



**PRE-DEPARTURE INSPECTION CHECKLIST**  
**For COMMERCIAL FISHING VESSEL and M/Banca below 3 G.T.**  
*FOR OFFICIAL USE OF PHILIPPINE COAST GUARD VSEI TEAM*

Name of Vessel: \_\_\_\_\_ Port of Inspection: \_\_\_\_\_  
 Owner/ Operator: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_  
 Vessel Type: \_\_\_\_\_ Next Port of Call: \_\_\_\_\_  
 Hull Material: \_\_\_\_\_ Time Inspection Started: \_\_\_\_\_  
 GT: \_\_\_\_\_ NT: \_\_\_\_\_ Time Inspection Completed: \_\_\_\_\_

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
<b>COMPLETE AND VALID SHIP SAFETY CERTIFICATES AND DOCUMENTS</b>					
MC 177	1. Certificate of Vessel Registry is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8115			
MC 177	2. Certificate of Ownership is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8112			
MC 110	3. Coastwise/ Bay & River License is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8118			
MC 161: RA 9295, MC ____ Sec III A.4	4. Exemption Certificate from CPC is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8128			
BFAR RA 8550, MC 203 Sec III B.37	5. Fishing Vessel Safety Certificate is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8129			
BFAR, Article, II SEC 28 of RA 8550	6. Certificate of Fishing Vessel License <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8109			
BFAR, RA 8550	7. Certificate of Fishing Gear License is valid <i>(NOT APPLICABLE FOR M/BANCA AND BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8108			
Quarantine NQD – 16	8. Deratting Certificate is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, RECTIFIED)</i>	VS8123			
MC 89, MC 148, MC 179	9. Minimum Safe Manning Certificate is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8142			
MC 2007-04	10. Tonnage Measurement Certificate / Admeasurement Certificate <i>(If Not Valid, DETAINABLE)</i>	VS8165			
PMMRR 1997 Chapter X	11. Ship Station License is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8157			
MC 2007-03	12. Load Line Certificate is valid <i>(SHOULD BE ENDOSED ANNUALLY AND NOT APPLICABLE TO SHIPS LESS THAN 15 METERS IN LENGTH AND FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8140			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
MC__ Sec III A.36	13. MARINA registered Deck Log Book, Engine Log book, and Roll Book <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If No, to be RECTIFIED)</i>	VS8114			
MC 2007-05	14. Certificate of Stability is valid and properly endorsed every 5 years <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8114			
MC 2007-05	15. Intact Stability Booklet approved by MARINA is available onboard <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If No, to be RECTIFIED)</i>	VS8114			
HPCG MC NR 05-2005	16. Shipboard Oil Pollution Emergency Plan <b>(SOPEP)</b> for all Oil Tankers of 150 GT and above and every ship other than Oil Tankers of 400 GT and above is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8158			
MC 89, MC__ Sec III A.36	17. Permit to Operate <i>(APPLICABLE ONLY FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8149			
MC 90, MC__ Sec III A.36	18. Certificate of Number <i>(APPLICABLE ONLY FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8111			
HPCG MC NR 06-2005	19. International Oil Pollution Prevention Certificate <b>(IOPPC)</b> for Philippine registered vessels in international or domestic trade is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS8135			
HPCG MC 04-2005	20. Oil Water Separator installed onboard vessel of 400 GT and above and Oil Tankers 150 GT and above shall be duly approved by the PCG is valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If Not Valid, DETAINABLE)</i>	VS81718			
HPCG MC 02-2005	21. Garbage Management Plan and Garbage Record Book are valid <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If No, to be RECTIFIED)</i>	VS8130			
HPCG MC 08-12	22. Master's Declaration of Safe Departure (MDSD) properly accomplished, submitted with the necessary attachments Officers / Crew List <i>(NOT APPLICABLE FOR M/BANCA BELOW 3 G.T.)</i> <i>(If incomplete, to be RECTIFIED)</i>	VS8144			
<b>OVERLOADING OF CARGO AND EXCESS PASSENGERS STRICTLY NOT ALLOWED</b>					
MC 2007-03	23. Load line/ Plimsoll marks are clearly visible, not tampered, well-above the waterline and do not indicate that the ship is overloaded. <i>(If No, to be RECTIFIED)</i>	VS81211			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
<b>ADEQUATE/ ACCESSIBLE LIFEJACKETS</b>					
MC 123	24. Master / Patron declares the adequacy of lifejackets, liferafts and other life saving appliances. (If No, <i>DETAINABLE</i> )	VS8642			
MC 123	25. Random check reveals availability of authorized MARINA type-approved life jackets and liferafts / lifeboats. (If No, <i>DETAINABLE</i> )	VS8652			
MC 123	26. Lifejacket compartments were randomly checked to verify if they are unlocked and accessible to officers and crew. (If No, to be <i>RECTIFIED</i> )	VS8633			
<b>SHIP STABILITY AND TRIM, CARGO SECURING / LASHING ASCERTAINED</b>					
HPCG MC 04-98	27. No signs of listing per ship's Clinometers reading and no other visual indicators of instability. (If No, <i>DETAINABLE</i> )	VS81215			
<b>TOTAL NUMBER OF OFFICERS AND CREW MEETS MINIMUM SAFE MANNING REQUIREMENT</b>					
MC 89, MC 148, MC 179	28. The actual number, composition and qualifications of officers and crew conform with the Minimum Safe Manning Certificate. (If No, <i>DETAINABLE</i> )	VS8422			
MC 151, 170	29. Ship's officers possess valid licenses. (If No, <i>DETAINABLE</i> )	VS8216			
<b>GOOD WEATHER/ SEA CONDITION PREVAILING</b>					
HPCG MC 01-09, MC 03-01	30. Ship allowed to sail per HPCG MC 01-09 or MC 03-01.	VS8321			
PCG MC 01-09	31. Latest PAGASA Weather Bulletin available and plotted in the weather chart.	VS8309			
HPCG SOP 15-96	32. Latest Notice to Mariner and Updated Nautical Chart is available on board. (If No, to be <i>RECTIFIED</i> )	VS8308			
<b>UPKEEP OF EQUIPMENT AND RUNNING LIGHTS VERIFIED</b>					
PMMRR 1997 Chapter X and XI	33. Required / fitted communications / navigational equipment per Ship Station License or FVSC are in operating condition. (If No, <i>DETAINABLE</i> )	VS8745			
PMMRR 1997 Chapter XI	34. Running lights are operating. (If No, <i>DETAINABLE</i> )	VS8746			
<b>ALL ENGINES IN OPERATING CONDITION</b>					
PMMR 1997 Chapter V, HPCG MC 04-98	35. Master and Chief Engineer declares that all main and auxiliary engines including fire pumps are in operating condition. (If No, <i>DETAINABLE</i> )	VS81509			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
<b>RESPONSIBLE SHIPOWNER / CREW / TERMINAL CONTROL</b>					
MC 191	36. No indication observed that any Officer is under the influence of alcohol or prohibited drugs (If No, <i>DETAINABLE</i> )	VS82412			

#### INSTRUCTIONS:

1. No vessel shall be cleared to depart for voyage unless it complies with all the applicable conditions (items of inspection) of this checklist.
2. PDI shall be conducted "prior to a vessel's departure". The phrase "prior to a vessel's departure" shall be reckoned from the time the Master has declared his intention to depart a port thru the submission of the Master's Declaration of Safe Departure (MDSD) to a PCG Station or Detachment.
3. For the use of this checklist, the term "passenger" shall mean any person carried onboard the vessel, whether paying or non-paying, except official members of the crew.
4. When PDI is completed, ensure that no more passenger(s) shall be allowed to board and no cargo is loaded in the vessel for the voyage.
5. PCG inspector(s) shall personally witness the departure of the vessel from port/ point of origin to ensure compliance to instruction 2.
6. In areas where the same vessel makes multiple departures on the same port on the same day, inspection may be conducted on the first departure except for checking the passenger manifest, carriage of excess passengers, loadline/stability, cargo lashings or reported deficiency or malfunctioning of ship's equipment/machinery, verification shall be on a by trip basis.
7. Appropriate MVR or EIAR shall be issued for violations of regulations discovered or observed during the inspection.
8. Accomplished copies of this vessel departure checklist shall be maintained by each Coast Guard Station and Detachment for ready reference.
9. VSEI team shall video record the specified points of inspection in reference to HPCG Memorandum dated 26 June 2012 re "Guidelines for Video Recording During MPDI".

**Inspection conducted by:**

\_\_\_\_\_  
Coast Guard Station/ Detachment

\_\_\_\_\_  
Name and Signature of Inspector

NOTE: PCG INSPECTORS SHOULD ALWAYS ENSURE THE ATTACHMENT OF FORM "B" AFTER THE INSPECTION