

REQUEST FOR QUOTATION

Date: _____

Name of Company/Business Name: _____

Address: _____

Business/Mayor's Permit No.: _____

TIN: _____

PhilGEPS Registration Number (required)¹: _____

The **Coast Guard Weapons, Communications, Electronics and Information System Command**, through its Bids and Awards Committee (BAC), intends to procure for the **REPAIR AND RE-PIPING OF WATER PIPE LINE OF HCGWCEISC** with an **Approved Budget for the Contract (ABC) of FOUR HUNDRED FOURTEEN THOUSAND ONE HUNDRED ONE PESOS and 10/100 ONLY (Php 414,101.10)** through **Section 34 - SMALL VALUE PROCUREMENT (SVP)** of the Implementing Rules and Regulations of Republic Act No. 12009.

Anent this, please quote your **best offer** for the item described herein, **Subject to the Terms and Conditions** indicated at the page 2 of this RFQ. Submit your quotation duly signed by your authorized representative **not later than 30 June 2025 at 07:00 AM** at CGWCEISC Procurement Unit, Coast Guard Weapons, Communications, Electronics and Information System Command, F. Ortigas St Brgy Additon Hills Mandaluyong City or via electronic mail at cgwprocurement@gmail.com.

The following documents are likewise required to be submitted along with the accomplished RFQ on the aforementioned deadline:

Document	Remarks
Copy of 2025 Mayor's or Business Permit	In case not yet available, you may submit your expired 2024 Mayor's or Business Permit with the Official Receipt of renewal application. However, a copy of your updated 2025 Mayor's or Business Permit shall be required to be submitted <u>after award of contract but before payment</u>
PhilGEPS Registration Number	No remarks
DTI Permit/ SEC Registration	No remarks
Latest Income or Business Tax Return	No remarks
Notarized Omnibus Sworn Statement (OSS)²	If unable to have the document notarized, you may submit a signed Nonnotarized OSS (in the prescribed template), subject to compliance therewith <u>after award of contract but before payment</u>
PCAB License	No remarks
Performance Security	No remarks

¹ Copy of PhilGEPS Certificate of Registration and Membership (Platinum or Red membership) shall be submitted as well along with the accomplished RFQ

² Please use the GPPB-prescribed OSS form which may be downloaded through this link: <http://bit.ly/GPPBOSSform>

Should you have questions or concerns on the subject procurement project, you may communicate with us at mobile number **+639914723476** or email us at cgwprocurement@gmail.com.


ENS PERLINA S ASANI PCG
CO, CGWCEISC-Procurement Unit

INSTRUCTIONS:

Note: Failure to follow these instructions will disqualify your entire quotation

- (1) Do not alter the contents of this form in any way
- (2) The use of this RFQ is **highly encouraged** to minimize errors or omissions of the mandatory provisions. In case of any changes, bidders must use or refer to the latest version of the RFQ, except when the latest version of the RFQ **only** pertains to deadline extension
- (3) If another form is used other than the latest RFQ, the quotation shall contain all the mandatory requirements/provisions including manifestation on the agreement with the Terms and Conditions below. In case a prospective supplier/service provider submits a filled-out RFQ with a supporting document (i.e., a price quotation in a different format), both documents shall be considered unless there are discrepancies. In this case, provisions in the RFQ shall prevail.
- (4) **All technical specifications must be complied with.** Failure to comply with the mandatory requirements shall render the quotation ineligible/disqualified.
- (5) Quotations, including documentary requirements, received after the deadline shall not be accepted. For quotations submitted via electronic mail, the date and time of receipt indicated in the email shall be considered.

TERMS AND CONDITIONS:

- (1) Bidders shall provide correct and accurate information required in this form.
- (2) Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- (3) Price quotation/s must be valid for a period of **One Hundred Twenty (120) Days** from the deadline of submission.
- (4) Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- (5) Quotations exceeding the Approved Budget for the Contract shall be rejected.
- (6) In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Coast Guard Weapons, communication, Electronics and Information System Command shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- (7) Award of contract shall be made to the lowest quotation which complies with the documentary requirements, technical specifications, financial requirements, and other terms and conditions stated herein.
- (8) The PE may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009.
- (9) The item/s shall be delivered according to the accepted offer of the bidder.
- (10) Item/s delivered shall be inspected by the HCGWCEISC TIAC on the scheduled date and time.
- (11) The delivery of the item/s shall be acknowledged upon the delivery to confirm the compliance with the technical specifications.
- (12) Payment shall be made after delivery and upon the submission of the required supporting documents, i.e., Order Slip and/or Billing statement, by the supplier, contractor, or consultant. Our Government Servicing Bank, i.e., the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier, contractor, or consultant **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding**

bank transfer fee, if any, shall be chargeable to the account of the supplier, contractor, or consultant.

- (13) Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Coast Guard Weapons, Communication, Electronics and Information System Command may terminate the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

FINANCIAL OFFER:

Please quote your **best offer** for the item below based on the aforementioned technical specifications. Please do not leave any blank items. Indicate "0" if item being offered is for free.

All prices quoted are INCLUSIVE of all applicable taxes Value Added Tax (VAT), income tax, local taxes, fiscal duties, and other charges relative to the acquisition and delivery of items to CGWCEISC.

REPAIR AND RE-PIPING OF WATER LINE OF HCGWCEISC APPROVED BUDGET FOR THE CONTRACT (ABC): <u>FOUR HUNDRED FOURTEEN THOUSAND ONE HUNDRED ONE PESOS and 10/100 ONLY (P414,101.10)</u>										
ITEMS DESCRIPTION	UNIT	QTY	MATERIAL COST	LABOR COST	AMOUNT	TOTAL DIRECT COST	TOTAL INDIRECT COST	VAT	TOTAL COST	UNIT COST
I Earthworks / Removal and Demolition										
Excavation	cu.m	54.5								
Demolition of Existing Pipes	pcs	40								
Back Filing	cu.m	54.5								
Gravel Bedding	cu.m	5.24								
Sub-Total I										
II Plain and Reinforced Concrete										
Concrete Volume	cu.m	0.558								
Portland Cement	bags	8								
Sand	cu.m	1								
G-1 Crushed Gravel	cu.m	0.8								
12 mm Ø Reinf. Steel Bars	kgs	74								
Ga #16 GI Tie Wires	kg	1								
Sub-Total II										
III Concrete Drain Pipe (CDP)										
Concre Volume	cu.m	50.5								
Reinforced Concrete Pipe Class	pcs	9								

IV diameter 12" (300 mm)										
Reinforced Concrete Pipe Class IV diameter 10" (250 mm)	pcs	19								
Portland Cement	bags	10								
Sand	cu.m	1								
Plumbing and Sanitary Works										
Plumbing Fixtures:										
• Water Meter Assembly	unit	1								
Water Line System:										
• 40mm diameter x 3.0 m PVC Pipe, Blue	pcs	19								
• PVC Fittings and Accessories, Blue	lot	1								
Drainage and Waste Line System										
• 150 mm diameter x 3.0 m PVC Pipe, Series 1000	pcs	4								
• 50 mm diameter x 3.0 m PVC Pipe, Series 1000	pcs	6								
• PVC Fittings and Accessories, Blue	lot	1								
Miscellaneous										
• PVC Solvent	pcs	12								
• Tefflon Tape	pcs	40								
• Hacksaw Blade	pcs	5								
• Pipe Hanger/Two Way Brace Pipe Hanger	pcs	25								
Sub-Total III										
Grand Total										
SCOPE OF WORKS:										

1. Furnish labor, materials, tools and equipment necessary for the satisfactory completion of the project
2. Conduct survey/inspection on the site of work and examine the premises so as to fully understand all the existing conditions relative to the project.
3. Supply of labor, tools and equipment for the excavation in preparation for the installation of additional drainage junction box and demolition works of existing pipes as indicated in the plan. Excavation shall be to the depths indicated reckoned either from the natural grade line (NGL) or finish grade whichever is lower.
4. Supply of labor, materials, tools and equipment for the obstructions of wood forms, hangers and support, in preparation for the concreting works.
5. Supply of labor, materials, tools, and equipment for the installation of 200mm thk Concrete Pavement.
6. Demolition of the existing system will be required to remove obstructions from the general area for the new installation of water supply pipes, waste pipes, and drainage pipes. Furnish labor, materials, tools, and equipment, facilities and other incidentals for the satisfactory completion of the project.
7. Supply of labor, materials, tools and equipment for the installation of drainage and plumbing system complete with all necessary accessories as provided for in the plan this section of that specifications consisting of, but not necessarily limited to the following:

- a. Waste and Vent Line, within the site up to existing septic tank and drainage line.
- b. Water service connection for HCGWCEISC.

Roughin-ins and installation of all new plumbing fixtures, fittings, trims and accessories.

8. Clearing and cleaning of all areas affected during the implementations of the project.
9. The contractor shall submit all retrieved materials such as conduits, wires, etc. and other accessories from the project to the End-User of the said project for the inventory and disposition purpose.

SPECIFICATIONS

1. CONCRETE

- a. Concrete compressive strength must be at 3000 psi (20 Mpa). Class "A" mixture 1:2:4 proportions.
- b. Portland Cement shall conform to the requiremet of ASTM C-150 Type for normal Portland cement; Type III for High Early Strength Portland Cement, 40 kg per bar.
- c. Reinforcing bars must be at yield strength of 33000 psi $F_y = 230$ Mpa for all concreting works.
- d. Aggregates must be $\frac{3}{4}$ " course aggregate, clean and washed. Sand must be clean, hard, and coarse river sand conforming to ASTM C-33.

Reinforcing bars shall be fixed into other by means of adequate steel wire ties to form a rigid reinforcement cages or nets. The minimum concrete covering must be 40mm from the outer face of the reinforcement bars to face forms. Main reinforcement bars must be anchored by means of an end hook/bend. Splices must be 0.60 m minimum.

2. MASONRY

Masonry/Hollow masonry units shall be ordinary 4" thick concrete hollow blocks for interior walls. Cement must be Portland 40kgs, mixture proportion class "B". Masonry wall system must be plastered and finished smooth. Reinforcement must be grade 33.

3. STEEL WORKS

Steel members shall conform to ASTM A-36 steel shapes and sizes. Welding electrode shall be E-70xx electrode. All joints must be full welded, cleaned and primed with anti-rust coatings for metal.

4. DRAINAGE AND PLUMBING WORKS

- a. All plumbing materials and fixtures must be of good quality and standards, and it shall be American Standard or others with equivalent quality.

b. Pipes and Fittings

- Water line pipes shall be Polyvnyl Chloride (PVC) Blue Pipe
- Waste line pipes shall be Polyvnyl Chloride (PVC) Pipe Series 1000
- Storm drainage pipes shall be Concrete Drainage Pipe (CDP) Class IV
- Fittings Shall be used solvent cement joint conform to ASTM D2564
- Gate Valve shall be ISO certified

5. OTHERS

All other materials to be used not mentioned herewith shall be approved by CGIDS, for both location and purpose intended, and shall be brand new.

GENERAL NOTES:

1. This simplified scope of works and the specifications are prepared in a concise manner which intention is to save time and to simplify specifications elaborateness. All work covered in the contract shall be executed in the highest form workmanship and quality.
2. The drawings and specifications are intended to explain each mutually, and anything shown or called for in one and not the other shall be executed as part of the contract as though both are shown and specified.
3. The contractor shall take all the precautionary measures for the protection of adjacent properties from injury, damage or loss arising in connection with this contract. He shall be responsible for all damages to person and property, which may occur with the prosecution of work.
4. The contractor shall be in close coordination with the Philippine Coast Guard Technical Representatives (Coast Guard Infrastructure Development Service) on matters pertaining to engineering works. Any changes in work and materials shall be approved by the authorized representative and shall be to the advantage of the Philippine Coast Guard.
5. All works, materials and undertakings found necessary during the course of the construction shall be executed for the satisfactorily completion of the project, and shall be subject to general conditions and inspection before proper installation.
6. All permits, fees, inspections, material testing, commissioning, etc., necessary for the satisfactorily completion of the project shall be done at the expense of the contractor.
7. Submission of complete six (6) sets of as-built plans of the project, signed and sealed, indicating all measurements and details. Warranties and test results shall also be submitted in six (6) copies for all installed materials. Project warranty (2years) shall take effect upon actual acceptance of the completed project.
8. The contractor shall undertake/furnish all the necessary items, materials, tools, equipment, labor, plants, appliances, methods and all operations that may be needed and other incidentals for the satisfactorily completions of the **REPAIR AND REPIPING OF WATER LINE OF HCGWCEISC.**
9. The project shall be completed with **35 calendar days** and commence upon accept of notice to proceed.

After having carefully read and accepted the Instructions, and Terms and Conditions, I/we submit our quotation/s for the item/s as noted above.

Signature over Printed Name

Position/Designation

Office Telephone/Fax/Mobile Nos.

Official Email Address/es

Terms of Payment:

Payment shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility, within sixty (60) calendar days after Submission of Billing and User Acceptance of the product. Bank Transfer fee shall be charged against the creditor's account. Payment Details:

Banking Institution: _____

Account Number: _____

Account Name: _____

Branch: _____