



# PRE-DEPARTURE INSPECTION CHECKLIST

## For DOMESTIC OIL TANKER

FOR OFFICIAL USE OF PHILIPPINE COAST GUARD VSEI TEAM

Name of Vessel: \_\_\_\_\_ Port of Inspection: \_\_\_\_\_  
 Owner/ Operator: \_\_\_\_\_ Date of Inspection: \_\_\_\_\_  
 Vessel Type: \_\_\_\_\_ Next Port of Call: \_\_\_\_\_  
 Hull Material: \_\_\_\_\_ Time Inspection Started: \_\_\_\_\_  
 GT: \_\_\_\_\_ NT: \_\_\_\_\_ Time Inspection Completed: \_\_\_\_\_

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
<b>COMPLETE AND VALID SHIP SAFETY CERTIFICATES AND DOCUMENTS</b>					
MARINA MC 161/MC 2006-06	1. Certificate of Public Convenience (CPC) is valid. <ul style="list-style-type: none"> <li>Authorized routes (Ports of Call) &amp; areas of operation is observed.</li> <li>Certified true copy of CPC / Decision / Rider is available onboard.</li> </ul> <i>(If Not Valid, DETAINABLE)</i>	VS8113			
MC 177	2. Certificate of Vessel Registry is valid. <i>(If Not Valid, DETAINABLE)</i>	VS8115			
MC 177	3. Certificate of Ownership is valid. <i>(If Not Valid, DETAINABLE)</i>	VS8112			
MC 110	4. Coastwise/ Bay & River License is valid. <i>(If Not Valid, DETAINABLE)</i>	VS8118			
MC 203	5. Appropriate Ship Safety Certificate(s) is / are valid. <input type="checkbox"/> Cargo Ship Safety Certificate <input type="checkbox"/> Cargo Ship Safety Construction Certificate <input type="checkbox"/> Cargo Ship Safety Equipment Certificate <input type="checkbox"/> Certificate of Fitness <i>(APPLICABLE TO CARRIERS OF LIQUIFIED GASSES IN BULK OR DANGEROUS CHEMICAL IN BULK)</i> <input type="checkbox"/> Exemption Certificate <input type="checkbox"/> Tonnage Measurement Certificate / Admeasurements Certificate <input type="checkbox"/> Stability Certificate of Exemption Certificate <i>(SHOULD BE ENDORSED EVERY 5 YRS.)</i> <input type="checkbox"/> MARINA approved intact stability booklet <input type="checkbox"/> P & I Club or Oil Insurance Cover-Applicable to oil tankers carrying non persistent oil	VS8104 VS8105 VS8106 VS8110 VS8128 VS8117 VS8114 VS8128 VS8114 VS8147			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
	<input type="checkbox"/> CLC Certificate or its equivalent applicable to oil tankers carrying persistent oil <input type="checkbox"/> Third Party Liability Cover applicable to LPG or LNG carriers <input type="checkbox"/> MARINA registered deck log book, engine logbook, and rollbook <i>(If Not Valid, DETAINABLE)</i>	VS8138  VS8139  VS8114			
HPCG MC NR 05-2005	6. Shipboard Oil Pollution Emergency Plan <b>(SOPEP)</b> for all Oil Tankers of 150 GT and above and every ship other than Oil Tankers of 400 GT and above is valid <i>(If Not Valid, DETAINABLE)</i>	VS8158			
HPCG MC NR 06-2005	7. International Oil Pollution Prevention Certificate <b>(IOPPC)</b> for Philippine registered vessels engaged in international and domestic trade is valid <i>(If Not Valid, DETAINABLE)</i>	VS8135			
HPCG MC NR 07-2005	8. International Sewage Pollution Prevention Certificate <b>(ISPPC)</b> for registered vessels of 200GT and above, vessels less than 200 GT which are certified to carry more than fifty (50) persons whether engaged in domestic or international trade is valid <i>(If Not Valid, DETAINABLE)</i>	VS8136			
HPCG MC 01-2005	9. Oil Water Separator installed onboard vessel of 400 GT and above and Oil Tankers 150 GT and above shall be duly approved by the PCG is valid <i>(If Not Valid, DETAINABLE)</i>	VS81718			
HPCG MC 01-2005	10. Chemical Dispersant Accreditation Certificate is valid <i>(If Not Valid, DETAINABLE)</i>	VS8116			
HPCG MC 01-2005	11. Oil Spill Boom Accreditation Certificate is valid <i>(If Not Valid, DETAINABLE)</i>	VS8146			
HPCG MC 06-2005	12. Oil Record Book Part 1 and Part 2 for all oil tankers of 150 GT and above is valid <i>(If No, to be RECTIFIED)</i>	VS8145 VS81716			
HPCG MC 01-2005	13. Complete set of oil containment and recovery equipment for vessels engaged in black product and persistent oil is available on board <i>(If No, to be RECTIFIED)</i>	VS81706			
HPCG MC 01-2005	14. Oil tankers of 150 GT and above shall be provided with slop tank arrangements or combination of slop tank that have a capacity necessary to retain the slop generated by tank washings, oil residues and dirty ballast residues. <i>(If No, to be RECTIFIED)</i>	VS81740			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
HPCG MC 01-2005	15. Minimum of one (1) drum of dispersant and sprayer duly accredited by PCG for self-propelled barges / tankers and vessels towing dumb barge containing oil operating in sea water is available on board. (If No, DETAINABLE)	VS81752			
HPCG MC 01-2005	16. Adequate quantity of rags (3 kilos minimum) and sorbent materials is available on board. (If No, to be RECTIFIED)	VS81712			
HPCG MC 01-2005	17. Wooden scupper plugs and various sizes of wooden plugs are available on board. (If No, to be RECTIFIED)	VS81730			
HPCG MC 89, MC 148, MC 179	18. Minimum Safe Manning Certificate is valid. (If Not Valid, DETAINABLE)	VS8142			
PMMRR 1997 Chapter X	19. Ship Station License is valid. (If Not Valid, DETAINABLE)	VS8157			
MC 2007-03	20. Load Line Certificate is valid. (If Not Valid, DETAINABLE)	VS8140			
MC 124	21. Class Society Certificate is valid. (for 500 GT and above) Class Society: _____ (If Not Valid, DETAINABLE)	VS8117			
MC 143 MC159	22. Document of Compliance (DOC) is valid. (If Not Valid, DETAINABLE)	VS8124			
MC148, MC 179	23. Safety Management Certificate (ISM/NSM Code) is valid. (If Not Valid, DETAINABLE)	VS8154			
MC 161/MC 2006-06	24. Special Permit to operate in route not mentioned in the CPC is valid. (If Not Valid, DETAINABLE)	VS8161			
MC 2007-05	25. Intact Stability Booklet approved by MARINA is available onboard. (If No, to be RECTIFIED)	VS8114			
HPCG MC 08-12	26. Master's Declaration of Safety Departure (MDSD) properly accomplished, submitted with the necessary attachments (If incomplete, to be RECTIFIED)	VS8144			
HPCG MC 00 - 2011	27. Vessel Safety Inspection Booklet	VS8166			
<b>ADEQUATE/ ACCESSIBLE LIFEJACKETS</b>					
MC 123	28. Master/ Patron declares the adequacy of lifejackets, liferafts and other life saving appliances. (If No, DETAINABLE)	VS8642			
MC 123	29. Random check reveals availability of authorized MARINA type-approved life jackets and liferafts / lifeboats. (If No, DETAINABLE)	VS8652			
MC 123	30. Lifejacket compartments were randomly checked to verify if they are unlocked and accessible to crew members. (If No, to be RECTIFIED)	VS8633			

REF TO REG	ITEMS FOR INSPECTION	CODE	YES	NO	REMARKS
<b>TOTAL NUMBER OF OFFICERS AND CREW MEETS MINIMUM SAFE MANNING REQUIREMENT</b>					
MC 89, MC 148, MC 179	31. The actual number, composition and qualifications of crew conform with the Minimum Safe Manning Certificate. (If No, <i>DETAINABLE</i> )	VS8422			
MC 151, 170	32. Ship's officers possess valid licenses. (If No, <i>DETAINABLE</i> )	VS8216			
MC 114	33. Officers and crew on duty are wearing proper uniform. (If No, <i>to be RECTIFIED</i> )	VS82413			
<b>GOOD WEATHER/ SEA CONDITION PREVAILING</b>					
HPCG MC 01-09, MC 03-01	34. Ship allowed to sail per HPCG MC 01-09 or MC 03-01.	VS8321			
PCG MC 01-09	35. Latest PAGASA Weather Bulletin available and plotted in the weather chart.	VS8309			
	36. Latest Notice to Mariner and Updated Nautical Chart is available on board (If No, <i>to be RECTIFIED</i> )	VS8308			
<b>UPKEEP OF EQUIPMENT AND RUNNING LIGHTS VERIFIED</b>					
PMMRR 1997 Chapter X and XI	37. Required / fitted communications / navigational equipment per Ship Station License or CSSC are in operating condition. (If No, <i>DETAINABLE</i> )	VS8745			
PMMRR 1997 Chapter XI	38. Running lights are operating. (If No, <i>DETAINABLE</i> )	VS8746			
<b>ALL ENGINES IN OPERATING CONDITION</b>					
PMMR 1997 Chapter V, HPCG MC 04-98	39. Master and Chief Engineer declare that all main and auxiliary engines including fire pumps are in operating condition. (If No, <i>DETAINABLE</i> )	VS81509			

**INSTRUCTIONS:**

- No vessel shall be cleared to depart for voyage unless it complies with all the applicable conditions (items of inspection) of this checklist.
- PDI shall be conducted "prior to a vessel's departure". The phrase "prior to a vessel's departure" shall be reckoned from the time the Master has declared his intention to depart a port thru the submission of the Master's Declaration of Safe Departure (MDSD) to a PCG Station or Detachment.
- For the use of this checklist, the term "passenger" shall mean any person carried onboard the vessel, whether paying or non-paying, except official members of the crew.
- When PDI is completed, ensure that no more passenger(s) shall be allowed to board and no cargo is loaded in the vessel for the voyage.
- PCG inspector(s) shall personally witness the departure of the vessel from port/ point of origin to ensure compliance to instruction 2.
- In areas where the same vessel makes multiple departures on the same port on the same day, inspection may be conducted on the first departure except for checking the passenger manifest, carriage of excess passengers, loadline / stability, cargo lashings or reported deficiency or malfunctioning of ship's equipment/machinery, verification shall be on a by trip basis.
- Appropriate MVR or EIAR shall be issued for violations of regulations discovered or observed during the inspection.
- Accomplished copies of this vessel departure checklist shall be maintained by each Coast Guard Station and Detachment for ready reference.
- VSEI team shall video record the specified points of inspection in reference to HPCG Memorandum dated 26 June 2012 re "Guidelines for Video Recording During MPDI".

**Inspection conducted by:**

Coast Guard Station/ Detachment

Name and Signature of Inspector