS SNOC	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	344,125.00	344,125.00		
	vii.Supply and delivery of Materials for the Repair and Maintenance of barracks and head of CGSS Cadiz	CGS NNOC	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	50,000.00	50,000.00		
	D. OTHER SUPPLIES AND MATERIALS FOR GAD-RELATED ACTIVITIES								GoP				
	i. Printing of GAD IEC Pamphlets	CGGAD SV	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	21-Mar-25	1ST QUARTER	31-Mar-25	01-Apr-25	GoP	17,500.00	17,500.00		COMPLETED
	ii. Supply and Delivery Hygiene Kits	CGGAD SV	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	26-Mar-25	1ST QUARTER	31-Mar-25	01-Apr-25	GoP	30,000.00	30,000.00		COMPLETED
	E. CGDSV ANNIVERSARY												
	i. Lease of Venue with Meals and Hotel Accomodation for CGDSV Anniversary	D3	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	04-Aug-25	3RD QUARTER	13-Aug-25	14-Aug-25		295,390.00	295,390.00		
	F. MISA DE GALLO	D3	NO	RA 12009 IRR Sec 34.1 Small Value Procurement		4TH QUARTER			GoP	15,000.00	15,000.00		
	G. Sports, Mental Health and Wellness Activity												
	i. Supply and Delivery of Semi-expendable Sports and Physical Fitness Test Equipment	DSSO	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	28-Apr-25	2ND QUARTER	14-May-25	15-May-25	GoP	184,050.00	184,050.00		COMPLETED
	H. ANNUAL PLANNING PERFORMANCE REVIEW ORGANIZATIONAL ASSESSMENT								GoP				
	i. Lease of venue with meals and Hotel Accommodation for HCGDSV Annual Planning, Performance Review and Organizational Assessment	D15	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	02-May-25	2ND QUARTER	12-May-25	15-May-25	GoP	947,500.00	947,500.00		COMPLETED
	ii. Lease of Venue with meals for CGS NOR Annual Planning, Performance Review and Organizational Assessment	CGS NOR	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	02-May-25	2ND QUARTER	12-May-25	15-May-25	GoP	170,000.00	170,000.00		COMPLETED
	iii. Lease of Venue with meals for CGS NNOC Annual Planning, Performance Review and Organizational Assessment	CGS NNOC	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	03-May-25	2ND QUARTER	12-May-25	15-May-25	GoP	170,000.00	170,000.00		COMPLETED
	iv. Lease of Venue with meals for CGS SNOC Annual Planning, Performance Review and Organizational Assessment	CGS SNOC	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	04-May-25	2ND QUARTER	12-May-25	15-May-25	GoP	170,000.00	170,000.00		COMPLETED
	v. Lease of Venue with meals for CGS SIQUIJOR Annual Planning, Performance Review and Organizational Assessment	CGS SIQ	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	05-May-25	2ND QUARTER	12-May-25	15-May-25	GoP	170,000.00	170,000.00		COMPLETED
	vi.Lease of Venue and Catering Services for the Conduct of Regional Strategic Analysis Workshops and Seminars	D3	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	21-Jul-25	3RD QUARTER	05-Aug-25	06-Aug-25	GoP	111,300.00	111,300.00		

	vii. Lease of venue with Meals and Hotel Accommodation for LFMC-SV Annual Planning, Performance Review and Organizational Assessment	LFMC-SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	25-Feb-25	1ST QUARTER	03-Mar-25	05-Mar-25	GoP	28,540.00	28,540.00		COMPLETED
	viii.. Lease of venue with Meals and Hotel Accommodation for MSSU-SV APPR-OA	MSSU-SV APPR -OA	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	10-Jun-25	2ND QUARTER	18-Jun-25	20-Jun-25	GoP	35,000.00	35,000.00		COMPLETED
	ix. Lease of venue with Meals and Hotel Accommodation for MEPERG-SV Annual Planning, Performance Review and Organizational Assessment	MEPERG-SV APPR-OA	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	23-May-25	2ND QUARTER	29-May-25	02-Jun-25	GoP	98,800.00	98,800.00		COMPLETED
	I. SENIOR CITIZEN, PWD AND YOUTH ACTIVITY												
	i. Supply and delivery of Equipment for Senior Citizen and PWD	D7	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	25-Jun-25	3RD QUARTER	04-Jul-25	07-Jul-25	GoP	85,500.00	85,500.00		COMPLETED
	J. CEREMONIAL SUPPLIES												
	i. Supply and delivery of Ceremonial Supplies for CGDSV ceremonies	D1	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	1,019,500.00	1,019,500.00		
	K. MEDICAL AND DENTAL MISSIONS												
	i. Supply and delivery of Medical Supplies and Equipment	D7	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	07-Jul-25	3RD QUARTER	15-Jul-25	16-Jul-25	GoP	36,250.00	36,250.00		
	L. MEALS AND CATERING SERVICES FOR CGDSV VARIOUS ACTIVITIES												
	i. Supply and delivery of Packed meals and Catering services for HCGDSV, CGSNOR, CGSNNOC, CGSSNOC and CGS SIQUIJOR various activities	HCGDSV, CGS NOR, CGSNNOC, CGSSNOC, CGSSIQ	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	06-May-25	QUARTERLY	14-May-25	16-May-25	GoP	1,414,300.00	1,414,300.00		COMPLETED
	M. COMMON-USED SUPPLIES												
	1. Supply and delivery of Office Supplies listed but not available in PS-DBM and Office Supplies not listed in PS-DBM for CGDSV various activities	D4	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	01-Jul-25	3RD QUARTER	08-Jul-25	09-Jul-25	GoP	1,433,750.00	1,433,750.00		COMPLETED
	2. Supply and delivery of cleaning supplies and equipment listed but not available in PS-DBM and not listed in PS-DBM for CGDSV	D4	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	20-Jun-25	2ND QUARTER	30-Jun-25	02-Jul-25	GoP	534,000.00	534,000.00		COMPLETED
	3. Supply and delivery of Electrical Supplies not listed in PS-DBM	NO	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	20-Jun-25	2ND QUARTER	30-Jun-25	02-Jul-25	GoP	116,000.00	116,000.00		COMPLETED
	N. SUPPLY AND DELIVERY OF MEMENTO												
	i. Supply and delivery of Memento for CGDSV various activities	D1	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	10-Jun-25	2ND QUARTER	18-Jun-25	20-Jun-25	GoP	508,000.00	508,000.00		COMPLETED
	O. SUPPLY AND DELIVERY OF REPAIR AND MAINTENANCE TOOLS	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	100,000.00	100,000.00		
	P. SEMI-EXPENDABLE MILITARY & POLICE SUPPLIES	D14	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	300,000.00	300,000.00		
	Q. SEMI-EXPENDABLE OFFICE EQUIPMENT	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	702,000.00	702,000.00		
	R. SEMI-EXPENDABLE MACHINERY AND EQUIPMENT	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	150,000.00	150,000.00		
	S. SEMI-EXPENDABLE ICT EQUIPMENT	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	650,000.00	650,000.00		
	T. SEMI-EXPENDABLE COMMUNICATION EQUIPMENT	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	250,000.00	250,000.00		
	U. SEMI-EXPENDABLE FURNITURES AND FIXTURES	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	3RD QUARTER	24-Jul-25	25-Jul-25	GoP	360,000.01	360,000.01		
	V. POSTAGE COURIER AND SERVICES					QUARTERLY			GoP	20,000.00	20,000.00		
	W. OTHER PROFESSIONAL FEES					QUARTERLY			GoP	40,000.00	40,000.00		
	X. FIDELITY BOND PREMIUMS					QUARTERLY			GoP	150,000.00	150,000.00		
	Y. TAXES, DUTIES AND LICENSES					QUARTERLY			GoP	60,000.00	60,000.00		
	Z. PRINTING AND PUBLICATION EXPENSES												
	i. Supply and Delivery of Terpaulins for the Conduct of CGDSV Various Activities, Trainings and Seminars	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement		1ST QUARTER			GoP	77,820.00	77,820.00		COMPLETED
200000100001000	II. SUPPORT TO UNIT OPERATIONS												
	A. REPAIR AND MAINTENANCE-MOTOR VEHICLES	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	as the need arises	QUARTERLY	as the need arises	as the need arises	GoP	800,000.00	800,000.00		

	B. REPAIRS AND MAINTENANCE OF FLOATING ASSETS	D10	NO											
	i. SEMI-EXPENDABLE COMMUNICATION EQUIPMENT	D10	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	21-Jul-25	3RD QUARTER	05-Aug-25	06-Aug-25	GoP	1,537,000.00	1,537,000.00			
	ii. Repair and maintenance of HONDA BF40 Outboard motor of HCGDSV	D10	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	21-Jul-25	3RD QUARTER	05-Aug-25	06-Aug-25	GoP	1,323,880.00	1,323,880.00			
	C. REPAIRS AND UTILITY OF MACHINERY AND OTHERS	DSG	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	as the need arises	QUARTERLY	as the need arises	as the need arises	GoP	100,000.00	100,000.00			
	D. REPAIRS AND UTILITY OF ICT EQUIPMENT	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	as the need arises	QUARTERLY	as the need arises	as the need arises	GoP	45,000.00	45,000.00			
	E. PROVISION FOR ELECTRICITY REQUIREMENTS	D4	NO			MONTHLY			GoP	2,651,711.95	2,651,711.95			
	F. PROVISION FOR WATER REQUIREMENTS	D4	NO			MONTHLY			GoP	437,725.92	437,725.92			
	G. LEASE OF OFFICE SPACE		NO											
	i. CGS Siquijor	CGS SIQUIJOR	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	14-Apr-25	MONTHLY	01-May-25	01-May-25	GoP	360,000.00	360,000.00			COMPLETED
	ii. CGSS Pulupandan	CGSS PULUPANDAN	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	14-Jul-25	MONTHLY	24-Jul-25	25-Jul-25	GoP	9,156.00	9,156.00			
	iii. CGSS Ayungon	CGSS AYUNGON	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	14-Jul-25	MONTHLY	24-Jul-25	25-Jul-25	GoP	60,000.00	60,000.00			
	iv. CGFSU-SV	CGFSU-SV	NO	RA 12009 IRR Sec 35.9 Lease of Real Property and Venue	14-Jul-25	MONTHLY	24-Jul-25	25-Jul-25	GoP	242,000.00	242,000.00			
	H. PROVISION FOR SUBSCRIPTION REQUIREMENTS	D4	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	MONTHLY	24-Jul-25	25-Jul-25	GoP	395,788.00	395,788.00			
	I. AUDIO AND VIDEO CONFERENCING SUBSCRIPTION	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	14-Jul-25	MONTHLY	24-Jul-25	25-Jul-25	GoP	8,000.00	8,000.00			
	J. PROVISION FOR DRINKING WATER	HCGDSV, CGS NOR, CGSNNOC, CGSSNOC, CGSSIQ	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	23-Apr-25	MONTHLY	12-May-25	14-May-25	GoP	354,000.00	354,000.00			COMPLETED
30000010000100	III. UNIT OPERATIONS													
	A. MARINE ENVIRONMENTAL PROTECTION PROGRAM													
	i. Supply and delivery of Materials for the conduct of Coastal Clean up and Mangrove/Tree Planting	D9	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	03-Jun-25	QUARTERLY	13-Jun-25	16-Jun-25	GoP	10,500.00	10,500.00			COMPLETED
	B. MARITIME SAFETY PROGRAM													
	1. Water Search and Rescue Training (WASAR) and BLS	D12	NO											
	i. Supply and delivery of Water Search and Rescue Training Supplies	D12	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	06-May-25	2ND QUARTER	16-May-25	19-May-25	GoP	212,810.00	212,810.00			COMPLETED
	2. National Maritime Week			RA 12009 IRR Sec 34.1 Small Value Procurement										
	i. Supply and Delivery of Materials for the Conduct of National Maritime Week	D8	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	04-Aug-25	3RD QUARTER	13-Aug-25	14-Aug-25	GoP	36,400.00	36,400.00			
	C. MARITIME SECURITY AND LAW ENFORCEMENT PROGRAM													
	1. Supply and Delivery of Materials for the Conduct of Weapons and Familiarization and Marksmanship	D11	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	03-Jun-25	2ND QUARTER	11-Jun-25	13-Jun-25	GoP	133,400.00	133,400.00			COMPLETED
	2. Supply and Delivery of Materials for Safety, Security and Environmental Numbering (SSEN) System	D14	NO	RA 12009 IRR Sec 34.1 Small Value Procurement	03-Jun-25	2ND QUARTER	11-Jun-25	13-Jun-25	GoP	200,000.00	200,000.00			COMPLETED
	3. PROVISION FOR UNFORESEEN CONTINGENCIES					MONTHLY			GoP	3,192,000.00	3,192,000.00			
							TOTAL:			28,024,391.87	28,024,391.87			

Prepared by:

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